



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
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To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Tuesday, May 24, 2022
Re: Fiscal year 2022-23, Award of Contract for NHPS Food Service for Direct Commodity purchases

Executive Summary: Approval is requested for an award of contract(s) under RFP# 2022-04-1440 for the purchase of **direct commodity purchases** for fiscal year 2022-23 for NHPS Food Service.

Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
44839	Jennie-O-Turkey	P.O. Box 778	Wilmar, MN 56201	60,000		Award

Contract or Agreement #: TBD

Funding Source & Account #: 25215200-55587

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. **The vendor(s) will provide direct commodities based on the USDA program. NHPS-Food Service utilizes this program to receive USDA pricing on food product directly from the distributor. With this program, quantities are limited.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. **The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.**
3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**



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- a. This is not applicable as this is a new award.
4. If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?
 - a. This is not applicable as this is a new award.
5. If this Contractor is New has cost for service increased from previous years? If yes, by how much?
 - a. Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.
 - b. Food cost has increased from an overall pricing standpoint, especially due to the pandemic.
 - c. The contractor(s) have been used in prior years with no issues.
6. Is this a service existing staff could provide? Why or why not?
 - a. No.

Contract Number 2022-04-1440
Contract Name Direct Commodity Purchase
Contract Period July 01, 2022 to June 30, 2023
Contractor Affinity Food Group/Jennie O' Turkey
Award Amount \$60,000.00

Category	Item No	Bid Specification	Item Specification	Unit of Measure	Unit of measure Pack Size (Preferred)	Commodity Bid Price	Commodity Case Packing Size	Commodity Per Case Price	Commodity Product Code - (What will appear on Invoice)	Commercial Bid Price	Commercial Case Packing Size	Commercial Per Case Price	Commercial Product Code (What Will Appear on Invoice)	Vendor Notes or Comments
Frozen Turkey	#6-3	Fully Cooked Turkey combo sliced meats	Fully Cooked Turkey combo sliced meats, Variety pack(T Ham, T Salami, T Bologna), Butterball 22655 89203 or equal	Portion	Portion (2 oz. m/ma)	\$0.3465	12/1#	\$24.6000	209503	\$0.5493	12/1#	\$39.0000	209503	2.95 OZ. = 2M/MA
Frozen Turkey	#6-4	Turkey Bacon, Food service	Turkey Bacon, 14g, Butterball 22655 30302 or equal	Portion	Portion(1/14 g)	\$0.5240	12/0.625#	\$81.7500	271106	\$0.5827	12/0.625#	\$90.9000	271106	1 OZ. = 1M/MA
Frozen Turkey	#6-5	Sliced Turkey Pepperoni, coin size	15 slices to 1 oz. pre sliced, coin size, Jennie-o 2130-08 or equivalent	Portion	Portion (2 oz. m/ma)	\$0.5703	2.0 - 2.25# RANDO	\$0.0000	213008	\$0.7764	2.0-2.25# RANDO	\$0.0000	213008	ITEM NO CASE PR