



NEW HAVEN PUBLIC SCHOOLS

Head Start Board of Education Subcommittee Meeting
Minutes

Date: Thursday, December 21, 2023, 5:00-6:00 p.m.

Location: Virtual meeting via Zoom

Meeting ID: 838 510 3130

Attendees: Mary Derwin, Director Head Start

Matthew Wilcox, Board of Education Head Start Chair

Call to Order

- The meeting was called to order at 5:03 p.m.

Introductions /Announcements

- Devin Jones, ACF Program Specialist will no longer be supporting the program. He has transitioned fully to a fully remote position of Disaster Recovery Program Specialist, COR.
- The Office of Head Start has named Donna Brown as his replacement. She works at the state level, closely with Marina Winkler, as well as handling a small caseload.
- Devin will set up a transition and introductory meeting after the school break.

Review and approval of October 17, 2022, Subcommittee Meeting Minutes

- The meeting minutes from October were approved without any changes.
- There were no minutes from November as the meeting was a governance training by the Office of Head Start.

Student Data

- Enrollment Report

	Current Enrollment + Preg. Moms	Enrollment Percentage	Funded / Capacity	Vacancy
_ALL / Grantee	399	75.14%	531	132
_New Haven Public Schools	399	75.14%	531	132
<i>_Dr. Mayo</i>	258	68.62%	376	118
<i>_Fair Haven</i>	30	100.00%	30	0
<i>_Lincoln Bassett</i>	17	100.00%	17	0
<i>_Martinez</i>	53	98.15%	54	1
<i>_Truman</i>	41	75.93%	54	13

Policy Council Meeting December 23, 2023

<https://docs.google.com/presentation/d/1jGUlwNS89U68e35suoTvhnz1Bnz8vYVK/edit?usp=sharing&oid=106939884081636483600&rtpof=true&sd=true>

OHS Focus

- Under Enrollment Plan

<https://drive.google.com/file/d/1WMHAelJyzP93miAsqiNZrLEza6FP-2tG/view?usp=sharing>

Updates:

Facilities

- Celentano Observatory still without heat.
- The work to uncover (then repair) the broken underground heating pipes, leading to the Observatory building, is planned to begin Tuesday, January 2nd.
- Both building entrances will remain clear, with access from the back driveway – Division St. Construction vehicles will use the front circle for access and transition, but should not park and impede traffic.
- Excavation is expected to be 2-3 days. Subsequent repairs are contingent upon what they find once the pipes are revealed, but I estimate another 2-3 days to accomplish – and restore normal heat to the Observatory.

Staffing

- Immediate changes may take place due to closure of School Readiness classrooms
- Need to retain bilingual staff
- Once grant award is received, staffing for 24-25SY will take place based upon award, in collaboration with the District and OHS

Finance

- Review Statements- PA20, PA22
- Extension for COVID funds submitted to F&O
- Amendment to change funding source for Clifford Beers submitted to F&O
- Carry-over proposal is in process:

Key expenses-Technology

Furnishing for new classrooms

Advertising

Instructional and administrative supplies

Playground shade sails

Professional Development-LETRS

Security and entrance updates

PowerSchool customization

Suggested: Parent nights-literacy and language- bring a friend

Book give -away events

Coordination with Adult Education

Recruitment events- at Mayo, FAME and Hill Central

Home school connection materials-

Adjournment

- The meeting was adjourned at 5:44 p.m.

