



NEW HAVEN PUBLIC SCHOOLS

## AGREEMENT COVER SHEET

**Cover Sheet is an Internal Document for Business Office Use**

Contractor full name: Yale New Haven Health Center for EMS

Doing Business As, if applicable: Yale New Haven Hospital Center for EMS

Business Address: 77 Willow St. New Haven, CT 06511

Business Phone: 203-562-1513

Business email: [Michael.Powers@YNHH.ORG](mailto:Michael.Powers@YNHH.ORG); [Scott.Martus@YNHH.ORG](mailto:Scott.Martus@YNHH.ORG)

SS# OR Tax ID #:

Funding Source & Acct # including location code: *ARP ESSER III Carry-over 2553-900-6399-56694-0410*

Principal or Supervisor: Keisha Hannans- Assistant Superintendent/Dina Natalino-Supervisor of College & Career Pathways

Agreement Effective Dates: September 12, 2023 – January 31, 2024 (Students will attend program September 18, 2023 - January 19, 2024, but may need additional time for certification testing)

Hourly rate or per session rate or per day rate: \$ 1846 per student (max 40) *Cost per student for EMT certification program*

Breakdown:

- Tuition: \$1,497 per student x 40 students = \$59,880
- Psychomotor Exam per student (w/ aligned center) - \$120 x 40 students = \$4,800
- Psychomotor Exam per student (unaligned) - \$125 x 40 students = \$5,000
- Cognitive Exam per student - \$104 x 40 students = \$4,160

Total amount: *\$73,840 (40 students at \$1,846 per student)*

Description of Service: The EMT course offered by Yale New Haven Hospital Center for EMS is approved by the State of Connecticut Office of Emergency Medical Services and prepares the student for taking the National Registry of EMT(NREMT) exam for certification. This comprehensive course is about 200 hours and is designed as an entry level program that trains the layperson to be a proficient EMT based on the National Educational Standards. Half of the program is delivered in standard lecture format while the other half is spent performing practical exercises and hands on skills in order to develop a good foundation of knowledge and be able to provide practical application of that knowledge base. Students that complete this program and successfully pass the exams will be prepared and certified as EMTs upon high school graduation.

Submitted by: Keisha Hannans Phone: 475-220-1017



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Keisha Hannans  
**Date:** August 17, 2023  
**Re:** Yale New Haven Health EMT Program for High School Students

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Please ***answer all questions and attach any required documentation as indicated below***. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** *Yale New Haven Health Center for EMS*
2. **Description of Service:** *The Yale New Haven Health System has expressed a great need for EMTs and is ready to educate our NHPS students and prepare them to obtain Connecticut and national certification as an EMT. In addition, this entry level position will give students more exposure to the healthcare field and assist with developing future career interests and opportunities. The course covers anatomy and physiology, primary and secondary patient assessments, triage, airway management, oxygen therapy, treatment of bleeding and shock, cardiac arrest management, fracture care, spinal injuries, and other medical and traumatic emergencies. Additional areas of study include the use of automated external defibrillators, general pharmacology, and American Heart Association CPR certification. In addition, students are required to complete 32 hours of clinical time; 16 hours of hospital-based emergency department time and 16 hours of pre-hospital ride time with one of our affiliated EMS/Fire services.*
3. **Amount of Agreement and hourly or session cost:** \$73,840 (\$1,846 per student for program)
  - Tuition: \$1,497 per student x 40 students = \$59,880
  - Psychomotor Exam per student (w/ aligned center) - \$120 x 40 students = \$4,800
  - Psychomotor Exam per student (unaligned) - \$125 x 40 students = \$5,000
  - Cognitive Exam per student - \$104 x 40 students = \$4,160
4. **Funding Source and account number:** ARP ESSER III Carryover 2553-900-6399-55100-0410
5. **Approximate number of staff served through this program or service:** N/A

6. **Approximate number of students served through this program or service:** 40

7. **Continuation/renewal or new Agreement?**

**Answer all questions:**

- a. If continuation/renewal, has the cost increased? If yes, by how much? *This is a new contract for 2023.*
- b. What would an alternative contractor cost: *At this time there are not a need for an alternative cost because it is a public corporation.*
- c. If this is a continuation, when was the last time alternative quotes were requested? *New Agreement*
- d. For new or continuation: is this a service existing staff could provide. If no, why not? *It cannot be provided by any staff because of the unique skills it offers regarding a certified EMT program and must be provided by a certified organization in this area.*

8. **Type of Service:**

**Answer all questions:**

- a. Professional Development? *N/A*
  - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? *N/A*
- b. After School or Extended Hours Program? *Not at this time*
- c. School Readiness or Head Start Programs? *N/A*
- d. Other: (Please describe).

