



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday, March 6, 2023

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough
Staff: Dr. Paul Whyte, Dr. Michael Finley, Ms. Patricia DeMaio, Mr. Thomas Lamb,
Ms. Keisha Redd-Hannans, Ms. Viviana Conner, Ms. Gilda Herrera, Ms. Cari Strand,
Ms. Gemma Joseph Lumpkin, Mr. Frank Fanelli. Attorney Elias Alexiades

Call to Order: Mr. Wilcox called the meeting to order at 4:33 p.m.

Summary of Motions:

1. **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to Recommend Approval of **5 Agreements, 3 Contracts and 5 Purchase Orders**, was approved by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.
2. **Motion to Adjourn:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:08 p.m. was approved by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY:

1. Agreement with Narrative 4, Inc., to facilitate a schoolwide story exchange for 280 students at HSC in conjunction with an artist performance workshop, from March 14, 2023 to June 30, 2023, in an amount not to exceed \$16,230.00.
Funding Source: School Improvement Grant (SIG) Program Acct. #2531-6393-56694-0066
2. Amendment #1 to Agreement #96363035 with Arte, Inc., to expand the Scope of Service to include outreach and case management of 20 students identified as chronically absent for 15 weeks; and to increase funding of \$6,000.00 by \$9,000.00 to \$15,000.00.
Funding Sources:
21st Century Program Acct. #2579-6396-56694-0041 (\$6,000.00)
ARP ESSER III C/O Program Acct. #2553-6399-56697-0000 (\$9,000.00)
3. Agreement with Community Initiatives, on behalf of its fiscally sponsored project, Attendance Matters, to provide 3 E-Learning series workshops to principles and staff on data-driven approach to improving student attendance, from March 14, 2023 to June 9, 2023, in an amount not to exceed \$15,000.00.
Funding Source: Title I Program Acct. #2531-5265-56694-0480
4. Amendment #2 to Agreement #9636142 with The Green Peacock Corporation, to change the funding acct. number for Fair Haven School, from Title I Program, acct. #2531-5208-56694-0016 to Title I Program Carryover, acct. #2531-5265-56694-0444; and to change the funding account number for Lincoln Bassett from Title I Program, acct. #2531-5208-56694-0020 to Title I Carryover Program, acct. #2531-5265-56694-0444; and to

change the end dates of programs for Fair Haven and Lincoln Bassett from June 30, 2023 to June 9, 2023, with no change in funding of \$18,900.00 for the Agreement.

Funding Sources:

ESSER II Program: Acct. # 2552-6363-56697-0009 (\$3,900.00)

ESSER II Program: Acct. # 2552-6363-56697-0046 (\$3,900.00)

ESSER II Program: Acct. # 2552-6363-56697-0046 (\$2,100.00)

Title 1 C/O Program: Acct. # 2531-5265-56694-0444 (\$2,700.00)

Title 1 C/O Program: 2531-5265-56694-0444 (\$6,300.00)

5. Agreement with James Thomas Herring, Jr., to provide an after- school Ju-Jitsu program for 30 students from Wexler Grant and Troup schools, from March 31, 2023 to June 9, 2023, in an amount not to exceed \$6,250.00.

Funding Source: Title I Carryover Program Acct. #2531-5265-56694-0444

Discussion: Mr. Wilcox asked for detail on the selection process. Ms. Conner noted that Mr. David Diah and Mr. Eugene Forman received quotes.

6. Agreement with Movimiento Cultural Afro Continental, Inc., to provide after school programming for up to 25 students at Fair Haven School, from March 14, 2023 to June 9, 2023, in an amount not to exceed \$6,975.00.

Funding Source: Title I Carryover Program Acct. #2531-5265-56694-0444

B. AGREEMENTS:

1. Amendment #1 to Agreement #96393161 with Trifecta Ecosystems, Inc., to refine the payment structure from lump sum to 50% deposit to start project for purchase of supplies and materials; 25% when Hydroponic systems are installed and 25% after Aquaponics system is installed, with no change in total funding amount of \$117,891.90 was presented by Ms. Strand who explained the need to structure the payments due to upfront costs for the project.

