



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE**  
**SPECIAL MEETING**

Tuesday, September 19, 2023

**MINUTES**

**Present:** Mr. Matthew Wilcox, Chair  
**Staff:** Dr. Madeline Negrón, Dr. Paul Whyte, Dr. Michael Finely, Ms. Linda Hannans, Mr. Thomas Lamb, Ms. Patricia DeMaio, Ms. Gemma Joseph-Lumpkin, Ms. Viviana Conner, Ms. Kristina DeNegre, Mr. Danny Diaz, Ms. Typhanie Jackson, Mr. Shawn True, Ms. Christine Bourne

**Call to Order:** Mr. Wilcox called the meeting to order at 4:31 p.m.

**Summary of Motions:**

1. **Motion to Recommend Action Items:** Mr. Wilcox moved 2 Abstracts, 6 Agreements, 1 Purchase Order and 1 Contract to the full Board of Education with a Recommendation to Approve.
2. **Motion to Adjourn:** Mr. Wilcox adjourned the meeting at 5:21 p.m.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. INFORMATION ONLY:** Mr. Wilcox did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Common Ground to provide outdoor learning spaces, field trips and family engagement programs for students at Edgewood School, from October 1, 2023 to June 30, 2024, in an amount not to exceed \$11,350.00.  
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
2. Purchase Order with Diligent to provide the Board Docs software management for Board and Committee meeting website development, from September 25, 2023 to June 30, 2024, in an amount not to exceed \$18,000.00.  
Funding Source: 2023-2024 Operating Budget Acct. #: 190-47200-52265
3. Revenue Agreement with Westville Seafood LLC to conduct a concession at the Floyd Little Athletic Center for the sale of food, non-alcoholic beverages and sundries, from September 1, 2023 to June 30, 2024, district to receive up to \$16,000.00 total. (3 payments of \$5,000/including a utility payment of \$1,000.)
4. Purchase Order with Utility Communications under State Contract 19PSX0088 to provide security system updates for Milestone program, from September 25, 2023 to June 30, 2024 in an amount not to exceed \$2,100.00.  
Funding Source: 2023-2024 Capital Projects Acct. #3C24-2461-58101

**B. ABSTRACTS:**

1. Biotechnology & Biomedicine Education Grant for purchase of equipment and supplies for molecular and genomic sciences students at Hill Regional Career High School in College Biology and STEM Careers, in the amount of \$25,000 for September 1, 2023 to June 30, 2024 was presented by Mr. True who described how funds would be utilized. He commended Dr. Ngô for his work in creating a partnership with Alexion to support student achievement. Funding Source: Alexion Pharmaceuticals
2. ARP ESSER Homeless Children & Youth II, year 3 of 3, to support wraparound services, supplies and personal care items for homeless children and families, in the amount of \$312,664.00 for July 1, 2023 to June 30, 2024 was presented by Mr. Diaz who reported on the needs of homeless students, community partners and the impact on students. He indicated that last year, 790 homeless students were served. To date, 350 students have been identified and he expects the numbers to exceed last year's numbers by the end of the school year. Funding Source: Connecticut State Department of Education

