

# New Haven Public Schools

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NEW HAVEN PUBLIC SCHOOLS

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## INTEROFFICE MEMORANDUM

**To:** Finance and Operations Committee

**From:** Joseph Barbarotta

**Re:** F&O Agenda Item/For Renewal of Contract for Playground Inspection/ Repair Services

**Meeting Date:** May 16, 2022

**cc:** J. Barbarotta, L. Perez

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For consideration and renewal of Contract #21684-3-3 to the lowest bidder, Trassig Corp., 564 Danbury Rd., New Milford, CT for Playground Inspections /Repair Services for the NHPS for Fiscal Year 2022-2023.

**Amount of Contract: Not to exceed \$50,000.00**

**Funding Source: 2022-2023 Capital Projects  
3C22-2261-58101**

### Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**  
The service is to perform inspections and repairs to all playground equipment throughout the district.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**  
The contractor's performance is inspected by the board of education staff and quarterly inspections will be submitted.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**  
This contract is being awarded to the lowest of the three bidder. The contract is new as we used the parks department contract in the past. This contract is necessary to meet the State's unfunded mandate for regular playground repairs program. This company is a licensed certified company as required by the mandate. The company is not part of the SCDP.

See solicitation results attached.