



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: **Smart Start Education, LLC**

Doing Business As, if applicable:

Business Address: **59 Elm Street, Suite 225, New Haven, CT 06510**

Business Phone: **888-262-1059**

Business email: **www.smartstarteducation.com**

Funding Source & Acct # including location code: **2553-6399-56694-0410**

Principal or Supervisor: **Monica C Joyner**

Agreement Effective Dates: From: **03/12/2024** To: **06/30/2024**

Hourly rate or per session rate or per day rate.

Total amount: **\$71.214/hour for 3120 hours**

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

Smart Start Education will be providing tutoring services for 10 school, one tutor per school servicing 24 students per school.

Submitted by: Monica Joyner Phone: 203-479-0189



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Monica C Joyner
Date: February 6, 2024
Re: Smart Start Education, LLC

Please **answer all questions and attach any required documentation as indicated below**. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name: Smart Start Education**
2. **Description of Service: Smart Start Education will be providing tutoring services for 240 students**
3. **Amount of Agreement and hourly or session cost: The total cost for this service will be \$222,187.68. That break down to \$71.214/hour for 3120 hours.**
4. **Funding Source and account number: 2553-6399-56694-0410**
5. **Approximate number of staff served through this program or service:**
6. **Approximate number of students served through this program or service: 240**
7. **Continuation/renewal or new Agreement? New Agreement**
Answer all questions:
 - a. **If continuation/renewal, has the cost increased? If yes, by how much?**
 - b. **What would an alternative contractor cost?**
 - c. **If this is a continuation, when was the last time alternative quotes were requested?**
 - d. **For new or continuation: is this a service existing staff could provide. If no, why not?**
The tutoring services will be provided during school hours as additional support, therefore an existing staff will not be able to perform this task as well as current daily task.
8. **Type of Service:**
Answer all questions:
 - a. **Professional Development?**
 - i. **If this is a professional development program, can the service be provided by existing staff? If no, why not? No. This is not a professional development program.**
 - b. **After School or Extended Hours Program? No**
 - c. **School Readiness or Head Start Programs? No**
 - d. **Other: (Please describe) This tutoring service will be provided to our students during school hours as additional support to the daily instruction offered by staff.**

9. **Contractor Classification:**

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? **No.**
- b. Is the Contractor Local? **Yes**
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? **No.**
- d. Is the Contractor a public corporation? **LLC**
- e. Is this a renewal/continuation Agreement or a new service? **New Services**
- f. If it is a renewal/continuation has cost increased? If yes, by how much? **N/A**
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain:

10. **Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:**

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: **This contractor is able to offer during school hours tutoring services.**
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? **This contractor was selected through a quote.**
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? **Yes**
- d. Who were the members of the selection committee that scored bid applications?
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department. (Sole Source is only determined by City Purchasing)..

11. **Evidence of Effectiveness & Evaluation**

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? **This contractor will address the math deficit in 240 students and it's performance will be measured and monitored through observation and evaluations.**
- b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness.
- c. How is this service aligned to the District Continuous Improvement Plan?
Mathematical support is needed in the district to meet the needs of all our students, especially those that are at risk. This Contractor will be servicing specifically students in grades 6th thru 8th. Success in academics, college, or career all require effective mathematical skills and this resource will aid in that endeavor.

12. **Why do you believe this Agreement is fiscally sound?**

This Agreement is fiscally sound since it is able to target our struggling students and provide them with constant reinforcement that will help aid to close their math deficit.

13. What are the implications of not approving this Agreement?

At risk students will continue to struggle and fall further behind without usable dependable alternative resources in which this contractor provides. Our most vulnerable students in our priority schools will not receive the best opportunity to improve their math knowledge and skills.



High-Dosage Tutoring at New Haven Public Schools: 2023-2025

January 3, 2024

Overview

SmartStart Education is a diversified provider of educational services. We partner with districts and schools to help them ensure that all students have the academic skills they need to succeed in the global community. SmartStart Education recognizes the importance of exceptional leadership, mentorship, and teaching practice. We are a team of administrators, teachers, and academics with the experience and expertise to help districts and schools achieve their educational goals.

SmartStart Education’s mission is to work as a team to ensure that every student has ongoing access to high-quality, empowered educators, who can help each student to realize their full academic potential. Our track record of success is built on a foundation of high-quality school administration, teaching, learning, and producing measurable results for our partner schools and their students.

