



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Tuesday, September 8, 2020

MINUTES

Present: Mr. Matthew Wilcox, Ms. Yessenia Rivera, Mr. Larry Conaway
Staff: Dr. Iline Tracey, Mr. Phillip Penn, Attorney Michael Pinto, Ms. Patricia DeMaio, Attorney Elias Alexiades, Ms. Elizabeth Gaffney, Ms. Typhanie Jackson, Mr. Joseph Barbarotta, Ms. Denise Duclos, Ms. Edith Johnson, Ms. Gemma Joseph Lumpkin, Mr. David Diah, Dr. Michele Sherban, Ms. Lynn Brantley, Ms. Gail Sharry, Mr. Michael Gormany, Mr. Matthew Brown, Mr. Glen Worthy, Mr. Carl Jackson, Ms. Michele Bonanno, Dr. Whyte, Mr. Pedro Mendia

Closed Captioner

Call to Order: Mr. Wilcox called the meeting to order at 4:35 p.m.

Mr. Wilcox reported that he will recuse himself from discussion and voting on the Agreement with Clifford Beers, Item #12 under Agreement Section because of prior association.

He also reported that Ms. Rivera has a meeting conflict and asked that the Discussion portion of the meeting be moved up on the agenda; Committee members did not object. The Discussion portion of the Agenda was moved up, following Agreement #12.

Summary of Motions:

#1 A motion by Ms. Rivera, seconded by Mr. Conaway, to **Recommend Approval of Item # 12 Agreement with Clifford Beers**, passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Conaway, Yes; Mr. Wilcox, Recused

#2 A motion by Mr. Wilcox, seconded by Mr. Conaway to Recommend Approval of **4 Abstracts; Agreements 1-11 and Agreements 13 – 30; 7 Contracts and 1 Purchase Order**, passed by Roll Call Vote: Mr. Conaway, Yes; Mr. Wilcox, Yes.

A. ABSTRACTS:

1. **RECOMMEND APPROVAL** of the Arabic Program Grant, in the amount of \$15,206.52 for July 1, 2020 to June 30, 2021 presented by Ms. Haxhi. **Funding Source:** Qatar Foundation International, LLC
2. **RECOMMEND APPROVAL** of the Head Start Expansion Grant, in the amount of \$126,006.00 for July 1, 2020 to June 30, 2021 presented by Ms. Gaffney. **Funding Source:** Connecticut State Department of Education

3. **RECOMMEND APPROVAL** of the Youth Service Prevention Initiative, in the amount of \$90,000.00 for Beecher, Wexler, West Rock, Barnard, Lincoln Bassett and Brennan schools, for July 1, 2020 to June 30, 2021 presented by Ms. Joseph Lumpkin. **Funding Source:** Connecticut State Judicial Department
4. **RECOMMEND APPROVAL** of the State After-School Grant, in the amount of \$169,660.00 for Martinez, Columbus, Hill Central and Fair Haven schools, for July 1, 2020 to June 30, 2021 presented by Ms. Joseph Lumpkin. **Funding Source:** Connecticut State Department of Education

B. AGREEMENTS

1. **RECOMMEND APPROVAL** of an Agreement with Area Cooperative Education Services (ACES), to provide job-embedded professional development, technical support and coaching to beginning teachers and mentors participating in the state mandated induction program, TEAM, from September 14, 2020 to June 20, 2021 in an amount not to exceed \$70,956.00 presented by Dr. Sherban.
Funding Source: Title I Program (Pending Receipt of Funds) **Acct. #** 2531-5170-56694-0000
2. **RECOMMEND APPROVAL** of an Agreement with Area Cooperative Education Services (ACES) to provide professional development sessions for staff at Hillhouse High School, on increasing teacher capacity to use writing to increase and assess learning; strategies to engage students in effective writing; utilizing PLC process to plan, instruct and assess learning through writing, from November 25, 2020 to June 18, 2021 in an amount not to exceed \$33,172.00 presented by Mr. Worthy.
Funding Source: 2020-2021 Operating Budget **Acct. #** 190-433—62-56694
3. **RECOMMEND APPROVAL** of an Agreement with Center for Collaborative Classroom to provide virtual and in-person professional development workshops on implementation of Making Meaning and Being a Writer Curriculum for K-4 staff participating in Wexler-Grant's Leadership Team, from September 15, 2020 to May 31, 2021 in an amount not to exceed \$21,800.00 presented by Mr. Diah.
Funding Source: Commissioner's Network –Wexler Program **Acct. #**2547-6293-56694-0032
4. **RECOMMEND APPROVAL** of an Agreement with The Kids Kraze, to provide extended day enrichment programs for Wexler-Grant students in grades K-3, from October 5, 2020 to June 4, 2021, in an amount not to exceed \$60,000.00 presented by Mr. Diah.
Funding Source: Commissioner's Network – Wexler Program **Acct. #**2547-6293-56694-0032

Discussion: Ms. Rivera expressed concern about cost and attendance for this program. She noted that the agency anticipates utilizing 10 staff members for an online program. A discussion ensued about the viability of program attendance for online programs and whether or not funds could be re-purposed for other services. Mr. Diah reported that the Agreement included both online and in school programming, based on the potential of moving to a hybrid model after the 10-week online learning model. Ms. Joseph Lumpkin joined the discussion, noting the success of other online programs for students during the summer months. Mr. Diah and Dr. Tracey agreed to assess the program and if attendance is an issue, they will contact the State to discuss repurposing the funds and ending the Agreement.

