

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee

From: Frank Fanelli, Director of Project Management

Date: February 25, 2024

Re: Purchase Order under State Contract 19PSX0088 with Utility

Communications Inc. to provide Wooster Pl security enhancements.

<u>Answer all questions</u> and have a representative ready to present the details of each question during the Finance & Operations meeting or this proposal may not be advanced for consideration by the full Board of Education.

Company Information				
Vendor Name: Utility Communications, Inc.				
Doing Business as: (DBA)				
Vendor Address:	920 Sherman Ave Hamden CT 06514			
Vendor Contact Name:				
Vendor Contact Email: SHIOBAND@UTILITYCOMMUNICATIONS.COM				
Is the contractor a minority or women owned small business? No				
Agreement/Contract Information				
New or Renewal Agreeme	nt/Contract? Purchase Order			
Effective Dates: (mm/dd/yy) Multi-yrs. require Board of Aldermen approval	From 03/11/2024 To 06/30/2024			
Total Amount: If Multi-yr. include yr. to yr. breakdown	\$15,559.69			
Funding Source Name: Acct. #:	2023-2024 Capital Projects 3C24-2461-58101			
Contract #: (Local or State)	State of CT contract 19PSX0088			



Key Questions:

1. What specific service will the contractor provide:

Installation of two inside cameras, two door station intercoms, one indoor intercom station, milestone licensing, one data door and two front door S2 system at 21 Wooster Pl.
2. How was the contractor selected? *Attach appropriate supporting documents
☐ Quotes
☐ Sealed Bid #
☐ Sole Source #
□ RFP#
☑ State Contract # 19PSX0088
☐ Exempt Professional ☐ Accountant ☐ Actuary ☐ Appraiser ☐ Architect ☐ Artist ☐ Dentist ☐ Engineer ☐ Expert Professional Consultant ☐ Land Surveyor ☐ Lawyer ☐ Physician/Medical Doctor
 3. If the vendor was selected through Solicitation (Bid/RFQ/RFP) process; answer the following: a. Please explain how the vendor was chosen? *Attach Vendor Proposal
N/A – State Contract
b. Who were the members of the selection committee? (Minimum 3 members required)
N/A – State Contract



4.	If this is a renewal with a current vendor, has the vendor has met all obligations under the existing agreement/contract?
N/A	
5.	If this agreement/contract is a Renewal, has the cost increase? If yes, by how much? *Attach Renewal Letters
N/A	
6.	If this new agreement/contract, has cost for service increased from previous years? If yes, by how much?
	s a project based installation of security equipment cameras and card swipes on location oster Pl.
7.	Is this a service that existing staff could provide? Why or why not?
No thi	s is a service that will be provided by our security vendor under state contract.



Agreement/Contract Processing Checklist

To ensure timely processing of the submitted Agreement/Contract it is imperative to collect and provide all of the required documentation noted below and provide with submission to board.

Forms/Documents are available in: Drive <u>G:\F&O Agenda Minutes\Agreement_Contract_Checklist\2022-2023</u>

1. Has this vendor performed service(s) in prior fiscal years?					
If Y	If Yes, Vendor # 70190				
If No or New, Vend		Vendor must provide completed W9			
2. A qu	2. A quotes or proposal submitting regarding the agreement/contract.				
If I	If RFP Attach Vendor Submitted				
О	ther C	Copy of State Contract, Quotes, etc.			
the following and select the applicable Rider. It is the submitters responsibility to request the COI from the vendor and attach with submission; the COI from the Vendor <u>must match rider specifications outlined</u> . Failure to obtain or incorrect COIs will be returned for revision and will delay its processing.					
Rider 300	Profess	sional Services - Onsite Umbrella; w/ Auto; w/ Workers Compensation			
Rider 305	Professional Services – Onsite Umbrella; No Auto; No Workers Compensation				
Rider 310	Professional Services – Onsite Umbrella; w/ Auto; No Workers Compensation				
Rider 315	Professional Services – Onsite Umbrella; w/ Youth under 21				
Rider 320	Professional Services - Offsite; No Auto; No Workers Compensation				
Rider 325	Professional Services – Offsite; No Auto; No Workers Compensation; w/ Youth under 21				
Rider 330	Professional Services – Offsite Attorney; No Auto; No Workers Compensation				
Rider 335	Professional Services – Onsite; Physician/Dentist; No Auto				
Rider 340	Professional Services – Onsite Physician/Dentist w/ Youth under 21				
Rider 345	Professional Services – Onsite Temp Nurses				
Rider 350	Professional Services – Cyber – Onsite				
Rider 355	Profes	ssional Services – Cyber – Offsite			
4. The City of New Haven requires the information requested in the <u>Disclosure Affidavit</u> before any City agency, department, or city official seeking agreement/contract shall obtain them, notarized.					
Emailed Discl	osures a	are acceptable.			