9. **Contractor Classification:**

**Answer all questions:**

- a. Is the Contractor a Minority or Women Owned Business? *No*
- b. Is the Contractor Local? *Yes*
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? *Yes, it is local non-profit*
- d. Is the Contractor a public corporation? *Yes*
- e. Is this a renewal/continuation Agreement or a new service? *New agreement*
- f. If it is a renewal/continuation has cost increased? If yes, by how much? *New agreement*
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: *Not at this time*

10. **Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:**

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: *Not Applicable*
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? *YNHH is a public corporation locally.*

- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? *Not Applicable at this time.*
- d. Who were the members of the selection committee that scored bid applications? *Not applicable*
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department. – *Not Applicable*

## **11. Evidence of Effectiveness & Evaluation**

### **Answer all questions**

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? *Provide instruction and different workshops in the different areas of nursing. Attendance, students' presentations, and completion rate of students' work will be used as evaluation criteria.*
  - b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness. *Not applicable.*
  - c. How is this service aligned to the District Continuous Improvement Plan? *Academic learning goal 1.4 College and Career Readiness: Improve access to opportunities for internships, vocational experiences, certifications, and other initiatives directly related to career preparation.*
- 12. Why do you believe this Agreement is fiscally sound?** *This agreement provides a pathway for our high school students in our district who would like to have a certification as an EMT or gain knowledge in health. This is the most cost-effective pathway so that students can become certified in this area while remaining local.*
- 13. What are the implications of not approving this Agreement?** *If this agreement is not approved, high school students will not have any access locally to this specific program because none of our high schools are offering any of these certifications over at this time. New Haven Public Schools high school students expressed a major interest in this area after sending an interest form.*



NEW HAVEN PUBLIC SCHOOLS

## AGREEMENT

**By And Between**  
**The New Haven Board of Education**  
**AND**

**Yale New Haven Health Center for EMS**

FOR DEPARTMENT/PROGRAM:

**New Haven Public Schools**

This Agreement entered into on the 17<sup>th</sup> day of August effective (*no sooner than the day after Board of Education Approval*), September 12, 2023 by and between the New Haven Board of Education (herein referred to as the “Board” and, Yale New Haven Health Center for EMS located at, 77 Willow St. New Haven CT 06511 (herein referred to as the “Contractor”).

**Compensation:** The Board shall pay the contractor for satisfactory performance of services required the amount of \$1846 per student for a total of one semester: Services will be invoiced at the start of the semester in accordance with the enrollment of students, with a net sixty (60) days payment term.

Breakdown:

- Tuition: \$1,497 per student x 40 students = \$59,880
- Psychomotor Exam per student (w/ aligned center) - \$120 x 40 students = \$4,800
- Psychomotor Exam per student (unaligned) - \$125 x 40 students = \$5,000
- Cognitive Exam per student - \$104 x 40 students = \$4,160

Total amount: *\$73,840 (40 students at \$1,846 per student)*

The maximum amount the contractor shall be paid under this agreement: Seventy Three Thousand Eight Hundred and Forty Dollars Compensation will be made upon submission \$73,840 of the New Haven Board of Education, ARP ESSER III Carryover , **Account Number:** 2553-900-6399-55100-**Location Code:** 0410

This agreement shall remain in effect from 9/12/23 to 1/31/24.

**SCOPE OF SERVICE:** *Please provide brief summary of service to be provided.*

*The Yale New Haven Health System has expressed a great need for EMTs to meet the needs of the community and is ready to educate and prepare for certification our NHPS students who are seniors. YNHH will bring in recruiters from ambulance services to assist with job placement of the students who successfully complete the program. In addition, this entry level education will give students more exposure to the healthcare field and assist with developing future career interests and opportunities. The course covers anatomy and physiology, primary and secondary patient assessments, triage, airway management, oxygen therapy, treatment of bleeding and shock, cardiac arrest management, fracture care, spinal injuries, and other medical and traumatic emergencies. Additional areas of study include the use of automated external defibrillators, general pharmacology, and American Heart Association CPR certification. In addition, students are required to complete 32 hours of clinical time; 16 hours of hospital-based emergency department time and 16 hours of pre-hospital ride time with one of our affiliated EMS/Fire services.*

**Exhibit A: Scope of Service:** *Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.*

*Please see attached Price Quote for Services*

**Exhibit B: Student Data and Privacy Agreement: Attached**

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any negligent act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested. Should either party terminate this Agreement, both parties mutually agree to work together in good faith for any unused portions of the Agreement.

**Relationship to Agreement:** To the extent there is any conflict between the terms and conditions of this Agreement and the Student Educational Affiliation Agreement, the student Educational Affiliation Agreement shall control. All other terms and conditions of this Agreement shall remain in full force and effect.



Contractor Signature

8/17/23

Date

Paul Saunders  
Sr. Contract Specialist

Contractor Printed Name & Title

Revised: 8/2021

President

New Haven Board of Education

Date





NEW HAVEN PUBLIC SCHOOLS

**EXHIBIT B**

**STUDENT DATA PRIVACY AGREEMENT  
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Subject to the provisions of Conn. Agencies Regs. § 19a-179-7, student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.