

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: The Eli Whitney Museum

Doing Business As, if applicable: Whitney Workshop

Business Address: 915 Whitney Avenue

Business Phone: (203) 777-1833

Business email: Kz@eliwhitney.org

Funding Source & Acct # including location code: 2553 6399 56694 0003

Principal or Supervisor: Kathy Russell Beck

Agreement Effective Dates: From 10/26/23. To 06/04/24.

Hourly rate or per session rate or per day rate. Per Session- $$250 \times 42 = $10,500$ \$9.50 per kit per student- 477×2 projects per student = \$9,063 Total amount: \$10,500 + \$9,063 = \$19,563.00

Description of Service: Please provide a <u>one or two sentence description</u> of the service. *Please do not write "see attached."*

The contractor will provide materials and work with staff and students to create hands-on science projects relating to Magnet units of study.

Submitted by: Kathy Russell Beck Phone: 475-220-3800





To: New Haven Board of Education Finance and Operations Committee

From: Kathy Russell Beck Date: September 18, 2023

Re: Contract between L.W. Beecher School and Eli Whitney Museum & Workshop

Please <u>answer all questions and attach any required documentation as indicated below.</u> Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. Contractor Name: Eli Whitney Museum and Workshop

- 2. **Description of Service**: Working with students and staff to create hands-on science projects.
- 3. **Amount** of Agreement and hourly or session cost: \$250 X 42= \$10,500 + Kits @ \$9.50 X 954= \$9,063 for a total of \$19,563.00
- 4. **Funding Source** and account number: 2553 6399 56694 0003
- 5. Approximate number of staff served through this program or service: 0
- 6. Approximate number of students served through this program or service: 477

7. Continuation/renewal or new Agreement?

Answer all questions:

- a. If continuation/renewal, has the cost increased? If yes, by how much? This is a continuation, and the cost has gone up slightly. The per student materials cost is \$9.50 up from \$9 while the visitation fee is \$250 up from \$240. The overall cost for the 2023-2024 school year is \$19,563.00.
- b. What would an alternative contractor cost: There are no alternative contractors for this particular project, and we have had a strong partnership with the Eli Whitney Museum for many years.
- c. If this is a continuation, when was the last time alternative quotes were requested? There are no alternative quotes. The price and availability for our classes to visit in person at the museum (along with securing transportation) make this the best option for our school community.
- d. For new or continuation: is this a service existing staff could provide. If not, why not? No. The Eli Whitney Museum provides extensive materials and expertise, and the science and social studies based projects align with our curricular standards.

8. Type of Service:

Answer all questions:

- a. Professional Development?
 - i. If this is a professional development program, can the service be provided by existing staff? If not, why not? **No professional development is provided.**
- b. After School or Extended Hours Program? No
- c. School Readiness or Head Start Programs? No

d. Other: (Please describe) Eli Whitney's trained museum staff will work with groups of students to create hands-on science projects which directly correlate with our magnet units of study. Services will be provided during classes conducted in the L.W. Beecher Magnet School facility. All students in grades pre-k through 8th grade attending Beecher Magnet school will participate in the workshops. The workshops will be held on Tuesdays and Thursdays between the dates of October 26, 2023, and June 4, 2024. The fees cover all travel expenses, instructions, and materials required for students to complete scientific experimental projects.

9. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? N/A Non-profit
- b. Is the Contractor Local? Yes
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? Yes-Local
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? Renewal
- f. If it is a renewal/continuation has cost increased? If yes, by how much? Yes, see 7a
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: N/A
- 10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:
 - a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: See resume and scope of services attached.
 - b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? Completed RFQ through Office of Student, Family and Community Engagement.
 - c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? The contractor was selected because of unique skills and resources to this business.
 - d. Who were the members of the selection committee that scored bid applications? *Office of Youth, Family and Community Engagement staff*. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department. (Sole Source is only determined by City Purchasing). N/A