920 Sherman Avenue * Hamden, Connecticut * 06514 Phone: (203) 287-1306 (800) 443-1306 Fax: (203) 248-9167

City of New Haven Board of Education Wooster Place Security Enhancements

Qty	Description	Part Number	Each	E	xtended
4	Milestone Corporate Device channel license	XPCODL	\$ 251.60	\$	1,006.40
4	Milestone One year care plus SUP device license	YXPCODL	\$ 45.94	\$	183.76
2	Axis 360 degree indoor/outdoor camera 12 MP vandal prf	M4318-PLVE	\$ 879.00	\$	1,758.00
2	Axis network video station w/ card reader	A8207-PVE-MKII	\$ 1,478.25	\$	2,956.50
2	Axis A9801 door security relay	5801-141	\$ 117.27	\$	234.55
1	Axis 2N Compact indoor intercom station - black	01935-001	\$ 456.30	\$	456.30
1	Axis indoor Compact intercom desk stand	02039-001	\$ 54.47	\$	54.47
1	S2 Network Node 2 reader, I/O, std wall mount enclosure	S2-NN-E2R-WM	\$ 2,077.65	\$	2,077.65
1	S2 Network MicroNode WM enclosure W/ 1 ACM	S2-MNP	\$ 1,329.75	\$	1,329.75
2	Altronix 12/24 node power supply	AL600ULXPD16	\$ 384.25	\$	768.50
5	Genesis 12 VDC 6 Amp node batteries	NP7-12	\$ 29.36	\$	146.81
1	Engineering and project management	ENG-PM	\$ 325.00	\$	325.00
1	Miscellaneous parts and equipment at installation site	MISC	\$ 282.00	\$	282.00
1	Installation and setup of new Milestone & S2 systems	INSTALL	\$ 3,980.00	\$	3,980.00

Total Project Price: \$ 15,559.69

- Installation of two inside cameras, two door station intercoms, one indoor intercom station, Milestone licensing, one data door and two front door S2 system at 21 Wooster Place.
- Server provided by IT Department if necessary.
- Access control cable, Ethernet cable, cable runs, door strikes, door contacts by others.
- Optimization, including setup & programming.
- "Connecticut State Contract" Pricing utilized #19PSX0088 where applicable.
- One-year warranty parts & labor.
- Pricing valid for 30 days.
- Allow three-four weeks delivery ARO.

Contract Summary

General Information

Contract Number 19PSX0088

Issue Date November 26, 2019

Yes

Organization State of CT - DAS Procurement

Status Active

Multi Contractor

Contract

Title

OEM AND NON- OEM RADIOS, RADIO PARTS, ACCESSORIES, AND

RELATED PARTS AND SERVICES

Description OEM AND NON- OEM RADIOS, RADIO PARTS, ACCESSORIES, AND

RELATED PARTS AND SERVICES

Contract Marcie Wilson

Administrator

Email Address Marcie.Wilson@ct.gov

Request Number Solicitation Number

Number

Enable Contract as No

Round Trip

P-Card Accepted No

PO Dispatch Contractor

Commodity

Code	Description	
3000000	Structures and Building and Construction and	
	Manufacturing Components and Supplies	