Program Plan

SmartStart Education will provide high dosage, in-person math tutoring to students in grades 6 through 8 attending:

School	Hours	Grade Levels	In-Person or Virtual
Barnard	9:25 - 3:25	6th - 8th	In-Person
Betsy Ross Arts Magnet	9:25 - 3:25	6th - 8th	In-Person
Celentano	8:05-2:05	6th - 8th	In-Person
Harry A. Conte	9:25-3:25	6th - 8th	In-Person
John C. Daniels	8:45-2:45	6th - 8th	In-Person
Fair Haven	8:45-2:45	6th - 8th	In-Person
Hill Central	9:25 - 3:25	6th - 8th	In-Person
Benjamin Jepson	9:25 - 3:25	6th - 8th	In-Person
King Robinson	9:25 - 3:25	6th - 8th	In-Person
Truman	8:45-2:25	6th - 8th	In-Person

One tutor will be placed at each school. The program will run for 52 days, between Mondays through Fridays and end on or before June 30, 2024.

Thus, 24 students per school will be served at each school during the 2023-2024 school year. Tutors work with small groups of students (4 students per group) during 6 periods. Tutors will use a combination of push-in and pull-out methodology.



All curriculum, assessments, and materials will be provided by New Haven Public Schools. Prior to the start of tutoring, New Haven Public Schools will provide SmartStart Education with a schedule for each tutor, student names, student grades and student ID numbers. Each student must meet with tutors at least three days/week.

At a minimum, SmartStart Education teachers possess a bachelor's degree and one year of experience teaching students similar to those with whom they will be placed. All teachers complete the criminal background check process in compliance with Connecticut state regulations and New Haven Public Schools regulations.

Deliverables:

- 10 Math tutors @ 6 hours per day
- Attendance Tracking and Reporting

Cost for delivery of services:

Item	Cost/Item	Number	Total Cost
Math Tutor @ 52 days	\$22,218.77	10	\$222,187.68
Total Cost			\$222,187.68

This quote is agreed upon by the parties below.

Madeline Negron
Superintendent
New Haven Public Schools

Date

Isaak Aronson
CEO/Founder
SmartStart Education, LLC

Date

[BULK] From: Daniel Re: Tutor Hero Pricing

Daniel at Tutor Hero <dwhisler@staff.yourtutorhero.com>

Tue 2/27/2024 1:53 PM

To:ORMOND, TRACIE <TRACIE.ORMOND@new-haven.k12.ct.us>

CAUTION:

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

You don't often get email from dwhisler@staff.yourtutorhero.com. [Learn why this is important](#)

Hello Monica

I hope this email finds you well, and I want to thank you for taking the time to chat with me today. As promised, here's a follow-up email that delves deeper into the benefits of our tutoring services and pricing structure.

Comprehensive Tutoring Services

At Your Tutor Hero, we are proud to offer comprehensive tutoring services designed to cater to students of all subjects and levels, from pre-K to graduate school. Our service is flexible and can be utilized by anyone in your household, making it an ideal choice for families with multiple students. What's more, the hours you invest in with us never expire, giving you the freedom to utilize them as needed.

Discount Session Rates

Now, let's explore our updated discount session rates, which are based on your estimated frequency of sessions.

(based on one-hour sessions; all inclusive, no other taxes or fees):

- 16+ hours: Duration of 4+ months: Bi-weekly payment of \$144
- 32+ hours: Duration of 8+ months: Bi-weekly payment of \$134
- 48+ hours: Duration of 12+ months: Bi-weekly payment of \$124
- 64+ hours: Duration of 16+ months: Bi-weekly payment of \$118
- 80+ hours: Duration of 20+ months: Bi-weekly payment of \$114

2 one-hour Sessions per Week (based on one-hour sessions):

- 16+ hours: Duration of 2+ months: Bi-weekly payment of \$288
- 32+ hours: Duration of 4+ months: Bi-weekly payment of \$268
- 48+ hours: Duration of 6+ months: Bi-weekly payment of \$248
- 64+ hours: Duration of 8+ months: Bi-weekly payment of \$236
- 80+ hours: Duration of 10+ months: Bi-weekly payment of \$228

- 160+ hours: Duration of 20+ months: Bi-weekly payment of \$216
- 3 one-hour Sessions per Week (based on one-hour sessions):
- 16+ hours: Duration of 1.33+ months: Bi-weekly payment of \$432
 - 32+ hours: Duration of 2.66+ months: Bi-weekly payment of \$402
 - 48+ hours: Duration of 4+ months: Bi-weekly payment of \$372
 - 64+ hours: Duration of 5.33+ months: Bi-weekly payment of \$354
 - 80+ hours: Duration of 6.67+ months: Bi-weekly payment of \$342
 - 160+ hours: Duration of 13.33+ months: Bi-weekly payment of \$324