11. Evidence of Effectiveness & Evaluation

Answer all questions

a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? L.W. Beecher Museum Magnet School of Arts and Sciences is a school where we use project-based learning practices to increase learning, engagement, and student understanding. Students also install and create three museum-like exhibits annually to showcase their products and hands-on learning. Beecher takes a hands-on approach to learning, using theme and object-based studies to help students explore, apply, and create knowledge in both individual and group projects. Eli

Museum Magnet School of Arts and Sciences is a school where we use project-based learning practices to increase learning, engagement, and student understanding. Students also install and create three museum-like exhibits annually to showcase their products and hands-on learning. Beecher takes a hands-on approach to learning, using theme and object-based studies to help students explore, apply, and create knowledge in both individual and group projects. Eli Whitney Museum's school education program is designed to fit Connecticut State Common Core Standards, and NGSS teaching standards. This program offers students unique opportunities to build, experiment, problem solve, and utilize design thinking. All students in Pre-K through 8th grade are offered opportunities to explore and create using Eli Whitney's resources.

- b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness. **Attached**
- c. How is this service aligned to the District Continuous Improvement Plan? This program offers personalized, authentic, and engaging learning experiences through creativity, exploration, innovation, critical thinking, problem-solving, and high-quality instruction for all Beecher Magnet school Students.
- 12. Why do you believe this Agreement is fiscally sound? This agreement is fiscally sound because the cost is for each student to access the program twice each academic year, it provides each student with hands-on experience and final products to display their learning. The provider is a non-profit with a long history of collaboration with NHPS.
- 13. What are the implications of not approving this Agreement? Loss of programming for students and dissolution of a long partnership between Beecher Magnet School and Eli Whitney Museum.

AGREEMENT By And Between The New Haven Board of Education AND

(Eli Whitney Museum and Workshop)

FOR DEPARTMENT/PROGRAM:

(L.W. Beecher Interdistrict Magnet School of Arts and Sciences)

This Agreement entered into on the 26th day of October 2023, effective (no sooner than the day after Board of Education Approval), the 4th day of June, 2024, by and between the New Haven Board of Education (herein referred to as the "Board" and, Eli Whitney Museum and Workshop located at, 915 Whitney Avenue, Hamden CT 06517 (herein referred to as the "Contractor".

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of $$250 \times 42 \text{ sessions} = $10,500 + 477 \times $9.50 \times 2 \text{ (twice per student) for materials} = $9,063, for a total fee of $19,563.00.}$

The maximum amount the contractor shall be paid under this agreement: (\$19, 563.00). Compensation will be made upon submission of <u>an itemized invoice which includes a detailed</u> description of work performed and date of service.

Fiscal support for this Agreement shall be by <u>ARP/ESSER III C/O</u> Program of the New Haven Board of Education, Account Number: <u>2553-6399-56694</u> Location Code: <u>0003</u>.

This agreement shall remain in effect from October 26, 2023, to June 4, 2024.

SCOPE OF SERVICE: In the space below, please provide a brief summary of the service. Eli Museum staff will work with groups of students to create hands-on science projects which correlate to magnet units of study. The 2 hours will be provided during classes conducted in L.W. Beecher school facility. All students in grades Pre-K through 8th attending L.W. Beecher School will participate in the workshops. The workshops will be held on Tuesdays and Thursdays between the dates of October 26, 2023, and June 4, 2024. Fees cover all travel expenses, instruction, and materials required to complete scientific experiments and projects.

Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data Privacy - attached

Exhibit C: Contractor's Declaration Attesting to Compliance with Executive Order No. 13G = form must be completed by the contractor. See attached form for contractors who are working with students or staff in school or in after school programs, regardless of location.

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to* service start date. Contactors <u>may begin service no sooner than the day after Board of Education</u> approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

De la companya della companya della companya de la companya della	
Contractor Signature	President
	New Haven Board of Education
9/15/23	
Date	Date
Kiran Zaman, Director of	of Programming

Revised: 9-27-21



EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student- generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat.§10-234aa.