Contractors

Contractors					
Name	ame EASTERN COMMUNICATIONS LTD.				
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Scott Tschetter	SWT@EasternCommuni cations.com	718-729-2044		
Name	J & S Radio Sales,	Inc.			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Anthony Marsalisi		8604562667		
Name	Marcus Communicati	ons, LLC			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Michael Bula		8606461839		
Name	UTILITY COMMUNICAT	IONS, INC.			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Edward Abrams	eda@utilitycommuni cations.com	203-287-1306		
Name	Communications Plu	s LLC			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Allyson Goudreau		8608864408		
Name	Connecticut Radio	Inc			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	William Charamut		8605634867		
Name	TACTICAL COMMUNICA	TIONS INC			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	DAVID MOFFAT	dmoffat@taccomm.co	2034532389		
Name	SGNL Communication	s, LLC			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Brandon Hudson		2035273461		
Name	Northeastern Commu	nications Inc			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	NorcomCT Rizzo	customerservice@no rcomct.net	2035759008		
Name	D&R Communications	, LLC			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Roger Santerre	rbs@drradio.com	5088892197		
Name	E.F. Johnson Compa	ny			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Johnny Daly		972-819-2394		
Name	Goosetown Enterpri	ses			
Contact Type	Contact Name	Contact Email	Contact Phone		
Main Contact	Todd Stacy	tstacy@goosetown.c	8605086691		
Name	Bear Communication	s Inc			
Contact Type	Contact Name	Contact Email	Contact Phone		

Pricing Information

Contract Type Migrated DAS Contract

Pricing Type Fixed Price

Total Value Condition Estimate

Total Value(USD) 1,000,000.00

Retainage Amount(USD) 0.00

Retainage Notes

Initial Expended Value(USD) 0.00 Cumulative Encumbered/Expended 0.00

Value(USD)

Total Paid(USD) 0.00

Remaining Balance(USD) 1,000,000.00

Value to Go(%) 100.00

Payment Terms See Payment Notes

Payment Notes Check Contract Award page for payment terms

Delivery Terms Free On Board Destination

Delivery Notes

Other Notes Legacy Commodity Code=7000

Contract Period

Award Date March 02, 2020

Effective Date March 02, 2020

Amendment February 21, 2024

Effective Date

Expiration Date September 16, 2024 **Potential Final** September 16, 2024

Expiration Date

Custom Fields Contract Additional Information

Field Title	Field Description
Agrees to Supply Political SubDivisions	Yes
Core Catalog Item Contract	No
Amendment 1	Amendment 1 Extends the Contract for 6 months
Amendment 2	Amendment 2 Extends the Contract for 12 months. Pricing will be updated.
Amendment 3 Extends the Contract	Contract was extended for 3 months.
Amendment 4	Amendment 4 updates E.F. Johnson Price Guide

Contract Clauses

No Clause(s) found

Catalog Names

No catalog(s) found

Document(s)

Document Name	Upload Date			
19PSX0088 - E.F. Johnson_Viking_List_Price_Guide_03.01.23.pdf	February 21, 2024			
19PSX0088.pdf	July 31, 2020			
Multiple Supplier Contract Summary.xlsx	July 02, 2020			
Percentage off 19PSX0088.pdf	July 31, 2020			

Administrative Document(s)

No Documents Found

Authorization

State of CT - DAS Procurement Executive Branch Connecticut State Library Andover, Town of Developmental Services West Early Childhood, Office of Education, Dept. of Energy & Environmental Protection Insurance, Dept. of Mental Health & Addiction Services Policy & Management, Office of Rehabilitation Services, Dept. of Social Services, Dept. of Constitutional Office DAS Property Acquisition DAS Real Property Sales Developmental Services South DAS Property Management Education & Services for the Blind Agriculture, Dept. of Charter Oak State College Connecticut State University System Criminal Justice, Division of State Contracting Standards Board Governor, Office of the Insurance & Risk Management Medical Examiner, Office of Chief State Ethics, Office of Central Connecticut State Univ. Eastern Connecticut State Univ. Quinebaug Valley Comm. College Three Rivers Comm. College UConn Health Center Comptroller, Office of State CT Teachers' Retirement Board DOT - Purchasing Protection & Advocacy, Office of Workforce Competitiveness Office Of Manchester Community College Naugatuck Valley Comm. College Norwalk Community College Colleges & Universities Connecticut Port Authority Connecticut Science & Exploration Connecticut Green Bank Boards, Commissions and Councils Connecticut Siting Council CT Retirement Security Authority Fire Prevention & Control

DAS Construction Services Children and Families, Dept. of Correction, Dept. of Developmental Services North Developmental Services Central Economic and Community Development Emergency Serv. & Public Protection Housing, Dept. of Labor, Dept. of Military Department Public Health, Dept. of Revenue Services, Dept. of Connecticut Library Consortium Quasi Public State Agencies DAS Leasing Developmental Services, Dept. of DDS Provider Contracts Aging & Disability Services Agricultural Experiment Station Auditors of Public Accounts Commission On Human Rights Consumer Council, Office of Governmental Accountability Victim Advocate, Office of Higher Education, Dept. of Lieutenant Governor, Office of the Motor Vehicles, Dept. of Capital Community College CT State Colleges & Universities Housatonic Community College Southern Connecticut State Univ. University of Connecticut Western Connecticut State Univ. Treasurer, Office of State Transportation, Dept. of Veterans' Affairs, Dept. of Ansonia Housing Authority Gateway Community College Middlesex Community College Northwestern CT Comm. College Tunxis Community College Secretary of the State Connecticut Lottery Corporation Connecticut Development Authority Regional Water Authority Developmental Disabilities Consumer Protection, Dept. of Elections Enforcement Commission Firearms Permit Examiners, Board of

Freedom of Information Commission Police Officer Standards & Training Property Review Board Psychiatric Security Review Board Siting Council State Academic Awards, Board for State Marshal Commission State Board of Accountancy Workers' Compensation Commission DAS Business Office A-Z Corp F8 Properties RM Bradley Simon Konover Owens Services LAZ Parking DOT - Construction Contracts Unit Office of the Attorney General Legislative Branch Not For Profits Non-Executive Agency Cities, Towns & Municipalities Ansonia, City of Ashford, Town of Avon, Town of Beacon Falls, Town Of Berlin, Town of Bethany Board of Education Bethel, Town of Bethany, Fire Marshall Bethlehem, Town of Bloomfield Public Schools Branford, Town of Bridgeport, City of Bridgeport Economic Development Cor Bridgeport Housing Authority Brookfield, Town of Bristol, City of Brookfield Public Schools Brookfield Water Pollution Control Brooklyn Public Schools Burlington, Town of Canterbury Public Schools Canton, Town of Capital Region Development Auth. Capitol Region Council Governments Capitol Region Education Council Cheshire, Town of Chester, Town of Clinton, Town Of Colchester, Town of Columbia, Town of Coventry, Town of Cromwell, Town of Danbury, City of Danbury Housing Authority Darien, Town of Derby, Town of Durham, Town of East Granby, Town of East Haddam, Town of East Hampton Board of Education East Hartford, Town of East Hartford Housing Authority East Hartford Public Schools East Haven, Town of East Lyme, Public Schools East Lyme, Town of East Lyme, Public Works Bethany, Town of East Hampton, Town of Enfield, Town of Enfield Housing Authority Farmington, Town of Glastonbury, Town of

Farmington Public Schools Glastonbury Housing Authority Guilford Public Schools

Hartford Energy Improvement Dist.