Funding Source: School Improvement Grant (SIG) Program Acct. #2531-6393-56694-0066

2. Amendment #2 to Agreement #96363032 with Boy Scouts of America – CT Yankee Council, to expand the Scope of Service to provide STEM day programming for 50 students, grades K-8; and to increase funding of \$178,974.00 by \$42,000.00 to \$178,974.00 covered by ESSER II funds was presented by Ms. Joseph-Lumpkin.

Correction: Ms. DeMaio noted an error in the listing and on backup. The original Agreement total equaled \$136,974.00, increased by \$42,000.00 to \$178,974.00. The corrected back-up document will be posted and the action item listing will be corrected for the Board of Education.

Funding Sources:

- ESSER II Program: Acct. # 2552-6363-56694-SS34 (\$94,700.00)
- 21c C/O Program: Acct. # 2579-6419-56694-0046: (\$8,140.00)
- 21c C/O Program: Acct. # 2579-6419-56800-0046: (\$3,000.00)
- 21c C/O Program: Acct. # 2579-6419-56694-0013: (\$1,500.00)
- 21c C/O Program: Acct. # 2579-6419-56800-0013: (\$1,500.00)
- 21c C/O Program: Acct. # 2579-6417-56694-0009: (\$2,880.00)
- 21c C/O Program: Acct. # 2579-6417-56800-0009: (\$4,000.00)
- 21c C/O Program: Acct. # 2579-6417-56694-0043: (\$2,185.00)
- 21c C/O Program: Acct. # 2579-6420-56694-0015: (\$686.00)
- 21c C/O Program: Acct. # 2579-6420-56800-0015: (\$3,000.00)

- 21c C/O Program: Acct. # 2579-6420-56694-0032: (\$950.00)
- 21c C/O Program: Acct. # 2579-6420-56800-0032: (\$3,000.00)
- 21c C/O Program: Acct. # 2579-6418-56694-0002: (\$1,200.00)
- 21c C/O Program: Acct. # 2579-6418-56800-0002: (\$1,200.00)
- 21c C/O Program: Acct. # 2579-6418-56694-0021: (\$2,725.00)
- 21c C/O Program: Acct. # 2579-6418-56800-0021: (\$2,000.00)
- 21c C/O Program: Acct. # 2579-6418-56694-0048: (\$3,608.00)
- 21c C/O Program: Acct. # 2579-6418-56800-0048: (\$ 700.00)
- **ESSER II Program: Acct. # 2552-6363-56697-0444 (\$42,000.00)**

3. Agreement with Abundant Harvest Outreach Community Engagement, to provide outreach and case management to students identified as chronically absent, from March 14, 2023 to June 23, 2023, in an amount not to exceed \$45,000.00 was presented by Ms. Joseph-Lumpkin, who explained that the contractor is new to the district and that they were vetted through the RFQ process.

Discussion: Mr. Wilcox asked if outreach efforts were having an impact on absenteeism. Ms. Joseph-Lumpkin reported the overall, an improvement has been noted. She will have more detailed reporting in the future.

Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56697-0480

4. Amendment #1 to Agreement #95208194 with 'r Kids, Inc., to change the funding source and acct # from Title I Program, acct. #2531-5208-56694-0000 to Title I Carryover Program, acct. #2531-5265-56694-0480, with no change in funding amount of \$135,000.00 was presented by Ms. Joseph-Lumpkin.

Funding Source: Title I Carryover Program Acct. #2531-5265-56694-0480

5. Amendment #1 to Agreement A23-0049 with McPherson & Jacobson for Superintendent search to increase funding amount from \$32,900.00 by \$6,000.00 for a total amount of \$38,900.00 to cover travel costs associated to the facilitation of interviews for the Superintendent candidates was presented by Mr. Lamb. Mr. Wilcox noted that the amendment will provide the opportunity for on-site help with meetings, including debriefing after various groups meet with candidates.

Funding Source: 2022-2023 Operating Budget Acct. # 19040100-56694

C. CONTRACTS:

Overview Change Orders #1 and #2: Mr. Lamb presented Change Orders #1 and #2, noting that the two services are related. He explained that Long Wharf Transportation is no longer an approved contractor for the City of New Haven. As a result, Amendment #1 reflects a decrease in funding. Mr. Lamb explained that Change Order #2 reflects the need to increase funding for repair of vehicles, cost previously covered in the Long Wharf Transportation Contract.