4 one-hour Sessions per Week (based on one-hour sessions):

- 16+ hours: Duration of 1+ months: Bi-weekly payment of \$576
- 32+ hours: Duration of 2+ months: Bi-weekly payment of \$536
- 48+ hours: Duration of 3+ months: Bi-weekly payment of \$496
- 64+ hours: Duration of 4+ months: Bi-weekly payment of \$472
- 80+ hours: Duration of 5+ months: Bi-weekly payment of \$456
- 160+ hours: Duration of 10+ months: Bi-weekly payment of \$432

Our flexible payment options, including bi-weekly and monthly payments, are designed to fit your estimated usage and budget constraints perfectly.

Tailored Profile for Your Student

To kick-start your journey with us, we'll work together over the phone to build a profile for your student. This process takes about 15 minutes and involves gathering information about your student's specific needs, preferred areas of focus, overall goals, and availability. This crucial step ensures we match your student with the most suitable tutor, guaranteeing the personalized attention they deserve.

Seamless Registration Process

Following the phone call, we'll process the initial payment, completing the intake process. Within 2-3 business days, one of our dedicated tutors will reach out to schedule the first session. Our commitment to your success doesn't stop there. We'll follow up to ensure everything is proceeding smoothly. If, for any reason, you're not entirely satisfied with the initial session, we are dedicated to finding a solution that works for you. This can involve assigning a different tutor or arranging a refund and session(s) cancellation. Your student's educational success is our priority.

Please don't hesitate to reach out if you have any further questions or if you'd like to schedule a call to discuss your unique requirements in more detail. We're here to ensure that you find the best solution for your family's tutoring needs.

Thank you for considering Your Tutor Hero as your trusted partner in academic success. We look forward to contributing to your student's educational journey.

Kind regards,

Daniel Whisler

Manager of Client Services

(860) 432-6866

Here's your quote:

Tutor Hero Quote 2745 for the New Haven Public Schools Department of Mathematic

Total Number of Students	Total Hours per student	Cost per session	Total Number of Sessions	Per Student	Total Cost
240	16	\$288	8	\$2,304.00	\$552,960.00

Tutor Ocean

Quote 216

New Haven Public Schools Department of Mathematics

Contact: Monica Joyner, Supervisor

This Quote expires on June 30, 2024

TutorOcean

Proudly Canadian, TutorOcean is thriving in a country that has the highest percentage of university and college graduates in the world. Canada is also a place where old-school tutoring often meant braving -30C. So, obviously, people are looking for a reliable alternative. This is where we come in. We hope to make tutoring more accessible, affordable and personalized for those with a thirst for knowledge, no matter where they are in the world.

Tutor Ocean will provide in-person math tutoring to students in grades 6 through 8 attending Barnard, Betsy Ross Arts Magnet, Celentano, Harry A. Conte, John C. Daniels, Fair Haven, Hill Central, Benjamin Jepson, King Robinson, and Truman.

One tutor will be placed at each school to tutor 24 students per school. Tutoring will occur Monday, Tuesday, Wednesday, Thursday and Friday - all days school is in session. The program will start on March 12, 2024 and end on June 30, 2024.

Total Number of Tutors	Total Number of Students	Cost Per Session	Total Number of Sessions/Days	Total Number of Hours	Total Cost
10 @ 52 day for 6 hours/day	240	\$6326.1538	52	3120	\$328,960.00

TUTOR OCEAN CONTACT:

Raphael L Farhad – Your Representative

535 Legget Drive, Suite 100

Kanata, ON K2K 3B8

Canada

Tel: 1888-568-8867

Web-site: <https://corp.tutorocean.com>



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
SMART START EDUCATION, LLC

FOR DEPARTMENT/PROGRAM:
Department of Mathematics

This Agreement entered into on the 12th day of March 2024, effective (no sooner than the day after Board of Education Approval), the 12th day of March, 2024, by and between the New Haven Board of Education (herein referred to as the "Board" and, Smart Start Education, LLC located at, 59 Elm Street, Suite 225, New Haven, CT 06510 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$ \$71.214 per day, hour, or session for a total of 3,120 days, hours, or sessions.

