



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, August 17, 2020

MINUTES

Present: Mr. Matthew Wilcox, Ms. Yessenia Rivera, Mr. Larry Conaway
Staff: Dr. Iline Tracey, Dr. Paul Whyte, Mr. Phillip Penn, Attorney Michael Pinto, Ms. Ivelise Velasquez, Ms. Elizabeth Gaffney, Mr. Marquelle Middleton, Ms. Michele Bonanno, Ms. Typhanie Jackson, Ms. Laura Roblee, Mr. Joseph Barbarotta, Mr. Pedro Mendia, Ms. Patricia DeMaio
Guest: Mr. Michael Chime, Prime App, Invictus
Closed Captioner

Call to Order: Mr. Wilcox called the meeting to order at 4:33 p.m.

Summary of Motions: A motion by Mr. Wilcox, seconded by Ms. Rivera **To Recommend Approval of 4 Abstracts, 2 Agreements, 16 Contracts and 1 Change Order**, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Mr. Conaway, Yes; Mr. Wilcox, Yes.

I. ACTION ITEMS

A. INFORMATION ONLY:

1. The Superintendent approved an Agreement with Management Information Technology, USA Inc., d/b/a Child Plus, to provide annual subscription for the Child Plus data collection and assessment tool software for the Head Start program from August 10, 2020 to June 30, 2021, in an amount not to exceed \$8,259.04. The Committee did not have questions.
Funding Source: Head Start Basic Program **Acct. #2532-5279-56694-0443**

B. ABSTRACTS:

1. Commissioner’s Network Grant– Wexler/Grant Program Abstract, in the amount of \$500,000.00 for July 1, 2020 to June 30, 2021 was presented by Dr. Tracey on behalf of Mr. David Diah. She explained that the grant is in its third year of funding.
Funding Source: CT State Department of Education
2. Alliance District Grant Abstract in the amount of \$17,960,436.00 for July 1, 2020 to June 30, 2021 was presented by Ms. Typhanie Jackson, who answered Committee questions.
Funding Source: CT State Department of Education
3. Priority School District Grant Abstract in the amount of \$4,531,788.00 for July 1, 2020 to June 30, 2021 was reviewed by Ms. Typhanie who answered Committee questions.
Funding Source: CT State Department of Education

C. AGREEMENTS

1. A Non-Financial Memorandum of Understanding with Adam Kapor and Christopher Neilson of Princeton University and Seth Zimmerman of Yale University to assist administrators in the implementation of School Choice best practices from July 1, 2020 to June 20, 2021 was presented by Mr. Marquelle Middleton and Ms. Michele Bonanno. Committee members noted that the results of last year's work include a study on busing for the School Choice program and anticipated impact of Covid 19 on enrollment for the new school year. Staff is in the process of analyzing data and will report back.
2. Agreement with Yale University School Development Program, (SDP), to provide a professional development program on understanding and managing student behavior, understanding race, culture and development for staff at Brennan-Rogers School from September 1, 2020 to June 30, 2021, in an amount not to exceed \$20,000.00 was presented by Ms. Laura Roblee. She explained that the professional development program is focused on social-emotional strategies and
Funding Source: School Improvement (SIG) Carryover Program **Acct. #**2531-6311-56694-0021

D. CONTRACTS:

1. Agreement with Invictus Apps, Inc. for the Prepared App for schools to communicate with first responders in real time during an emergency from July 1, 2020 to June 30, 2021 in an amount not to exceed \$67,500.00 was presented by Attorney Michael Pinto and Mr. Michael Chime of Invictus. Mr. Chime presented a demonstration of the App and answered Committee questions.
Funding Source: Capital Budget - Life Safety

* The following Contracts were previously reviewed and tabled pending review by Corporation Counsel; review complete. Committee members did not have questions.

2. Award of Contract #21689-1-4 to EnviroMed Services, Inc. for On Call Asbestos Management for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
3. Award of Contract #505017-1-4 for Cohen's Key Shop, Inc. for On Call Lock Smith Repair Services for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: Capital Projects **Acct. #** 3C15-1579-58101
4. Award of Contract #21706-1-4 for Pasquariello Electric Corporation for On Call Electrical Services for fiscal year 2020-2021 in an amount not to exceed \$150,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
5. Award of Contract #21688-1-4 for Eagle Rivet Roof Services, Inc. for On Call Roofing Inspections, Repairs and Maintenance for fiscal year 2020-2021 in an amount not to exceed \$150,000.00 was presented by Mr. Barbarotta.
Funding Source: 2020-2021 Capital Projects
6. Award of Contract #21632B-2-2 for Biosvert Plumbing for On Call HVAC Repair Service, for fiscal year 2020-2021 in an amount not to exceed \$200,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects

7. Award of Contract #21693-1-4 for Concrete Creations, LLC for On Call HVAC Duct Cleaning, for fiscal year 2020-2021 in an amount not to exceed \$100,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 8. Award of Contract #21678-1-4 for Allstate Fire Systems, LLC DBA Encore Holdings, LLC for On Call Fire Alarm Inspections and Services, for fiscal year 2020-2021 in an amount not to exceed \$150,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 9. Award of Contract #21680-1-4 for Allstate Fire Systems, LLC DBA Encore Holdings, LLC for On Call Sprinkler Maintenance, for fiscal year 2020-2021 in an amount not to exceed \$150,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 10. Award of Contract #21687-1-5 for Sports Construction and Supplies, LLC for On Call Gym Equipment Repairs and Replacement, for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 11. Award of Contract #21707A-1-5 for Amazon Landscaping Design and Handyman Services, LLC. for On Call Landscaping Services, for fiscal year 2020-2021 in an amount not to exceed \$105,000.00 was presented by Mr. Joseph Barbarotta
Funding Source: 2020-2021 Capital Projects
 12. Award of Contract #21679-2-4 for CT Controls Corp. for On Call HVAC Controls, for fiscal year 2020-2021 in an amount not to exceed \$200,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 13. Award of Contract #21623-2-2 for Filters Sales and Service, Inc. for On Call Filter Service, for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 14. Award of Contract #21677-1-4 for Hillyard, Inc. for On Call Gym Floor Refinishing Service, for fiscal year 2020-2021 in an amount not to exceed \$30,000.00 was presented by Mr. Joseph Barbarotta
Funding Source: 2020-2021 Capital Projects
 15. Award of Contract #21697-1-5 for CT Pest Elimination, Inc. for On Call Pest and Rodent Control Services, for fiscal year 2020-2021 in an amount not to exceed \$35,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
 16. Award of Contract #21683-1-5 for Tri-State Maintenance Services, LLC for On Call Generator Maintenance, for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 was presented by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects
- E. **CHANGE ORDERS:** The following item was incorrectly stated on the Action Item listing and corrected as follows:

1. Change Order #2 to Contract #21632A-1-2 with Tucker Mechanical, Inc. to increase funding of \$250,000.00 by \$9,958.07 to \$259,958.07 for On Call HVAC repairs, was presented and corrected by Mr. Joseph Barbarotta.
Funding Source: 2020-2021 Capital Projects **Acct. #** 3C19-19CC-58101

II. DISCUSSION

- **Preliminary 2019-2020 Financial Report:** Mr. Penn reviewed the report for the General Fund budget, noting that the Special Fund budget will be available at a later date as the district is still in the process of closing out the fiscal year. He reported that the deficit decreased by approximately \$900,000.00 versus June projections, and is down to \$550,000.00. The deficit may continue to decrease as the District finalizes the budget closing on August 31, 2020. Key factors contributing to the reduced deficit include further anticipated decrease in utility costs with buildings closed to instruction and anticipated revenue coming in higher than expected. As the budget year closes he anticipates that final numbers will be adjusted to reflect funds still owed to us, and that the deficit will be very close to zero for the full year. Committee members commended Mr. Penn and his team for their work in closing the deficit.
- **Pay Inequity Committee Update:** Ms. Rivera reported that the committee is slated to meet in October so that there was time to finalize committee members. She explained that they are waiting to hear from the all the Unions and for the Food Service Contract to be finalized. To date, Ms. Sequella Coleman, President of the Administrator's Union has responded to the invitation to join the committee.
- **Leases/Rental Agreements – Update:** Attorney Pinto indicated that he was not aware of other leases or rental space beyond Adult Education facility, Gateway Building and Edgewood School. He will confirm and provide a final report at the next meeting.
- **Committee Priorities Fall 2020:** Mr. Wilcox reviewed a list of priorities established at the last meeting and included with meeting documents under Other Materials. Mr. Barbarotta asked that the topic of Permits and Permit Fees be added to the list of priorities. Mr. Wilcox agreed to refer the topic to Governance Committee for a policy review. Committee members and staff discussed the status of several items as follows:
 - **Financial analysis of busing costs for School Choice:** Mr. Marquelle Middleton is working on a report analyzing enrollment per classroom.
 - **School Closure:** Staff and Committee members agreed that any decisions must be made by December so that parents have time to participate in the Open Enrollment program.
 - **Lobbying Priorities:** Dr. Tracey reported that the District had a preliminary meeting with the State delegation and additional meetings will be scheduled to focus on funding opportunities. In response to committee questions, Dr. Tracey reported that she will have a recommendation for a grant writer at the next Board of Education meeting.

Adjournment: A motion by Mr. Conaway, seconded by Ms. Rivera to adjourn at 5:53 p.m. passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio