



NEW HAVEN PUBLIC SCHOOLS

Joseph Barbarotta
Executive Director
Facilities Services

MEMORANDUM

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval – Renewal of Contract for On Call Security Equipment Services

Meeting Date: May 2, 2022

cc: John Barbarotta, Luz Perez



375 Quinnipiac Avenue
New Haven, Ct. 06513
Tel. (475) 220-1631
Fax. (203) 936-5229

Executive Summary:

For consideration and approval of the Award of Contract #21685-3-3 to **Utility Communications 920 Sherman Avenue Hamden , CT** for On Call Security Equipment Services for the NHPS for Fiscal Year 2022-2023.

Amount of Contract: Not to exceed \$75,000.

Funding Source: 2022-2023 Capital Budget
Acct. #3C22-2261-58101

Key Questions:

1. **Please describe how this service is strategically aligned with school or District goals.** The service is to perform swimming pool services that are beyond the scope of our custodial staff the work requires a certified person to perform the services and also to keep a log of the water readings.
2. **Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.** The contractor's performance is inspected by the board of education and the log is maintained at the schools.
3. **Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** This contract is a renewal to the sole bidder and the hourly rate remain unchanged. The certification requirement is necessary for us to stay in compliance with the law.