The maximum amount the contractor shall be paid under this agreement: Two Hundred and Twenty-Two Thousand, One Hundred and Eighty-Seven Dollars and Sixty-Eight S Cents, (\$ 222,187.68). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by ARP ESSER III Carryover Program of the New Haven Board of Education, **Account Number:** 2 5 5 3 – 6 3 9 9 – 5 6 6 9 4 **Location Code:** 0 4 1 0

This agreement shall remain in effect from March 12, 2024 to June 30, 2024.

SCOPE OF SERVICE: *In the space below, please provide brief summary of service.*

Smart Start Education, LLC will provide high dosage, in-person math tutoring to students in grades 6 through 8 attending Barnard, Betsy Ross Arts Magnet, Celentano, Harry A. Conte, John C. Daniels, Fair Haven, Hill Central, Benjamin Jepson, King Robinson, and Truman.

One tutor will be place at each school to tutor 24 students per school. Tutoring will occur Monday, Wednesday, and Friday on all school days. The program will start on March 12, 2024 and end on June 30, 2024.

Tutors will work with small groups of students (4 students per group) during 6 periods. Tutors will use a combination of push-in and pull-out methodology.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data Privacy - attached

Exhibit C: Contractor's Declaration Attesting to Compliance with Executive Order No. 13G – form must be completed by the contractor. See attached form for contractors who are working with students or staff in school or in after school programs, regardless of location.

APPROVAL: This Agreement must be approved by the New Haven Board of Education **prior to service start date**. Contractors **may begin service no sooner than the day after** Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

President

New Haven Board of Education

February 21, 2024

Date

Date

Isaak Aronson CEO/Founder

Contractor Printed Name & Title

Revised: 9-27-21



Exhibit A: Scope of Service

The following information will provide a detailed Scope of Service as well as all costs for services including travel and supplies.

The general services to be performed by this contractor, Smart Start Education, LLC, consist of providing in person math tutoring services which includes, but not limited to:

- develop strategies for better learning
- address students' struggles
- assist in homework and advanced studies
- evaluate progress
- provide encouragement to each student
- establish rapport
- provide students with a healthy learning environment

The contractor agrees to:

1. Provide 10 Math Tutors @ 6 hours per day for 3120 hours
2. Provide Attendance Tracking and Reporting

Cost for Delivery of Services:

General Service Delivery (as detailed above): \$ 71.214 per hour for 3120 hours. Total Cost of **\$222,187.68**

Travel Cost: \$0.00

Supply Cost: \$0.00

Smart Start Education, LLC

Contractor's Name

02/21/2024

Date

SMARTSTART EDUCATION, LLC

59 Elm Street, Suite 225, New Haven, CT 06510

Toll Free: [888\) 262-1059 ext. 305](tel:(888)262-1059)

Fax: [\(203\) 773-3228](tel:(203)773-3228)

www.smartstarteducation.com

COMPANY PARTICULARS:

CEO: Isaak Aronson, Ph.D.

Date of Formation: 1/3/2007

State of Formation: Delaware

Company Size: SmartStart currently has over 325 active staff members, including 33 administrative staff and 292 academic staff.

Current Territory: 10 states, including Connecticut, Texas, Florida, Washington, DC, Louisiana, Indiana, Maryland, New York, Pennsylvania, and Ohio

COMPANY OVERVIEW:

SmartStart is an academic solutions company led by experienced educators who provide proven, results-focused, preK-12 academic staffing and instructional solutions. SmartStart delivers staffing solutions and learning programs that improve academic achievement, enhance self-esteem, raise test scores, and promote excellence in teaching and learning.

SmartStart was founded in 2007 and has been providing high-quality academic staffing and academic and tutoring services, including High Dosage Tutoring ("HDT") programs, to districts since its inception. The CEO and Founder of SmartStart, Dr. Isaak Aronson, was a Senior Lecturer at Johns Hopkins University School of Education, a birthplace of the HDT movement. As a result, SmartStart was an early adopter of HDT programming and has successfully employed such tutoring programs across the nation to help students achieve maximum learning gains.

The number of districts and schools SmartStart services continues to grow rapidly due to our reputation for high caliber professional educators, thorough program management, excellent curricula, and dedicated staff. SmartStart has grown to become a full-service academic solutions company providing high-quality academic instructional services and courses before, during and after school, on weekends, and over the summer to:

- Small Groups and one-on-one
- Academically disadvantaged students and underachievers
- English Language Learners and Special Education students
- Pre-K-12 schools

SmartStart has demonstrated capacity to hire and manage tutors and teachers at scale. We work with large urban districts, including New York City, Baltimore and Washington, DC, as well as small and rural districts. Over the last 16 years, SmartStart has provided tutoring services and programs to over 100 districts and over 35,000 students across Massachusetts, Rhode Island, Connecticut, New York, Maryland, New Jersey, Texas, Indiana, Louisiana, Virginia and Pennsylvania.