Hartford Housing Authority

Middletown, City of

Middletown Housing Authority

Norwalk Public Schools

Norwich, City of

Norwich Housing Authority Preston Board of Education Putnam Public Schools

Somers Board of Education

Greater Hartford Transit District

Hartford Public School

Middletown Board of Education

Norwalk, City of

Guilford, Town of

Hartford, City of

Norwalk Transit District Norwich Community Development

Preston, Town of Putnam, Town of Somers, Town of

South Windsor, Town of

South Windsor Board of Education South Windsor Housing Authority Southington, Town of Southington Board of Education Stratford, Town of Stratford Housing Authority Suffield, Town of Suffield Public Schools Torrington, City of Torrington, Public School Bridgeport Transit Authority Ledyard, Town of Ledyard Public Schools Vernon, Town of Vernon Housing Authority Vernon Board of Education Voluntown, Town of Voluntown Board of Education Waterbury, City of Waterbury Housing Authority West Hartford, Town of West Hartford Nutrition Services Westport, Town of Westport Public Schools Wethersfield, Town of Wethersfield Housing Authority Woodbridge, Town of Woodbridge School District Ellington Public Schools Hampton Board of Education Housatonic Resources Recovery Auth. Salem Board of Education Sherman Board of Education Wallingford Housing Authority Willimantic Housing Authority Winchester Public Schools East Windsor, Town of Essex, Town of Fairfield, Town of Franklin, Town of Granby, Town of Greenwich, Town of Griswold, Town of Groton, City of Groton, Town of Haddam, Town of Hamden, Town of Hebron, Town of Jewett City, Borough of Killingly, Town of Lebanon, Town of Lyme, Town of Madison, Town of Manchester, Town of Mansfield, Town of Marlborough, Town of Meriden, City of Middlebury, Town of Middlefield, Town of Milford, City of Monroe, Town of Montville, Town of Morris, Town of Naugatuck, Town of New Britain, City of New Canaan, Town of New Fairfield, Town of New Hartford, Town of New Haven, City of New London, City of New Milford, Town of Newington, Town of Newtown, Town of North Branford, Town of North Haven, Town of North Stonington, Town of Old Saybrook, Town of Orange, Town of Oxford, Town of Plainfield, Town of Plainville, Town of Plymouth, Town of Pomfret, Town of Portland, Town of Regional School District No. 1 Regional School District No. 14 Regional School District No. 8 Regional School District No. 17 Ridgefield, Town of Rocky Hill, Town of Roxbury, Town of Simsbury, Town of Southbury, Town of Sprague, Town of Stafford, Town of Stamford, City of Thomaston, Town of Stonington, Town of

Thompson, Town of

Tolland, Town of

Trumbull, Town of Waterford, Town of West Haven, City of Westbrook, Town of Weston, Town of Windham, Town of Windsor Locks, Town of Windsor, Town of Wolcott, Town of Woodstock, Town of CT Metro. Council of Governments LEARN CT River Valley Council of Gov. Metropolitan District Commission Naugatuck Valley Council of Gov. NE Transportation / CT Transit Northeastern CT Council of Gov. Northeastern CT Transit District Northwest Hills Council of Gov. Shelton Housing Authority So. Central CT Regional Water Auth. South East Area Transit District Community Renewal Team CT Health and Ed. Facilities Auth. CT Housing Finance Authority Connecticut Innovations EASTCONN Materials Innovation & Recycling Western CT Council of Governments zzNonezz Connecticut Transit CT Conference of Municipalities Connecticut Airport Authority Western CT Tourism District Valley Association Administrative Services Health Strategy, Office of State Education Resource Center Bloomfield, Town of Brooklyn, Town of Canterbury, Town of Ellington, Town of Hampton, Town of Salem, Town of Shelton, Town of Sherman, Town of Wallingford, Town of Winchester, Town of Cheshire Public Works Enfield Social Services Enfield Fleet Services Middlefield Voluntary Fire Company New Hartford Public Schools Portland Public Schools Baltic Public Schools Old Lyme, Town Of Madison Public Works W. Hartford Bloomfield Health Dist. West Hartford Fire Department West Hartford Public Library Windsor Locks Public Schools Sharon, Town Of Regional School District No. 5 Greater New Haven Transit District Avon Recreation & Parks Department Oxford Public Schools Norwalk Redevelopment Agency Middlebury Public Works CHFA Connecticut General Assembly DPH - Communications Public Health Systems and Equity DPH Facility Licensing Community Family Health and Prevent Derby Public Schools Plymouth Housing Authority ISAAC Charter School Norwalk, City MIRA Judicial Branch Probate Court Administrator, Office MARC, Inc. of Manchester CAFCA Salisbury, Town of Willington, Town of Deep River, Town of Old Colony Beach Club Association Groton Public Schools Deep River Housing Authority Savin Rock Communities Regional School District No. 12 Cheshire Public Schools Regional School District No. 15 CSDNB Board of Education First District Water Dept., Norwalk Seymour, Town of Connecticut Paid Leave Authority

