



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Sue Peters, APRN, MPH  
**Date:** 5/4/21  
**Re:** Request Agreement Approval: Stephen Updegrove, MD

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Please ***answer all questions and attach any required documentation as indicated below.*** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Dr. Stephen Updegrove
2. **Description of Service:** Dr. Updegrove will serve as Medical Director for Riverside SBHC and provide consult as needed on district/school wellness plan, initiatives and practices
3. **Amount of Agreement:** \$8,000. (\$70./hr)
4. **Funding Source** and account number: SBHC Grant-DPH: 2512-5124-56694.
5. **Continuation/renewal or new Agreement?**  
**Answer all questions:**
  - a. If continuation/renewal, has the cost increased? If yes, by how much? *The cost has not increased.*
  - b. What would an alternative contractor cost: A medical director for an independent outpatient clinic for 10 months would cost approximately \$2,000/month or \$20,000 if you can secure one.
  - c. If this is a continuation, when was the last time alternative quotes were requested? *Two years ago.*
  - d. For new or continuation: is this a service existing staff could provide. If no, why not? *No. The district does not currently employ any medical directors who provide these services.*
6. **Type of Service:**  
**Answer all questions:**
  - a. Professional Development?
    - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? *N/A*
  - b. After School or Extended Hours Program? *N/A*
  - c. School Readiness or Head Start Programs? *N/A*

d. Other: (Please describe)

**7. Contractor Classification:**

**Answer all questions:**

- a. Is the Contractor a Minority or Women Owned Business? *No*
- b. Is the Contractor Local? *Yes*
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? *No*
- d. Is the Contractor a public corporation? *No*
- e. Is this a renewal/continuation Agreement or a new service? *Renewal.*
- f. If it is a renewal/continuation has cost increased? If yes, by how much? *It has not increased in cost.*
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: *No. The services of the medical director provide expertise and licensed responsibilities that cannot be "taught" internally for others to assume.*

**8. Contractor Selection:**

**Answer all questions**

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume.  
*This contractor brings more than 25 years of experience as a local pediatrician and as former member of the District Wellness Committee for over 15 years, who is not only familiar with our district and our SBHCs, but is committed to supporting our schools and families.*
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source?  
*When we required a medical director for 2 of our SBHCs three years ago, the SBHC Director contacted more than 7 local physicians to serve in this capacity. All except Dr. Updegrove declined due to the lack of malpractice coverage (would not be included under their current policy), and the high cost of malpractice coverage for independent clinics.*
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: *Described in "b" above. In addition, Dr. Updegrove possessed the most expertise and experience with SBHCs.*

**9. Evidence of Effectiveness & Evaluation**

**Answer all questions**

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? Per State requirements, SBHCs (as outpatient clinics) must have a medical director who is responsible for clinical support and evaluation of clinicians and compliance with clinic licensure. He will also provide consult for wellness program and practices for the district, as needed.
- b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness. *Dr. Updegrove's contract includes deliverables for clinical support and consult for clinic program and licensure. He has provided consult as needed and performed on site support and evaluation to the providers (19-20 school year) as directed.*
- c. How is this service aligned to the District Continuous Improvement Plan? *SBHCs support the whole child to keep our students healthy, well and in school. Our SBHC*

*medical staff provide timely assessment, diagnosis, treatment and follow up in school that prevent students from missing class and school, and helps them to stay healthy, well and available to learn. Our social workers identify and address behavioral/mental health issues that adversely impact health, wellbeing, attendance and school performance. SHCs are a proven evidence based strategy to improve both health and learning of students and youth and prevent absenteeism for health reasons.*

10. Why do you believe this Agreement is fiscally sound?

*This agreement is fiscally sound because Dr. Updegrove charges much less than others quoted (40% less) for his services, which also needs to cover malpractice insurance for this position. We are fortunate to secure his services for this amount.*

11. What are the implications of not approving this Agreement? *If this agreement were not approved, we would need to close Riverside SBHC until another Medical Director could be secured..*



NEW HAVEN PUBLIC SCHOOLS  
AGREEMENT COVER SHEET

Please Type

Contractor full name: Stephen Updegrove, MD

Doing Business As, if applicable:

Business Address: 91 Three Corners Road, Guilfoed, CT

Business Phone: 203-533-5301

Business email: supdegrove@yahoo.com

SS# OR Tax ID #: On File

Funding Source & Acct. # 2512-5124-56694

Principal or Supervisor: Sue Peters, Director SHCs

Agreement Effective Dates: From 07/01/21 To 06/30/22

Hourly rate or Per session rate or Per day rate: \$70/hr

Total amount: \$8,000

Description of Service: Please provide a one or two sentence description of the service. Please do not write "see attached."

As medical director, Dr. Updegrove will ensure the SBHC at Riverside is in compliance for licensure and provide provide clinical consult/evalation for the Nurse Practitioner at Riverside SHC related to student medical visits for acute, chronic and preventative healthcare that includes assessment, diagnosis, management, follow up and referrals. He will also provide consult, as needed, for district/school wellness initiatives and practices.

Submitted by: Sue Peters Phone: 5-4-21

**AGREEMENT**  
**By And Between**  
**The New Haven Board of Education**  
**AND**

**Dr. Stephen Updegrave**

**FOR DEPARTMENT/PROGRAM:**

**School Health Centers (SHCs)**

This Agreement entered into on the 7th day of May, 2021, effective, the 20<sup>th</sup> day of August 2021, by and between the New Haven Board of Education (herein referred to as the "Board") and, Stephen Updegrave, located at 91 Three Corners Road, Guilford, CT (herein referred to as the "Contractor").

1. **SCOPE OF SERVICE:** *Description of service deliverables attached-Exhibit A*  
Dr. Updegrave will provide consult with district wellness initiatives and medical clinical consult and compliance oversight as Medical Director for Riverside Academy SBHC from August 20<sup>th</sup>, 2021 through June 30<sup>th</sup>, 2022.

**Compensation:** Compensation will be made for satisfactory performance of services outlined in this agreement upon submission of itemized invoices which includes a detailed description of work performed and date of service. The maximum amount the contractor shall be paid under this agreement: Eight thousand dollars (\$8,000). Payment is \$70/hr for approximately 2-4 hours/week for 40 weeks.

**Fiscal support** for this Agreement shall be by **School Health Center Program** of the New Haven Board of Education, **Account Number:** 2512 - 5124- 56694.  
This agreement shall remain in effect from August 20, 2021 to June 30, 2022.

**Exhibit A: Scope of Service:** *Please attach contractor's detailed Scope of Service with all costs for services including travel and supplies, if applicable.*

**Exhibit B: Student Data and Privacy Agreement:** *Attached*

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education **prior to service start date**. Contractors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

  
Contractor Signature

4/23/21  
Date

Yesenia Rivera, President  
New Haven Board of Education

Date

Stephen Updegrave, MD. MPH  
Contractor Name Printed or Typed

**Exhibit A**  
**Stephen Updegrove, MD**

**Medical Director Scope of Services for:**  
**NHPS School Health Centers**  
**2021-2022**

**SCOPE OF SERVICE:**

**Medical Director/Consult Role/Responsibilities**

- I. The Contractor will provide oversight for the clinical and operational procedures of the School Health Center at Riverside Academy including:
  1. In collaboration with the Director of School Health Centers, maintain/update of the on site manual outlining center policies, procedures and protocols that will be available for review by State licensing personnel and program funders.
- II. The Contractor will develop and oversee annual clinical review processes for the clinician at our School Health Center.
- III. Be available by phone or on site to advise on clinical, compliance and/or operational issues that arise;
- IV. Oversee that licensure requirements for each site are met, and consult with the Director of School Health Centers to address any needs for maintaining licensure.
- III. The contractor will provide consult to the district on wellness initiatives or other health related programs or policies as needed;
- IV. The Contractor will make annual recommendations for either/both clinical and programmatic quality improvements for each site based on chart reviews and program outcomes.
- IV. The Contractor will also participate in the city-wide school-based clinic staff meetings, as needed, to facilitate the sharing of best-practices, tools, educational materials and other resources to improve the quality and quantity of services available to NHPS students.