1. Change Order #1 to Contract 21740B-2-4 to Long Wharf Transportation, LLC. to decrease funding amount from \$37,500.00 by \$11,250.00 for a total amount of \$26,250.00, due to City placing vendor on hold and not able to perform services.

Funding Source: 2022-2023 Operating Budget Acct. # 19047400-56665

2. Change Order #1 to Contract 21740A-2-4 to Auto parts & Service Inc. to increase funding amount from \$37,500.00 by \$11,250.00 for a total amount of \$48,750.00 to cover services for the remainder of the fiscal

year.

Funding Source: 2022-2023 Operating Budget Acct. # 19047400-56665

Discussion: Mr. Wilcox questioned the percent increase for Auto Parts & Service, as it exceeds purchasing requirements. Mr. Lamb noted that under the circumstances an exception is possible. However, he will confirm that with Mr. Gormany; he will withdraw the Change Order if an exception cannot be made.

3. Change Order #1 to Contract 21681-3-4 to Connecticut Custom Aquatics LLC for on call swimming pool repairs and supplies, to increase funding amount from \$50,000.00 by \$10,000.00 for a total amount of \$10,000.00 was presented by Mr. Fanelli.

Funding Source: 2022-2023 Operating Budget Acct. # 19047400-56662 (\$50,000.00)

Funding Source: 2022-2023 Capital Projects Acct. # 3C222261-58101 (\$10,000.00)

Correction: Mr. Wilcox noted that the total amount of the Contract should be \$60,000.00. The correction will be made to the website listing and the Action Item listing for the Board of Education.

D. PURCHASE ORDERS:

1. Purchase Order for CDW Government, Inc. to provide amplified support for google education, from February 1, 2023 to February 1, 2024, in an amount not to exceed \$20,000.00 was presented by Ms. Herrera.

Funding Source: 2022-2023 Capital Projects Acct. #3C22-2263-58704

2. Purchase Order for Total Communications to provide cisco umbrella cloud security from July 1, 2022 to June 30, 2023, in an amount not to exceed \$84,690.00 was presented by Ms. Herrera who noted date correction. The dates of services, July 1, 2023 to June 30, 2024, will be corrected on the website and the Action Item listing for the Board of Education.

Funding Source: ARP ESSER III Carryover Acct. #2553-6399-54413-0104

3. Purchase Order for Total Communications to provide ups refresh at select locations from July 1, 2022 to June 30, 2023, in an amount not to exceed \$886,332.56 was presented by Ms. Herrera.

Funding Source: ARP ESSER III Carryover Acct. #2553-6399-54413-0104

4. Purchase Order for Total Communications to provide network refresh at select locations from July 1, 2023 to June 30, 2024, in an amount not to exceed \$624,869.09 (BOE Portion \$103,414.36; ERATE Reimbursement \$586,014.71 was presented by Ms. Herrera.

Funding Source: 2023-2024 Capital Projects Acct. #3C22-2263-58704

5. Purchase Order for Total Communications to provide wireless upgrade at Career, Edgewood, Mayo, NHA, ESUMS, Obama and Worthington Hooker from July 1, 2023 to June 30, 2024, in an amount not to exceed \$555,217.69 (BOE Portion \$83,282.65; ERATE Reimbursement \$471,935.03 was presented by Ms. Herrera.

Funding Source: 2023-2024 Capital Projects Acct. #3C22-2263-58704

II. DISCUSSION:

- **Transportation Contract Update:** Mr. Lamb reported that the RFP was submitted to City of New Haven Purchasing and has been posted for 30 days. He also reported there are changes in the requirements and a side by side document outlines old and new requirements. The requirement that buses must be housed within City limits has been removed. Mr. Lamb explained the process moving forward, which includes mandatory bid

conferences for contractors. **No motion was made and no vote was taken.**

- **Defining the Gap Project:** Mr. Wilcox noted and Ms. Redd-Hannans confirmed, that the report has been deferred to the next meeting. **No motion was made and no vote taken.**
- **Series 3000 Policies:** Mr. Wilcox reported that the committee will vote on the next block of policies, previously sent, at the March 20, 2023 meeting. **No motion was made and no vote taken.**
- **F&O Memos:** Mr. Wilcox reported that progress has been made on updates to the forms but that funding dollar amounts must be confirmed so that staff can develop a complete package. **No motion was made and no vote taken.**

Adjournment: A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:08 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio