



New Haven Public Schools 2023-2024 TEAM Timeline



Beginning Teachers and Mentors will be using the www.ctteam.org portal for all submissions. Make sure you create a new account if you are new to the portal.

TEAM Module Completion Dates and Order

Entry Date in Portal	Fall 2023	Spring 2024	Fall 2024	Spring 2025	Fall 2025
9/1/2023	Module 1,5	Module 3	Module 2	Module 4	N/A
2/15/2024	N/A	Module 1,5	Module 3	Module 2	Module 4

TEAM Fall 2023 & Spring 2024 Module Submission Deadlines

Task to Complete	Fall 2023 Submission Deadlines	Spring 2024 Submission Deadlines
Beginning Teacher (BT's) and mentor meet to both register for www.ctteam.org portal. Review TEAM Module Process BT's to complete CCT profile and choose indicator with mentor	First two weeks in September	First two weeks in February
Enter PGAP in www.ctteam.org portal. -Enter Goal -Enter Learning Activities and Resources (4-6) -Enter Timeline -Enter Proposed Meeting Dates	October 13, 2023	February 16, 2024
PGAP approval by Administrator BT is responsible for assuring that Administrator approves PGAP in www.ctteam.org portal.	October 20, 2023	February 27, 2024
FIRST DRAFT /SECOND DRAFT Share first draft with mentor; receive feedback and make any necessary changes	December 8, 2023 & December 15, 2023	April 22, 2023 & April 29, 2023
FINAL DRAFT 1. Final Draft must be approved by mentor in www.ctteam.org portal. 2. BT must go in and submit it for final review after mentor approves in portal	January 10, 2024	May 6, 2024

If there is a reason you are unable to submit any module on time, please email ResearchAssessment@new-haven.k12.ct.us at the earliest possible moment you are aware of the problem and not a couple of days before the deadline.

If your paper is unsuccessful, you must revise and resubmit it within 2 weeks.