



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
P: (475) 220-1610
F: (203) 946-7650

To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Friday, July 08, 2022
Re: Fiscal year 2022-23, Approval of Option to Renew #1 for On-Call Oven and Steam Repairs and Preventative Maintenance for NHPS Food Service

Executive Summary: Approval is requested for NHPS food Service to exercise option to renew #1 of 3 under solicitation 21756, for On-Call Oven and Steam Repairs and Preventative Maintenance at the same contractual amount (if applicable, including the livable wage increase for FY 2022-2023 for the City of New Haven beginning July 1, 2022) and under the same terms and conditions listed in the bid solicitation for fiscal year 2022-23.

Vendor Precision Food Service
410 Center Street
Wallingford, CT 06492
Contract Name: On-Call Oven and Steam Repairs and Preventative Maintenance
Solicitation No. Bid # 21756 (Original FY 2021-22)
Renewal Option 1 of 2
Renewal Amount: \$175,000
Funding Source & Account #: 25215200-56623

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. **The vendor will provide On-Call Oven and Steam Repairs and Preventative Maintenance.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. **The vendor was selected via a time and materials bid solicitation in FY 2021-22.**
3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**
 - a. **This is renewal 1 of 2. The vendor has performed satisfactory services for NHPS Food Service.**
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**



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- a. **The vendor has renewed at the same terms, conditions, and pricing.**

5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
 - a. **The contractor has been used in prior years with no issues.**

6. **Is this a service existing staff could provide? Why or why not?**
 - a. **Current staff could not perform these services. If Food Service was to perform these services in-house, a new unionized position would have to be created and may cost more when benefits are factored in.**

Thursday, June 30, 2022
Mathew Woods
Precision Food Service
410 Center Street, Wallingford CT 06492
e-mail: mattw@pfservicect.com

RE: Agreement/Contract Renewal for:

Solicitation No. 21756-2-3
Contract Name: On Call Oven and Steam Repairs
Renewal Amount: \$175,000

Dear Mr. Woods:

According to your contract/agreement/bid/RFP solicitation with New Haven Public Schools, Food Service Division, the expiration date was June 30, 2022. The contract/agreement/bid/RFP solicitation includes a renewal option for the 2022-2023 fiscal year.

If you are interested in renewing the above referenced contract/agreement/bid/RFP solicitation, at the same contractual amount (if applicable, including the livable wage increase for FY 2022-2023 for the City of New Haven beginning July 1, 2022) and under the same terms and conditions listed in the contract/agreement/bid/RFP solicitation, please sign this letter of acceptance and email to me mgormany@newhavenct.gov and Gail Sharry GAIL.CAIRNS.SHARRY@new-haven.k12.ct.us.

Please mail the original to 75 Barnes Avenue, New Haven CT 06513, Attn Gail Sharry.

Should you have any questions, please feel free to email myself and Gail Sharry.

X Mathew Woods
Name
Mathew Woods

X Vice President
Title

X 7/8/2022
Date

X mattw@pfservicect.com
Email

Contract # : 21756
Contract Name: On-Call Oven and Steam Repairs
Contract Period: 07/01/22-06/30/23
Contractor: Precision Food Service
Amount \$175,000.00

| Category | Per specification | Unit Measure | Unit Price |
|--------------------------|--------------------------------|--------------|------------|
| Hourly Rates | REGULAR HOURS | EA | \$ 80.00 |
| Hourly Rates | OVERTIME HOURS | EA | \$ 120.00 |
| Preventative Maintenance | Barnard | Ea | \$ 80.00 |
| Preventative Maintenance | Beecher | Ea | \$ 80.00 |
| Preventative Maintenance | Betsy Ross Arts Magnet | Ea | \$ 80.00 |
| Preventative Maintenance | Bishop Woods | Ea | \$ 80.00 |
| Preventative Maintenance | Celentano | Ea | \$ 80.00 |
| Preventative Maintenance | Central Kitchen Facility | Ea | \$ 320.00 |
| Preventative Maintenance | Clarence Rogers | Ea | \$ 80.00 |
| Preventative Maintenance | Clinton Avenue School | Ea | \$ 80.00 |
| Preventative Maintenance | Columbus | Ea | \$ 80.00 |
| Preventative Maintenance | Conte West Hills Magnet School | Ea | \$ 80.00 |
| Preventative Maintenance | Coop Arts & Humanities HS | Ea | \$ 80.00 |
| Preventative Maintenance | Davis School | Ea | \$ 80.00 |
| Preventative Maintenance | Domus | Ea | \$ 80.00 |
| Preventative Maintenance | East Rock Magnet | Ea | \$ 80.00 |
| Preventative Maintenance | Edgewood Magnet School | Ea | \$ 80.00 |

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| Category | Per specification | Unit Measure | Unit Price |
|--------------------------|------------------------------|--------------|------------|
| Preventative Maintenance | Fair Haven Middle School | Ea | \$ 80.00 |
| Preventative Maintenance | Helene Grant | Ea | \$ 80.00 |
| Preventative Maintenance | High School in the Community | Ea | \$ 80.00 |
| Preventative Maintenance | Hill Music Academy | Ea | \$ 80.00 |
| Preventative Maintenance | Hill Regional Career HS | Ea | \$ 80.00 |
| Preventative Maintenance | Hyde Leadership Academy | Ea | \$ 80.00 |
| Preventative Maintenance | James Hillhouse High School | Ea | \$ 80.00 |
| Preventative Maintenance | Jepson Magnet | Ea | \$ 80.00 |
| Preventative Maintenance | John Daniels School | Ea | \$ 80.00 |
| Preventative Maintenance | John S. Martinez School | Ea | \$ 80.00 |
| Preventative Maintenance | Katherine Brennan | Ea | \$ 80.00 |
| Preventative Maintenance | King Robinson MS | Ea | \$ 80.00 |
| Preventative Maintenance | Leeder Hill | Ea | \$ 80.00 |
| Preventative Maintenance | Lexington Ave Swing Space | Ea | \$ 80.00 |
| Preventative Maintenance | Lincoln Bassett School | Ea | \$ 80.00 |
| Preventative Maintenance | Mauro Sheridan | Ea | \$ 80.00 |

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|--------------------------|-------------------------------|--------------|------------|
| Preventative Maintenance | Metropolitan Business Academy | Ea | \$ 80.00 |
| Preventative Maintenance | Microsociety Magnet School | Ea | \$ 80.00 |
| Preventative Maintenance | Nathan Hale School | Ea | \$ 80.00 |
| Preventative Maintenance | New Horizons | Ea | \$ 80.00 |
| Preventative Maintenance | New Haven Academy | Ea | \$ 80.00 |
| Preventative Maintenance | Riverside Education Academy | Ea | \$ 80.00 |
| Preventative Maintenance | Roberto Clemente | Ea | \$ 80.00 |
| Preventative Maintenance | Ross/Woodward School | Ea | \$ 80.00 |
| Preventative Maintenance | Sound School | Ea | \$ 80.00 |
| Preventative Maintenance | Strong School | Ea | \$ 80.00 |
| Preventative Maintenance | Troup Magnet | Ea | \$ 80.00 |
| Preventative Maintenance | Truman School | Ea | \$ 80.00 |
| Preventative Maintenance | W. Hooker ES | Ea | \$ 80.00 |
| Preventative Maintenance | W. Hooker MS | Ea | \$ 80.00 |
| Preventative Maintenance | Wexler/Grant School | Ea | \$ 80.00 |
| Preventative Maintenance | Wilbur Cross HS | Ea | \$ 80.00 |