- 1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
- 2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
- 3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
- 4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

- 5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
- 6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

- 7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
- 8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
- 9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
- 10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18



September 13, 2023

Scope of Services for Beecher School, New Haven 2023-2024:

We are a Workshop: we build things. We are in name, a Museum: we collect things. We collect essential experiments. We also collect the materials that experiments require. We collect tools and clever ways of building. Experiments are a way of learning things. They require self-guided trial and error, active exploration, and testing by all the senses. Experiments begin with important questions, questions that make you think or that inspire you to create. So perhaps it's questions that we collect.

Essential Experiments are lessons you are much more likely to find in a workshop or a studio than in a classroom. Experiments can be messy, noisy, and time-consuming. The color and sound and feel of their learning is essential. In our Workshop, we educate your senses to be prepared to understand... to really understand... the ideas you encounter in a classroom and in the world.

With each of the experiments we bring to Beecher School students, materials are handed out and instructions given to construct and understand the goal and topic of the day. Time is given to explore and build and test.

For example, One of the experiments we might offer is the Rubber band Car. Inspired by a spring car design of Leonardo da Vinci, students are given materials to construct a simple car: a chassis, 2 axles, 4 screw eyes, rubberbands, and four wheels. Everyone has exactly the same materials. But why, when we begin to test the cars, does everyone's car perform differently? Some go straight ahead, some veer to the right or left, some go forward and then yo-yo back towards the experimenter.

This is the first test. Do you see what's wrong? It's the first step in design thinking. Why does my car not work as well as my friend's car? The solution requires

a child to really look, observe, and discern any difference in construction (or design) between their car and one that runs more accurately, or faster or further...

Then comes the second test. How do I correct this? This next step is one that must be repeated over and over until the problem they have found is solved. Design thinking is a process that requires patience, procedure and persistence.

This process is valid for every age group and every project we offer. With additional time for elaboration – a personal artistic component – every student has the opportunity to learn, have fun doing it, and own it.

Offerings and Pricing:

Beecher School Partnership

2 workshop sessions with each grade level PreK-8th grades Project cost \$9.50 per student x 482 students 2 visits per grade Prek-42 Visits x 2 Per Session visit charge - \$250 x 42= \$10,500

2 projects per student= 482 X \$19 (for 2 projects \$9.50/project)=\$9,158 10,500+\$9,158=

Total \$19,563

https://www.eliwhitney.org/7/workshop/school-programs

Contact for bookings and questions:

Kiran Zaman

Director of Programming, The Eli Whitney Museum, 915 Whitney Ave, Hamden, CT 06517

Eli Whitney Museum & Workshop

The Eli Whitney Museum • 915 Whitney Avenue • Hamden, CT 06517 • 203.777.1833 • kz@eliwhitney.org

Onsite / Offsite Program Invoice

INVOICE # T194648

INVOICE DATE 9/14/2023

Bill To:

Beecher Museum Magnet School of Arts and

Nesha Fountain

New Haven

CT 06515

Program Details:

Group Name: Beecher Museum Magnet

Date:

<u>Time:</u> 1:30 to 3pm

Grade: PreK-8th

Projects

MULTIPLE SEE SPREADSHEET

Notes/Other Details

2023-2024

42 Sessions 11/2/23-4/11/24

Tues&Thurs,1:30-3pm, Prek - 8th Gr

Away fee per session\$250x42=\$10,500

\$9.50 per student

Total students = 477x2 projects per

student= \$9,063

TOTAL= \$19,563.00

See spreadsheet for more details

Purchase order #_____

Payments may be made by check, cash, credit card, or PO.

\$260 min charge for groups

Payment due at time of program

Cancellations must be made by email to kz@eliwhitney.org

#of Students Cost per Student

954 @ \$9.50

Travel/Virtual Program Fee

\$10,500.00

Paid Amount

Amount Due

\$19,563.00

Check #

Please indicate invoice # on checks, payable to The Eli Whitney Museum



Eli Whitney Museum Program Info and FAQ's

While browsing our catalog.... Please keep in mind that a program is listed for a 3rd grade Standard *this does not* mean it isn't appropriate for another grade, and falling into an older grade curriculum doesn't exclude it being done by a younger group of capable students. We've tried to indicate that by the age range listed in the descriptions.

