

New Haven Public Schools

INTEROFFICE MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



NEW HAVEN PUBLIC SCHOOLS



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To: Finance and Operations Committee
From: Joseph Barbarotta
Re: F&O Agenda Item/For Approval
Award of Contract for On Call Emergency Lighting
Meeting Date: May 16, 2022
cc: J. Barbarotta, L. Perez

Executive Summary:

For consideration and approval of an Award of Contract #50551-2-4 to the lowest bidder, **Total Lighting Service, LLC, 24 Wooster Ave., Waterbury, CT** for On Call Emergency Lighting for the NHPS for Fiscal Year 2022-2023.

Amount of Contract: Not to exceed \$50,000.

1. **Funding Source:** Capital Projects, Acct. # 3C22-2261-58101

Key Questions:

1. **Please describe how this service is strategically aligned with school or District goals.** State law as well as local fire codes requires emergency lighting inspections and maintenance.
2. **Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?** The contractor is a SCDP participant and he has a track record of cooperation and professional response and repairs.
3. **Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** The contractor is the low bidder and he has reduced his pricing by 19%.