

NEW HAVEN PUBLIC SCHOOLS AMENDMENT TO AGREEMENT

CONTRACTOR: First Step Child Care

AMENDMENT #: 1

GRANT # if applicable: 11000-16274-2024-83014-70002

AGREEMENT #: 95384032

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: CT Office of Early Childhood School Readiness- Priority

DATE: 11/16/23

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523-5384-56697/ Loc Code 0442

ORIGINAL AMOUNT OF AGREEMENT: \$214,176.00

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$214,176.00

X ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$23,040.00

X INCREASE OR DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$237,216.00

FUNDING SOURCE & ACCT # FOR AMENDMENT: CT Office of Early Childhood/ 2523-6432-56697

DESCRIPTION AND NEED FOR AMENDMENT: School Readiness Priority Enrollment Grant funds released in October therefore amendment needed for original amounts due to increased funding.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: *Alan J. Kelly* 11/21/2023
(Name) (Date)

Executive Director
(Title)

NEW HAVEN BOARD OF EDUCATION:

President

(Date)

Derricka Suggs-Wilkes
Office Manager
Department of Special Funds



P: (475) 220-1383
F: (203) 946-5740

PAYMENT INSTRUCTIONS

To expedite the payment process of your agreement please make sure invoices are submitted to your account executive and contain the following information:

- Contact Information (name, address and telephone number)
- Agreement number
- Invoice number
- Invoice date
- Full description of work performed, including dates
- Itemized breakdown of expenses
- Total amount of request
- Original receipts(if requesting reimbursement for expenses incurred as part of the agreement)

Upon submission of invoice(s) please review your agreement and make sure all information on invoices(s) are within the agreement guidelines.