**NEW HAVEN PUBLIC SCHOOLS**

**EXHIBIT B**

**STUDENT DATA PRIVACY AGREEMENT  
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.



5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

## CURRICULUM VITAE

**Name:** Stephen C. Updegrove, MD, MPH  
91 Three Corners Road  
Guilford, Ct 06437

**Education:** B.A. History, Yale University 1974  
M.D. Hahnemann Medical College, 1979  
M.P.H. University of Connecticut, 1993

### Career/Academic Appointments:

7/1979-6/1980 Intern, Pediatrics, Yale-New Haven Hospital, New Haven, CT  
7/1980-6/1982 Resident, Pediatrics, Yale-New Haven Hospital, New Haven, CT  
7/1/82-8/31/82 Chief Resident, Pediatrics, Yale-New Haven Hospital, New Haven, CT  
9/1982-5/1983 Staff Pediatrician, International Rescue Committee at Khao-I-Dong Holding Center, Thailand  
7/1983-6/1988 Clinical Instructor, Dept. of Pediatrics, Yale School of Medicine, New Haven, CT  
7/1983-6/2012 Staff Pediatrician, Cornell Scott-Hill Health Center, New Haven, CT  
7/1988-6/2003 Assistant Clinical Professor, Dept. of Pediatrics, Yale Univ. School of Medicine, New Haven, CT  
7/2003-6/2018 Associate Clinical Professor, Dept. of Pediatrics, Yale University School of Medicine, New Haven, CT  
2005-2014 Associate, Rudd Center, Yale University, New Haven, CT  
2013-present Associate Fellow, Timothy Dwight College, Yale University, New Haven, CT  
11/2018-12/2020 Affiliate Member, Graduate Faculty, University of Alabama at Huntsville

### Administrative Positions:

2012-present Medical Advisor – Lincoln-Bassett School-based Health Center, New Haven Board of Education, New Haven, CT  
7/1998-6/2016 School Medical Advisor, New Haven Health Department, New Haven, CT  
1998-2010 Coordinator for Community-Based Research, Cornell Scott-Hill Health Center, New Haven, CT  
1986-1997 Medical Director, Cornell Scott-Hill Health Center, New Haven, CT

### Board Certification:

American Board of Pediatrics, Pediatrics, 1985

### Professional Honors & Recognition:

#### A) International/National/Regional

2015: Charles G. Huntington III Award, Connecticut Public Health Association  
2007: Martin Sklaire Award in School Health, CT Chapter, American Academy of Pediatrics  
2006: Outstanding Advocate for School Nurses, CT Association of School Health Nurses  
1998: Outstanding Clinician Award, New England Community Health Center Association  
1993: Samuel U. Rodgers Achievement Award, Nat. Assn. of Community Health Centers  
1993: Outstanding Medical Director, New England Community Health Center Association

B) University

1982: Chief Residency (Jul.-Aug.), Pediatrics, Yale-New Haven Hospital, New Haven, CT

1982: Chief Residency (Jan.-Mar.), Pediatrics, Hospital of St. Raphaels, New Haven, CT

**Grant History:**

A) Current Grants

B) Past Grants

Agency Yale Center for Clinical Investigation, Community Alliance for Research and Engagement

Type Community-based Participatory Research

Purpose: Support for Community-based Research Collaborators

P.I. Robert Sherwin, MD

Funded Staff Stephen Updegrave, MD, MPH

Percent Effort: 10%

Total Costs for Project Period: Amount calculated as a % of base salary.

Project Period: 10/01/2006 – 6/30/2010

Agency: ADA Foundation

I.D.# Harris Fund for Children's Dental Health

Title: "Smile Wide with Fluoride"

P.I.: Stephen Updegrave, MD, MPH

Percent effort: Salary not included in award

Total costs for project period: \$4,000.00

Project period:02/01/2003-11/30/2003

Agency: Dept. of Health and Human Services

I.D.# *Healthy People 2010* Microgrants

Title: "Fluoride and source of water use in a Community Health Center population in New Haven, CT"

P.I.: Stephen Updegrave, MD, MPH

Percent effort: Salary not included in award

Total costs for project period: \$2,010.00

Project period:06//012002-02/28/2003

**Lectures, Courses, Web-based Education:**

2016 21<sup>st</sup> Annual Conference, CT Alliance of Foster and Adoptive Parents, "MD Expectations"

2016 Critical Issues in School Health Conference, CT Chapter, American Academy of Pediatrics, "Common Medications"

2013: Critical Issues in School Health Conference, CT Chapter, American Academy of Pediatrics, "A New Way to Learn What's New"

2007: Critical Issues in School Health Conference, CT Chapter, American Academy of Pediatrics, "The Role of the School Medical Advisor"

2007: Rudd Center, Yale University, New Haven, CT, "Developing Nutrition Policy in New Haven"

2006: Pediatric Grand Rounds, Yale School of Medicine, New Haven, CT, "Asthma Self-Management: The Role of the Primary Care Provider"