**C. AGREEMENTS:**

1. Agreement with Bilingual Special Education Services of Connecticut, to provide psychological evaluations for special education eligibility students, from September 11, 2023 to June 30, 2024, in an amount not to exceed \$89,000.00 was presented by Ms. Jackson.  
Funding Source: IDEA Program (*Pending Receipt of Funds*) Acct. #2504-5034-56903-0490
2. Agreement with NCS Pearson, Inc. to provide scoring protocols and license renewal for the school psychologist department in our district from September 19, 2023 to June 30, 2024, in an amount not to exceed \$63,750.00 was presented by Ms. Jackson.  
Funding Source: 2023-2024 Operating Budget Acct. # 190-49000-56694
3. Agreement with PowerSchool, LLC to provide fundamental tools for supporting college, career and life readiness, plus advanced analytics and reporting in Naviance Achieve Works, insights premium, and Naviance Career and Alumni tracker from July 1, 2023 to June 30, 2024, in an amount not to exceed \$46,977.14 was presented by Ms. Jackson.  
Funding Source: Alliance Program (*Pending receipt of funds*) Acct. # 2547-6107-56694
4. Agreement with Yale Child Study Center to provide professional development on child and adolescent development and other developmental milestones for central office staff, administrators, teachers and school staff; and to provide consultation and cross-district collaborative teams, from September 18, 2023 to June 30, 2024, in an amount not to exceed \$325,000.00 was presented by Ms. Jackson.  
Funding Source: Alliance Program (*Pending Receipt of Funds*) Acct. #2547-6108-56694-0490  
**Discussion:** A discussion ensued about the need and benefits of extending the service to all schools.
5. Amendment #1 with Agreement 95034082 with Area Cooperative Education Services (ACES) to add a funding source ARP ESSER IDEA in the amount of \$188,483.00, and reduce IDEA Program from \$353,320 by \$188,483.00 to \$164,837.00 was presented by Ms. Jackson.  
Funding Source: IDEA Program Acct. # 2504-5034-56903 (\$164,837.00)  
2023-2024 Operating Budget 19049000-56694 (\$241,436.00)  
ARP ESSER IDEA Program 2554-6404-56903-0490 (\$188,483.00)

**Clarification to be made for BOE:** Mr. Wilcox asked Ms. DeMaio to edit the motion for the Board of

Education, indicating that the total amount of the Agreement was unchanged and that there is no change in Scope of Service.

6. Agreement with The Justice Education Center, Inc., to provide a Career Pathways Construction and Automotive Pre-Apprentice Program for Hillhouse High School students, from September 26, 2023 to June 30, 2024, in an amount not to exceed \$60,000.00 was presented by Ms. Joseph-Lumpkin on behalf of Ms. Moore. She discussed the benefits of the program. Mr. Wilcox noted his appreciation for the evaluation document attached to the Agreement.

Funding Source: ARP ESSER III Carryover Program

Acct. #2553-6399-56694-0062

#### D. PURCHASE ORDERS:

1. Purchase Order with Utility Communications under State Contract 19PSX0088 to provide security system repair services to several locations in the district, from September 25, 2023 to June 30, 2024 in an amount not to exceed \$43,301.16 was presented by Mr. Lamb.

Funding Source: 2023-2024 Capital Projects

Acct. # 3C24-2461-58101

#### E. CONTRACTS:

1. Award of Contract 21879 with Reliable Refrigeration Plus, Inc. to provide On Call Kitchen Refrigeration repair services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$210,000.00 was presented by Mr. Lamb.

Funding Source: 2023-2024 Operating Budget

Acct. #25215200-56623

#### II. DISCUSSION:

- **2023 Financial Report:** Ms. Hannans reviewed details of the PowerPoint Budget presentation, as posted on the website. She reported an unaudited surplus of \$25.603 thousand as of the end of the year. Mr. Wilcox noted the positive news that the budget has been balanced with a surplus for four consecutive years, indicating that this success is worth highlighting with the City during budget season. **No motion was made and no vote was taken.**
- **August 2023 Financial Report:** Ms. Hannans reviewed the report, as posted on the website. She indicated that grants funds were utilized to pay for summer school and transportation costs, which helped lower General Fund costs. In response to questions, Ms. Hannans indicated that she can not provide a projection on anticipated deficit at this time as the district is still in the process of filling vacancies. A discussion ensued about mitigation efforts currently underway. Mr. Wilcox recommended that Ms. Hannans add additional information to page 3 of the report, referencing a deficit but indicating that a projection cannot be provided at this time. A discussion ensued about the wind down of ESSER grants and the potential impact. Mr. Wilcox reminded staff that a report on ESSER fund spending was anticipated as a discussion item for an upcoming meeting. **No motion was made and no vote was taken.**
- **Series 3000 Policies:** Mr. Wilcox reported that he participated in a meeting with staff to review Student Data Privacy, Information Security Breach and Notification, Fraud Prevention and Investigation and Electronic Information Security, policies previously posted on the website. Further meetings will be conducted.

**Adjournment:** Mr. Wilcox adjourned the meeting at 5:21 p.m.

Respectfully submitted,

Patricia A. DeMaio