Additionally our catalog... Does not necessarily reflect all the designs and programs available to schools. If you have a project need or design that you don't see on this list please let us know, we would love to design one for you!

Our programs are designed to fit Connecticut state, Common Core, and NGSS teaching standards. They are suitable for Grades PreK - High School and beyond. We can adjust our programming to suit your area of study, age level, and diverse learning needs.

*Prices listed are for the projects, there is an additional charge for away programs, virtual classes, and delivery when needed.

School Programs

The Eli Whitney Museum and Workshop is an experimental learning workshop for students, teachers, and families. We collect, interpret, and teach experiments that are the roots of design and invention. Our projects enrich the depth and scope of hands-on learning. We focus on skills, materials, and experiences that complement the work of conventional classrooms. We draw no lines between math, science, literacy, art, history, and geography. A central goal of our programs is to promote pluralism in learning.

Experiments begin with important questions, questions that make you think or that inspire you to create.

It is our goal to provide a safe and affirming environment for learning for all. A place where mistakes can not only be made but embraced. Where failure leads to success. A place where questions can be asked and travel into the unknown is encouraged. We are here to ask questions, design projects, and produce and teach those so that learning can take place organically as well as intentionally.

We are flexible. We want to make it work.

We want to help make our programs a possibility for your students. Please discuss budget restrictions, logistical needs, and accommodations with us when booking. We will try our best to make sure that we can bring our projects to your students.

FAQs

What is the format of your field trips/ projects?

- On-Site Programs: Field Trip to our Museum/Workshop:
 - Come to the museum for a field trip and build a project with one of our educators.
- Off-Site Programs: We visit your school, facilitating our programs in your space according to your school protocols.
- Virtual:

We deliver the kits to you or you pick them up. We teach remotely (Zoom, Google Meets, etc).

- First Factory Kits:
 - Schools can purchase project kits with instructions for teachers to lead workshops in their classrooms.
- Other needs?
 - If you don't see a project in our menu that works for your curriculum, let us know. We make it here. We can design and produce unique projects upon request.
- Group/Large Scale /Community Projects:
 - We can design large-scale group projects for your students which can be tailored to suit any area of study, community service, or team-building needs.

How long does a typical field trip take?

We design our programs for 1.5 hours. Some programs may take 2 hours. We can abbreviate programs to accommodate scheduling needs. Many programs can be condensed into 1.25 hours. Our programs for PreK and some of the K programs usually last 1 hour.

We also offer double programs and full day programs.

Many schools request longer programs to combine program elements or to develop projects. Costs rise proportionally. Many schools enjoy spending the day here and doing two building projects while taking a lunch break in between.

How many students can attend a field trip?

Most programs can be structured to accommodate a team of up to 125 children. There is no minimum size, but there is a minimum charge of \$260 per group.

Our Fall schedule is usually more flexible than the Winter or Spring.

How many chaperones should we plan on?

We do not specify a minimum number of chaperones. There is no fee for chaperones. We do ask that you prepare chaperones to actively support the programs, more broadly than just with their own children. When we ask that students wear safety goggles, parents and teachers must also wear safety goggles.

What ages are best suitable for your programs?

Our programs are designed to fit Connecticut state, Common Core, and NGSS teaching standards. They are suitable for Grades PreK - High School and beyond. We can adjust our programming to suit your area of study, age level, and diverse learning needs. We run Professional Development programs for school and corporations as well as programming for Seniors as well as Students with special needs or in transition programs.

What availability is there for field trips?

Field trips are available all year long. From September to the beginning of June we book school field trips here, at the schools, and virtually. During the summer we are busy with our summer camp but we still accommodate other camps to book programs with us during the week at specific times that work around our camp schedules. We also book programs for groups on the weekends. We also can book visits for specialized events like Bird Watching, viewing our Annual Train Show, and other events.

What should we expect when our group arrives?

Feel free to call ahead to find out what building your program will take place in. We accommodate groups in our spaces according to size and projects. If you are unsure of where to go, don't worry, we will greet you and lead you to the space you are assigned to.

Where should we park?

We have ample parking for buses, cars etc. There is also easy access to turn large transportation around.

Do we need to make a reservation?

Yes, all visits must be booked in advance. During the week we are open only for booked programs, and not for public visits.

How do I register my group for a field trip?

You can call the museum at 203-777-1833 and request to speak to Kiran Zaman, our Director of Programming or you can email her at kz@eliwhitney.org

What if we need to cancel our field trip?

If your group must cancel for any reason (other than a snow day), please notify us immediately so that we can avoid charging you the \$75 set up fee. If your program is canceled due to weather, please call 203-777-1833 or email kz@eliwhitney.org so that we can reschedule as soon as possible. We follow the Winter Storm closing decisions of the Hamden Public Schools.

Is food/drink permitted during a field trip and where do we eat?

While we do permit outside food to be brought to the museum. There is space to eat inside or, if weather permits, we have many beautiful picnic spots available on-site. We do not have food for sale, nor do we have vending machines.

What if we're running late?

Please call us if you are running late, this will help us make sure to accommodate for time constraints you might have or within our schedule. We want to ensure the best experience for all.

Are there restrooms available?

Yes, we have restrooms available in all our buildings.

Are field trips accessible?

All our facilities are fully accessible for persons with disabilities. When booking a field trip, please let us know of any accessibility needs in order to ensure a great experience for all.

How should we dress for our upcoming field trip?

Students should dress for mess. Our projects often use markers, glue, saw dust, and tools to use to build. We suggest wearing comfortable clothes.

What platform do you use for Virtual Field Trips?

We are happy to use Zoom, Google Classroom, or any other format that your school prefers. We will let you know what materials, such as glue, markers, scissors, are needed for you to provide for your program.

What if we would like the Museum to come to us?

All our projects can be adapted to be taught in your school if your schedule or travel budget makes this attractive. Costs of programs listed on the website are for programs done at the Museum. Costs for programs at a school are broken down into a daily (or half day etc) fee + travel plus a materials fee per student. These fees will flex with cost of materials, time and distance. If you have free buses it is always less expensive to come to the Museum.

Where do these projects come from?

We design and make all our kits. We produce the parts for all the projects in our catalog. We also sell kits for your classroom, after school programs, or school events. Few tools are necessary. We offer safety goggles and hammers at reasonable prices and we will add scrap wood for free. We'll take you through the steps and give you teaching tips and instructions if requested. Not all projects are in stock at all times, so please do call in advance to order.

We design projects and presentations to honor the requirements of the Science, or Math, or Social Studies standards and The Connecticut Frameworks, Common Core or Next Gen Standards. Current references are listed with our project descriptions. The projects incorporate the basic goals of STEM, STEAM, Literacy, Numeracy and Inquiry. The projects complement the pedagogy of tested, standard programs: STC, FOSS, or NSRC, Common Core, Next Gen for example.

What if I do not see a project that I need but really want to book this experience for my students?

Our website shows about 80% of the projects we will produce and teach each year. We can modify and invent projects to your specifications. Please don't hesitate to call us with your needs. We really enjoy imagining new project ideas and exploring topics. Teachers have asked for every project in this catalog and they invent their own uses for our projects as well. Please call or email and we will help design or recommend programs that align with your curriculum or needs.

How do we complement your classroom needs?

We collect hard to find materials and have an abundance of tools. We undertake experiments and constructions that are too noisy or too messy for classrooms. Our programs will bring your curricula to life and are hands-on experiences made to bolster learning in impactful real life ways.

Experimenting to learn and learning to experiment are twin legacies of that tradition. These projects are drawn from our traditional catalog or created especially for young hands.

For inquiries or bookings please call or email:

Kiran Zaman, Director of Programming at

(203) 777-1833 or email kz@eliwhitney.org for booking and more information