



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



375 Quinnipiac Avenue
New Haven, CT 06513
Tel. (475) 220-1631
Fax. (203) 936-5229

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval
Renewal of Contract On Call Carpentry and Repairs

Meeting Date: May 16, 2022

cc: John Barbarotta, Luz Perez

For consideration and approval of the Renewal of Contract #50521-3-5 to Tim's Enterprises, LLC, 39 Myrtle Ave., Ansonia, CT for On Call Carpentry and Repairs for the NHPS for Fiscal Year 2022-2023.

Amount of Contract: Not to exceed \$100,000.

Funding Source: 2022-2023 Capital Projects

Account #3C22-2261-58101

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.** The service is to perform carpentry services that are beyond the scope of our in house tradesmen the work usually requires a building permit, which transfers liability to the contractor.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?** Inspections and maintenance reports are provided. The contractor's performance is inspected by the board of education tradesmen as well as the city building department to ensure compliance with all appropriate building codes.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** This is an hourly rate (\$26.30) contract that was awarded to the lowest of the three bidders last year. The contract remains the same amount as last year and the contractor is New Haven Based, MBE, SCDP participant.

See option to renew letter attached.