## PROFESSIONAL SERVICE

### Peer Review Groups/Grant Study Sections:

2008-2012	Board Member, NetHaven Practice-Based Research Network, Yale Center for Clinical Investigation, Yale University
2001-2009	Member, Advisory Committee, New England Clinicians Forum's Practice-Based Research Network
1999-2003	Associate Director for Community-Based Research, Children's Clinical Research Center, Yale School of Medicine
1998-2010	Chair, Patient Research Planning and Review (PRePARE) Committee, Cornell Scott-Hill Health Center, New Haven, CT
1997-2010	Reviewer, Federal Tort Claims, Human Resources and Services Administration, US Health and Human Services

### Professional Organizations :

#### American Academy of Pediatrics

2007-2017	State Childhood Immunization Co-ordinator (Connecticut), American Academy of Pediatrics
1998-2017	Member, CT Chapter, American Academy of Pediatrics, School Health Committee

#### Other Professional

2014-2016	Member, Connecticut Public Health Association
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#### Meeting Planning/Participation

2000-2017	Member, CT Chapter American Academy of Pediatrics' School Health Committee, Critical Issues in School Health, Annual Conferences
2008-09	Planning Committee, YCCI/CARE Ethical Principles of Community-Based Participatory Research Regional CTSA/IRB Conference (May, 2009)
2004	Planning Committee, 2 <sup>nd</sup> Annual New England Clinicians Forum Conference
2003	Planning Committee, 1 <sup>st</sup> Annual New England Clinicians Forum Conference

### Yale University Service:

#### University Committees

2007-2017	Member, Steering Committee, Community Alliance for Research and Engagement (CARE), Yale Center for Clinical Investigation (YCCI) till 2011, then Yale School of Epidemiology and Public Health (YSEPH)
2007-2011	Member, Advisory Committee, CARE, YCCI till 2011, then YSEPH
2007-2008	Member, CARE Practice-Based Research Network Work Group, YCCI
2009-2010	Member, CARE Community Capacity Building Work Group, YCCI
2007-2009	Co-Chair, CARE Ethical Principles of CBPR Work Group, YCCI
2008-2009	Member, CARE Research Work Group, YCCI
2005-2006	Member, Community Work Group, CTSA Grant Application Project, YCCI

#### Medical School Committees

2005-2017	Member, Steering Committee, Robert Wood Johnson Clinical Scholars Program, Yale School of Medicine
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- 2015-2016 Member, Legacy Committee, Robert Wood Johnson Clinical Scholars Program, Yale School of Medicine
- 2007 & 2015 Interviewer, Selection Committee, Robert Wood Johnson Clinical Scholars Program (2007) & National Clinical Scholars Program (2015), Yale School of Medicine

**Hospital Boards & Committees**

- 2015-2017 Member, Clinical Integration Pulmonary Work Group, Yale-New Haven Health System, New Haven, CT
- 1999-2017 Member (and Chair from 2013), Residency Advisory Committee, Preventive Medicine Residency Program, Griffin Hospital, Derby, CT

**Public Service**

**Current –**

- 2004-present Trail Committee Chair, Friends of Brooksvale Park, Hamden, CT (also Founding Member and Past President [2004-2014])
- 2015-present Coordinator, Timothy Dwight Archive Project, Timothy Dwight College, Yale University, New Haven, CT
- 2016-present Member, Friends of the Guilford Free Library, Guilford, CT