Barkhamsted, Town of

Canton Public Schools Bolton, Town of Banking, Dept. of United Community & Family Services Derby Public Library Shelton Economic Development Corp. Town of Watertown TOW - Public Works Department New Haven Parking Authority Easton, Redding & Region 9 Schools Winsted Water Works South Cntrl Regional Council of Gov Middletown South Fire District Estuary Transit District Litchfield, Town of DOT - Maintenance Capital Workforce Partners DPH - Newborn Screening Kent, Town of OCPD Assigned Counsel Unit Healthcare Advocate, Office of the Regional School District No. 18 Achievement First Colebrook School Hamden Housing Authority Seymour Housing Authority Capital for Change Plainfield Public Schools Lebanon Public Schools Groton Housing Authority North Haven Housing Authority Journey Home Barnum Museum, The North Stonington Public Schools Greenwich Public Schools Milford Redevmt & Hsng Ptnrshp MRHP Community Builders Inc, The Ledge Light Health District Five Points Arts New Beginnings Family Academy DOT - Planning Morris Housing Authority Torrington Housing Authority Windham Region Transit District Goodwin University Manchester Housing Authority Rocky Hill Housing Authority Weston Public Schools

East Haven Public Schools

Essex Library Association

Eastern Regional Tourism District Bolton Board of Education Cromwell Public Schools The Child & Family Guidance Center Easton, Town of TEAM Inc. Access Health CT Wolcott Board of Education Area Coop Ed. Services (ACES) Southeastern CT Council of Gov Windham Public Schools Regional School District No. 13 Beth-El Center Prospect, Town of Litchfield Public Works Department Public Health Preparedness & L H A CTECS Somers Public Schools Public Defender Services, Division Litchfield Housing Authority Norwich Free Academy Stratford Public Schools Colebrook, Town of Killingly Public Schools Monroe Public Schools Wethersfield Public Schools Naugatuck Public Schools DOT - Rail, Office of Woodbury, Town of Thomaston Public Schools Stamford Public Schools Newington Public Schools Ridgefield Public Schools New Milford Board of Education Freeman Center, The New Opportunities Inc Sterling, Town of Thompson Housing Authority Branford Public Schools Portland Housing Authority Litchfield County Housing Opportnty Wilton, Town of Mutual Housing Assoc. Greater Htfd East Granby Public Schools North Branford Board of Education Enfield Public Schools Cooperative Educational Service CES Mark Twain House and Museum, The Workforce Strategy, Office of Scotland, Town of

DPH Enviro Health & Drinking Water Public Health Workforce Development Regional School District No. 10 Harriet Beecher Stowe Center Elm City Montessori School Griffin Hospital Stamford Museum & Nature Center Watertown Board of Education Perception Programs Windham Region No Freeze Project Prospect Fire Department CT Institute for the Blind Oak Hill Boys & Girls Club of Greenwich Bridges Healthcare Inc Integrated Day Charter School Regional School District No. 4 Montville Housing Authority Greater Dwight Development Corp Harwinton, Town of CSDE - Child Nutrition New London Housing Authority

Griswold Housing Authority Thames River Community Service Inc Stafford Public Schools Regional School District No. 16 Watertown, Town of Pomfret Community School CT Housing Partners MDA - MIRA Dissolution Authority Ashford Housing Authority New Reach Inc. Community Solutions Inc West Hartford Housing Authority Redding, Town of Sheldon Oak Central Inc Elderly Housing Management Inc Southeastern Ct Water Authority New Samaritan Parkville Southington Housing Authority Windsor Housing Authority Housing Authority