MISSION STATEMENT:

SmartStart Education's mission is to work as a team to ensure that every student has ongoing access to high-quality, empowered educators, who can help each student to realize their full academic potential.

EXPERIENCE/CONTRACTS:

SmartStart was chosen as an approved vendor of the Texas Vetted Tutor Corps and Houston Independent School District, and is contracting with schools in Houston, Texas to provide in-school tutoring in ELA and math, including working with students with special needs. SmartStart was also chosen as an approved vendor for the Steve Carter Literacy Program in Louisiana, the Indiana Learns Program in Indiana, and as a HDT provider in Anne Arundel, Maryland. SmartStart was selected as an approved provider of HDT services in the state of Connecticut, and out of 16 approved providers, SmartStart has won the business of over 50% of the LEA's awarded grant funding. Additionally, in New York City, SmartStart is one of 37 approved High Dosage Tutoring providers, but SmartStart has disproportionately won the business of a quarter (20 out of 80 schools have chosen SmartStart as their preferred HDT partner) of participating schools. Most recently, SmartStart was selected as an approved provider of tutoring services for one of the largest districts in Florida.

A sampling of some of these contracts includes:

City Entity: Fairfield Public Schools, Connecticut

Contract Period: 9/1/2017 - Present

Description of the services provided:

Providing in-school, home-bound and virtual HIT for students with special needs.

City Entity: Stamford Public Schools, Connecticut

Contract Period: 2/10/2023- Present

Description of the services provided:

Provide special education HIT services.

City Entity: Baltimore City Public Schools

Contract Number: PQS-19-20

Contract Period: 7/1/2022 – 6/30/2025

Description of the services provided:

Provision of Extended Learning services to students.

City Entity: New York City Department of Education City of New York

Contract Number: QR151BC

Contract Period: 9/1/2018 – Present

Description of the services provided:

Student Support Services Component B: Academic Enrichment Services – Tutoring/Homework Assistance & Study/Test Taking Skills.

City Entity: George I. Sanchez Charter Schools, Houston, Texas

Contract Period: 2022-2023

Description of the services provided:

Providing high dosage in-person tutoring in ELA and math to students in 6th through 8th grades.

City Entity: Bloomfield Public Schools, Connecticut

Contract Period: 11/16/2022- Present

Description of the services provided:

Providing long-term substitute teachers for middle and high school science and language classes.

City Entity: District of Columbia Public Schools

Contract Number: Various

Contract Period: 12/1/2021 – 6/30/2023

Description of the services provided:

Provision of one teacher to each of 59 schools.

SmartStart is currently serving:

- 41 schools in NYC
- 17 schools in Louisiana
- 13 schools in Baltimore
- 33 LEA's in Connecticut
- 5 schools in Indiana
- 2 schools in Texas
- 4 schools in Ohio
- 1 School in Pennsylvania
- 1 School in Washington, DC

RESULTS AND ACCOLADES:

- Overall increase of 23.6% in Literacy and Math scores - as measured by our pre and posttest assessments.
- Over 85% of SmartStart's students showed at least a 10% increase from pretest to posttest.
- Over half of SmartStart's students have improved their test scores by more than 80% in at least one component of literacy (phonemic awareness, phonics, fluency, vocabulary, and comprehension) and nearly half increase their scores by more than 60% in at least one National Council of Teachers of Mathematics (NCTM) content standard.
- 88% of our ELL students improve their scores from pretest to posttest by at least 10%, and 52% improve their scores from pretest to posttest by 25% or more.
- 79% of SmartStart's students with special needs improve their scores from pretest to posttest by at least 10%, and 37% improve their scores from pretest to posttest by 25% or more.
- In 2022, SmartStart's students increased their State Assessment scores in ELA by an average of 14.1% and in math by an average of 12.7% from 2021 results.

- 88% of classroom teachers surveyed report that their students who were enrolled in our program improved their academic performance in class during the school day.
- 82% of classroom teachers report that our students are more engaged in classroom instruction and that students have gained academic self-confidence.
- 97% of parents “agree” or “strongly agree” that they are satisfied with our program and say that they would want their children enrolled in our program again.
- ESSA Evidence Reviewed – February 2021 – Results showed Strong evidence of effectiveness of SmartStart’s literacy and reading tutoring programs.