**Past -**

- 2016-2017 Chair, Asthma Work Group, State Health Improvement Plan, Connecticut Department of Public Health, State of Connecticut
- 2015-2017 Coordinator, Greater New Haven Asthma Initiative, New Haven Health Department, New Haven, CT
- 2015-2017 Member, Health and Mental Health Work Group, Transformation Plan, City of New Haven, CT
- 2015-2017 Hamden Representative to the Trails Council of the South Central Regional Council of Governments
- 2015-2017 Member, New Haven Community Asthma Working Group, Yale School of Medicine, YCCI
- 2014-2017 Member, Connecticut Asthma Initiative, Connecticut Hospital Association
- 2014-2017 Member, Statewide Asthma Partnership, Connecticut Department of Public Health, State of Connecticut
- 2014-2017 Chair, Connecticut Children's Vaccine Advisory Council, Connecticut Department of Public Health, State of Connecticut
- 2014-2017 Member, Partnership for a Healthier New Haven (Chair, Asthma Work Group)
- 2016-2017 (& 2013-14) Member, Greater New Haven Green and Healthy Homes Work Group, Connecticut Department of Public Health, State of Connecticut
- 2013-2017 Member, School Nurse Advisory Council, Connecticut State Department of Education, State of Connecticut
- 2013-2017 Member, Greater New Haven Childhood Immunization and Wellness Committee, New Haven & West Haven, CT
- 2012-2017 Member, New Haven School Health Advisory Council, New Haven Health Department, New Haven, CT
- 2006-2017 (& 2003-04) Member, State Nutrition Standards Advisory Committee, State Department of Education, Connecticut
- 2005-2017 (& 1992-96) Vice-Chair, Connecticut Tuberculosis Elimination Advisory Committee, Department of Public Health, State of Connecticut
- 2002-2017 Member, Greater New Haven Regional Asthma Initiative (now the Region 6 Asthma Advisory Council), New Haven Health Department
- 2001-2017 Member, New Haven School Wellness (formerly Nutrition) Committee,

	New Haven Board of Education (and Chair, Wellness Plan Subcommittee 2008-present)
1998-2017	Medical Advisor, New Haven Head Start, New Haven Public Schools, New Haven, CT
2014-2015	Member, Partnership for a Healthier New Haven's Get Healthy New Haven Evaluation Work Group
2013-2015	New Haven Regional Nurturing Families Advisory Council, New Haven Department of Public Health
2000-2014	Member, Connecticut Asthma Advisory Committee (formerly Task Force), Department of Public Health, State of Connecticut
2013	Co-Chair, Connecticut State Health Improvement Plan's Chronic Disease Work Group, Connecticut Department of Public Health, State of Connecticut
2012-2014 (& 2008-10)	Member, Working Group on School Food, New Haven, CT (in collaboration with the New Haven Food Policy Council)
2011-2012	Connecticut Childhood Immunization Task Force, Connecticut Department of Public Health, State of Connecticut
2010-2013	Member, Connecticut Chronic Disease Prevention Advisory Council, Department of Public Health, State of Connecticut
2009-2011	CTSA Community Engagement Key Function Committee Task Force on the Principles of Community Engagement (Second Edition), Duke University
2008-2012	Connecticut School Health and Behavioral Health Advisory Committee, Department of Public Health, State of Connecticut
2008-2011	Community Solutions/Health Equity Alliance Work Group, New Haven Department of Health
2007-2009	Co-Chair, Connecticut Asthma Plan Work Group, Department of Public Health, State of Connecticut
2006-2011	Member, EAT Healthy New Haven (formerly New Haven EATS) Coalition, Rudd Center, Yale University
2005-2014	Member (and Chair 2009-2014), Connecticut Vaccine Purchase Advisory Committee, Department of Public Health, State of Connecticut
2004-2014	President and founding member of the Friends of Brooksvale Park, Inc., Hamden, Connecticut
2002-2010	Member, Fetal and Infant Mortality Review Committee of Greater New Haven, New Haven Health Department
2002-2007	Member, Connecticut Obesity Advisory Committee (formerly Task Force), Department of Public Health, State of Connecticut
2001-2003	Member, Senator Harp's New Haven Children's Obesity Prevention Project
2001-2002	Member, Asthma Resource Manual Work Group, Department of Public Health, State of Connecticut
1998-2011	Member, Wessel Prize Selection Committee
1996-2014	Member, Tammis Miller Scholarship Selection Committee
1991-2008	Member, Connecticut Childhood Immunization Advisory Committee, Department of Public Health, State of Connecticut

## **BIBLIOGRAPHY:**

### 1. Peer-Reviewed Manuscripts

"Improving Self-Efficacy of Student Asthma Management in Elementary and Preschool Staff" Krysten Lisella Arekapudi, Krysten Lisella; Norris, Casey; and Updegrave, Stephen – Journal of School Nursing 2020, Vol. 36(1) <https://doi.org/10.1177/1059840520904760>

"Negotiating Access to Health Information to Promote Students' Health" Radis, Molly; Updegrave, Stephen; Somsel, Anne; and Crowley, Angela - Journal of School Nursing 2016, Vol. 32(2) 81-85DOI: 10.1177/1059840515615676

