



**NEW HAVEN PUBLIC SCHOOLS**

Gail Sharry, Executive Director  
NHPS Food Service  
P: (475) 220-1610  
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To: New Haven Board of Education Finance and Operations Committee  
From: Thomas Lamb, Chief Operating Officer  
Gail Sharry, Executive Director  
Michael Gormany, City Budget Director  
Date: Tuesday, May 24, 2022  
Re: Fiscal year 2022-23, Award of Contract for NHPS Food Service for Direct Commodity Purchase

**Executive Summary:** Approval is requested for an award of contract(s) under RFP# 2022-04-1440 for the purchase of **direct commodity purchase** for fiscal year 2022-23 for NHPS Food Service.

Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
54719	Schwans Food Service	115 West College Drive	Marshall, MN 56258	20,000		Award

**Contract or Agreement #:** TBD

**Funding Source & Account #:** 25215200-55587

**Key Questions:** (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
  - a. **The vendor(s) will provide direct commodities based on the USDA program. NHPS-Food Service utilizes this program to receive USDA pricing on food product directly from the distributor. With this program, quantities are limited.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
  - a. **The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.**
3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**
  - a. **This is not applicable as this is a new award.**



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4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
  - a. **This is not applicable as this is a new award.**
  
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
  - a. **Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.**
  - b. **Food cost has increased from an overall pricing standpoint, especially due to the pandemic.**
  - c. **The contractor(s) have been used in prior years with no issues.**
  
6. **Is this a service existing staff could provide? Why or why not?**
  - a. **No.**

**Contract Number** 2022-04-1440  
**Contract Name** Direct Commodity Purchase  
**Contract Period** July 01, 2022 to June 30, 2023  
**Contractor** Schwans Food Service  
**Award Amount** \$20,000.00

Status	#	Per bid specifications:	Item Specification	Unit of Measure	Unit of measure Pack Size (Preferred)	Commodity Bid Price	Commodity Case Packing Size	Commodity Per Case Price	Commodity Product Code - (What will appear on Invoice)	Commercial Bid Price	Commercial Case Packing Size	Commercial Per Case Price	Commercial Product Code (What Will Appear on Invoice)	Vendor Notes or Comments
Frozen Products	#4-1	Chow Mein WG	Chow Mein WG, 2.8oz serving provides 2 Grain, no more than 3 gram fat, less than 506 milligram sodium, no msg, no ISP, no peanuts or peanut oil, Yangs 8-52724-15566-1 or equal	Portion	Portion (2 oz. m/ma)	\$0.3773	119/4.05 oz per case	\$44.9000	66931	\$0.3773	119/4.05 oz per case	\$44.9000	66931	WG Yakisoba Noodles - Non-Commodity; Minimums: 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead Time 7-10 business days
Frozen Grain/Cheese	#5-5	Breakfast Bowtie, Scrambled Egg & Cheeses, IW	IW, Scrambled Egg & Cheese Breakfast Bowtie, 2 M/MA & 2G, ES Foods 25342or equal	Portion	Portion (2 oz. m/ma)	\$0.5697	96/2.8 oz per case	\$54.6900	67626	\$0.6500	96/2.8 oz per case	\$62.4000	67626	Alt Item bid: 67625 96/2.83 oz per case Comdty Bid Price \$5834 Comdty Per Case Price \$56.01 Cmrl Bid Price \$.65 Cmrl Per Case Price \$62.40 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead Time 7-10 business
Frozen Grain/Cheese	#5-6	Sandwich, Stuffed Pinwheel, WG Reduced Fat Turkey Pepperoni Pizza, IW	Stuffed Sandwich Pinwheel, IW, WG, Reduced Fat turkey Pepperoni Pizza, 2 oz grain, 2 M/MA, ES Foods 25414 or equal	Portion	Portion (2 oz. m/ma)	\$0.8300	48/4.46 oz per case	\$39.8400	55293	\$0.9456	48/4.46 oz per case	\$45.3900	55293	Alt Item bid: 55237 96/2.37 oz per case Comdty Bid Price \$.4405 Comdty Per Case Price \$42.29 Cmrl Bid Price \$.5267 Cmrl Per Case Price \$50.56 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead

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Frozen Grain/Cheese	#5-7	Sandwich, Stuffed Pinwheel, WG Turkey Pepperoni Pizza, Bulk	Stuffed Sandwich Pinwheel, BULK, WG, Reduced Fat turkey Pepperoni Pizza, 2 oz grain, 2 M/Ma, ES Foods 25404 or equal	Portion	Portion (2 oz. m/ma)	\$0.7631	48/4.46 oz per case	\$36.6300	55290	\$0.8797	48/4.46 oz per case	\$42.2300	55290	Stuffed Sandwich Pepp Bulk 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead Time 7-10 business days
Frozen Grain/Cheese	#5-14	Whole Wheat Cheese Pizza, 5 inch round, ovenable box	Whole Wheat Cheese Pizza, 5 inch round, ovenable box, least 51% Whole Grain or 100% whole wheat. CN statement--must meet 2 oz. m/ma and 2 oz. eq. grain per serving, Nardone's 40WRMNY2 or Equal	Portion(slice)	Portion (2 oz. m/ma, 2 oz. eq. grain)	\$0.8794	60/4.98 oz per case	\$52.7600	78315	\$1.0605	60/4.98 oz per case	\$63.6300	78315	Tony's 5" Cheese IW, no box 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead Time 7-10 business days
Frozen Grain/Cheese	#5-15	Whole Wheat French Bread Pizza, ovenable box	Whole Wheat French Bread Pizza, at least 51% Whole Grain or 100% whole wheat. CN statement-- must meet 2 oz. m/ma and 2 oz. eq. grain per serving, oven-able box, Nardone's 40WUM2 or Equal	Portion (french bread)	Portion (2 oz. m/ma, 2 oz. eq. grain)	\$0.8172	60/4.29 oz per case	\$49.0300	78361	\$0.9357	60/4.29 oz per case	\$56.1400	78361	French Bread Cheese 50/50, no box 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead Time 7-10 business days

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Frozen Grain/Cheese	#5-17	Whole Grain or Whole Wheat Cheese Pizza, 16", 8 cut	Cheese Pizza, 16 inch round, at least 51 percent whole grain crust or 100% Whole Wheat, 1/8 of the pizza must provide 2 oz. eq. meat/meat alternate, 2 oz. eq. grain and 1/8 cup vegetable. Less than 470 mg sodium, Nardone's 16WPS2 or equivalent	Portion (slice)	Portion (2 oz. m/ma, 2 oz. eq. grain)	\$0.8163	72/5.18 oz per case	\$58.7700	78637	\$1.0459	72/5.18 oz per case	\$75.3000	78637	Primo Cheese 8-cut 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead Time 7-10 business days
Frozen Grain/Cheese	#5-18	Whole Grain or Whole Wheat Turkey Sausage Breakfast Pizza	Turkey Sausage Breakfast Pizza, 3x5 inch square, at least 51 percent whole grain crust or 100% Whole Wheat, 1/8 of the pizza must provide 1oz. eq. meat/meat alternate, 1 oz. eq. grain and 1/8 cup vegetable. Nardone's 80 WBTS1 or equivalent	Portion (slice)	Portion (1 oz. m/ma, 1 oz. eq. grain)	\$0.4027	128/3.31 oz per case	\$51.5400	63912	\$0.4371	128/3.31 oz per case	\$55.9500	63912	Alt Item bid: 63913 100/3.67 oz per case Comdty Bid Price \$.6151 Comdty Per Case Price \$61.51 Cmlr Bid Price \$.6518 Cmlr Per Case Price \$65.18 7,000 lbs minimum delivery weight; 5,000 lbs customer pickup FOB; Lead