Security Agreement For Access To and The Usage Of Confidential Data From The New Haven Public Schools

I, Smart Start Education, LLC, as a contracted vendor working with the New Haven Public Schools, will have access to secure student data as part of my working relationship with New Haven Public Schools. I understand that these data are deemed confidential, personal, and private and that access to this confidential data carries with it the responsibility to guard against unauthorized use and the possibility of unauthorized access or use. To treat information as confidential means not to divulge it to anyone outside New Haven Public Schools, or to cause it to be accessible to anyone outside New Haven Public Schools. Transfer of any information by means of any media, including email, websites, print, or any personal communication, outside the normal defined work of my Internship, is prohibited under this Security Agreement.

I understand that disclosing confidential information directly or allowing non-authorized access to such information may subject me to criminal prosecution and/or civil recovery and may violate the federal Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.

I agree to fulfill my responsibilities in accordance with the following guidelines:

1. I agree that I will never give or allow anyone outside New Haven Public Schools to access or view confidential, sensitive data, through electronic or non-electronic communication.
2. I agree that I will never attempt to identify individuals in any data system, analyses or reports which are not directly required for any purpose outside my specific responsibilities.

Vendor:

Name: Alexandra Harris

Position Title: Program Director

Assigned Site: _____

Signature: Alexandra Harris Date: 02/19/2024

Dates of Partnership: 01/2024 to 01/2025

NHPS Supervisor:

Name: Monica C Joyner

Title: Supervisor of the Department of Mathematics

Signature: Monica C Joyner Date: 02/14/2024

Contractor's Declaration Attesting to Compliance with Executive Order No. 13G

Contractor / Vendor Name	SmartStart Education
Contractor Address	59 Elm Street, Suite 225, New Haven, CT 06510
PeopleSoft ID (for state contractors) or other information*	


*If PeopleSoft ID does not apply, provide information directed by the covered state agency, school board, or childcare facility

As of this date, provide the number of contract workers subject to [Executive Order No. 13G](#) who:

- a. Total number of contract workers as defined in Executive Order No. 13G provided under your contract 10
- b. Are fully vaccinated against COVID-19 (at least 14 days have elapsed since a person has received a single-dose vaccine or the second dose of a two-dose COVID-19 vaccine) TBD
- c. Are required to submit to and provide the results of COVID-19 testing because they are not fully vaccinated TBD
 - 1. Of those required to submit and provide the results of COVID-19 testing, are partially vaccinated (received first dose and have either received second dose or have an appointment for second dose in a two-dose series vaccination, such as Pfizer or Moderna vaccines, or received a single-dose vaccine, such as Johnson & Johnson vaccine, but 14 days has not elapsed since final dose) _____
 - 2. Of those required to submit and provide the results of COVID-19 testing, have been granted a medical exemption to vaccination based upon documentation from a physician, physician's assistant, or advanced practice registered nurse stating that the administration of COVID-19 vaccine is likely to be detrimental to the person's health _____
 - 3. Of those required to submit and provide the results of COVID-19 testing, have been granted an exemption to vaccination on the basis of a sincerely held religious or spiritual belief _____
 - 4. Are temporarily excused from COVID-19 testing because they have provided documented proof of having a COVID-19 infection in the previous 90 days _____

X I affirm that all of the covered workers indicated in Section (a), except those who are fully vaccinated (a) or have had a documented case of COVID-19 in the past 90 days, will (1) have had a negative test for COVID-19 in the 7 days prior to initially accessing any work site related to this contract that is subject to Executive Order No. 13G, (2) continue to be tested once every 7 days for the duration of this contract, and (3) not be allowed to access any work site that is subject to Executive Order No. 13G if they either receive a positive test or fail to be tested at least once per week.

X I declare and attest that I am authorized by the Contractor to provide the information contained in this report and that the information included in this report is true and accurate, to the best of my knowledge. I understand that it is a crime under Connecticut law to provide false information in response to the provisions of this Executive Order, punishable pursuant to Section 53a-157b of the Connecticut General Statutes by a fine of not more than \$2,000 or imprisonment of not more than one year.

Signature:		Date:	2/21/24
Authorized Person Submitting Report:	Alexandra Harris		
Title:	Program Director		
Email Address:	aharris@smartstarteducation.com	Phone:	888-262-1059 X304