2. Case Reports, Technical Notes, Letters

3. Reviews, Chapters, Books

Asthma Component of the *Community Health Improvement Plan 2015 (Revised 2016)* for the Partnership for a Healthier Greater New Haven, New Haven, CT

*Connecticut Nutrition Standards for Food in Schools*, Connecticut State Department of Education, Connecticut Nutrition Standards Committee, 2006, 2008, 2009, 2011, 2014 & 2016 <http://www.sde.ct.gov/sde/lib/sde/PDF/DEPS/Nutrition/HFC/CNS2017.pdf>

*Suggested Qualifications and Role of the School Medical Advisor*, Connecticut State Department of Education, 2015  
[http://www.sde.ct.gov/sde/lib/sde/pdf/deps/student/health/suggested\\_recommendations\\_for\\_school\\_medical\\_advisors.pdf](http://www.sde.ct.gov/sde/lib/sde/pdf/deps/student/health/suggested_recommendations_for_school_medical_advisors.pdf)

"Chapter 3: Chronic Disease Prevention and Control" of the Connecticut Department of Public Health. 2014. *Healthy Connecticut 2020. 2: State Health Improvement Plan*. Hartford, CT: Connecticut Department of Public Health.  
[http://www.ct.gov/dph/lib/dph/state\\_health\\_planning/shipment/hct2020/hct2020\\_state\\_hlth\\_impv\\_032514.pdf](http://www.ct.gov/dph/lib/dph/state_health_planning/shipment/hct2020/hct2020_state_hlth_impv_032514.pdf)

*A Collaborative Approach for Addressing Asthma in Connecticut*, 2013-2018 Connecticut Asthma Program (2013) Hartford, CT: Connecticut Department of Public Health.  
[http://www.ct.gov/dph/lib/dph/hems/asthma/pdf/state\\_asthma\\_plan\\_8152013.pdf](http://www.ct.gov/dph/lib/dph/hems/asthma/pdf/state_asthma_plan_8152013.pdf)

*A Web-Based Asthma Curriculum for School Health Nurses- Module I: Introduction and What's New*, Connecticut Department of Public Health, 2013

*Prevention of Tuberculosis in Persons Enrolling or Enrolled in Colleges, Universities or Private Residential Schools in Connecticut*, Connecticut Department of Public Health, Connecticut Advisory Committee for the Elimination of Tuberculosis, Updated April 2012  
<http://www.ct.gov/dph/lib/dph/CT-TBcollegeguidelines2012.pdf>

*Use of a Weekly Regimen of 12 Doses of Isoniazid and Rifapentine for the Treatment of Latent Tuberculosis Infection - Recommendations of the Connecticut Advisory Committee for the Elimination of Tuberculosis*, Connecticut Department of Public Health, February, 2012 [http://www.ct.gov/dph/lib/dph/infectious\\_diseases/tb/pdf/inh-rptinctfinal.pdf](http://www.ct.gov/dph/lib/dph/infectious_diseases/tb/pdf/inh-rptinctfinal.pdf)

*Tuberculosis Screening Guidelines for Connecticut Schools June 2011*, Connecticut Department of Public Health, Infectious Diseases Section  
[http://www.ct.gov/dph/lib/dph/TB\\_letter\\_to\\_Schools\\_2011.pdf](http://www.ct.gov/dph/lib/dph/TB_letter_to_Schools_2011.pdf)

*Principles of Community Engagement (Second Edition) June 2011*, Centers for Disease Control and Prevention, Atlanta (GA); CTSA Community Engagement Key Function Committee Task Force on the Principles of Community Engagement (Second Edition)  
[http://www.atsdr.cdc.gov/communityengagement/pdf/PCE\\_Report\\_508\\_FINAL.pdf](http://www.atsdr.cdc.gov/communityengagement/pdf/PCE_Report_508_FINAL.pdf)

*Connecticut Asthma Reimbursement Consensus Statement and the Primary Care Medical Home Model*, Connecticut Asthma Advisory Council, Connecticut Department of Public Health, May 2011

[http://www.ct.gov/dph/lib/dph/hems/asthma/pdf/state\\_asthma\\_plan\\_8152013.pdf](http://www.ct.gov/dph/lib/dph/hems/asthma/pdf/state_asthma_plan_8152013.pdf)

*A Collaborative Effort for Addressing Asthma in Connecticut 2009-2014 (Implementation Phase)*, Connecticut Department of Public Health, Connecticut Asthma Task Force, 2009  
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