5. **RECOMMEND APPROVAL** of an Agreement with Area Cooperative Education Services, (ACES), to provide a technical support staff person to support all adaptive learning software and programming including universal testing programs for Math and Literacy, from September 15, 2020 to June 30, 2021 in an amount not to exceed \$68,208.00 presented by Ms. Brantley

Funding Source: Alliance Program (Pending Receipt of Funds) **Acct. #**2579-5319-56694-0000.

Discussion: Committee members asked if the service should be provided by District staff. Ms. Brantley explained that there are staffing shortages in the IT Department and that funding would not support an additional full-time staff person with benefits.

6. **RECOMMEND APPROVAL** of an Agreement with Capitol Regional Education Council (CREC) to provide up to four places in their Advanced Alternative Route to Certification Special Education Cross Endorsement program, from August 24, 2020 to June 30, 2021, in an amount not to exceed \$30,400.00 presented by Ms. Jackson.
Funding Source: IDEA Program (Pending Receipt of Funds) **Acct. #** 2504-5034-56903-0000
7. **RECOMMEND APPROVAL** of an Agreement with EBS Health Care, to provide speech-language evaluation, remediation and consultation services, from September 14, 2020 to June 20, 2021 in an amount not to exceed \$89,180.00 presented by Ms. Jackson.
Funding Source: 2020-2021 Operating Budget **Acct. #** 190-490-56694
8. **RECOMMEND APPROVAL** of an Agreement with Center for Pediatric Therapy to provide speech-language evaluation, remediation and consultation services from September 14, 2020 to June 30, 2021 in an amount not to exceed \$96,190.64 presented by Ms. Jackson.
Funding Source: IDEA Program (Pending Receipt of Funds) **Acct. #** 2504-5034-56903-0000
9. **RECOMMEND APPROVAL** of an Agreement with Julie Bossenberry to provide audiology services for students from September 14, 2020 to June 30, 2021 in an amount not to exceed \$42,250.00 presented by Ms. Jackson.
Funding Source: 2020-2021 Operating Budget **Acct. #** 190-490-56694
10. **RECOMMEND APPROVAL** of an Agreement with Highville Charter School to provide special education services for New Haven students attending Highville Charter School to comply with their IEP's, from August 24, 2020 to June 30, 2021, in an amount not to exceed \$65,754.00 presented by Ms. Jackson.
Funding Source: 2020-2021 Operating Budget **Acct. #** 190-494-00-56694
11. **RECOMMEND APPROVAL** of an Agreement with Gateway Community College to provide the Gateway to College program for 16-20 year old students who have left high school without earning a diploma, from August 24, 2020 to June 30, 2021 in an amount not to exceed \$550,000.00 presented by Ms. Jackson.
Funding Source: Alliance Program (Pending Receipt of Funds)
Acct. # 2547-6107-56694-0000 (\$367,245.00)
Priority Schools Program (Pending Receipt of Funds)
Acct. # 2579-5317-56694-0000 (\$182,755.00)

Discussion: Committee members asked Ms. Jackson to follow –up with more information on numbers of participants and the success rate of the program.

12. Mr. Wilcox reminded the Committee that he will recuse himself from discussion and voting on the following Agreement and asked Ms. Rivera to chair this portion of the meeting. After a presentation by Ms. Gaffney, a motion by Ms. Rivera, seconded by Mr. Conaway, was approved by Roll Call Vote: Ms. Rivera, Yes, Mr. Conaway Yes. Mr. Wilcox recused.

RECOMMEND APPROVAL of an Agreement with Clifford Beers to provide wellness promotion professional development, mental health consultation and interventions for the Head Start program, from September 14,

2020 to June 30, 2021 in an amount not to exceed \$75,000.00, **Funding Source:** Head Start Program, **Acct. #2532-5278-56694-0443.**

Following the vote, Ms. Rivera asked Mr. Wilcox to resume chairing the meeting. Mr. Wilcox asked the Committee to move the Discussion items forward on the Agenda and noted that a review of action items will continue after the discussion.

DISCUSSION ITEMS:

- **Updated FY2021 budget** reflecting full remote for 1st marking period: Mr. Penn reviewed a PowerPoint presentation outlining potential savings and estimated costs of full remote. Overall Mr. Penn reported a negative financial impact of \$300,000.00 and an inability to fund other measures after the 10-week remote period. Mr. Conaway expressed concern about the delayed hiring of non-instructional part-time staff, which results in \$800,000.00 savings. Mr. Penn assured the Committee that staff providing direct service to students have been maintained, but non-instructional staff have not returned. A discussion ensued.

Mr. Wilcox requested that staff provide a listing of all part-time non-instructional staff by numbers, types of work and why a decision was made not to repurpose them.

In addition, Mr. Wilcox asked staff to provide an update at the next F&O meeting on where we are with Eco Urban, in terms of accumulated hours.

- **Potential Contract Issues** during 10-week full remote: Mr. Penn and Attorney Pinto reported that they are working on the transportation. Committee members discussed implications of Executive Order 7R and the busing contract. Mr. Wilcox requested that staff provide a plan for the eventual return of special education students and younger children back to the classroom.
- **FY2020 Food Service Deficit:** Mr. Gormany reported that the deficit was reduced by \$300,000.00, from \$1.9 million to \$1.6 million. Ms. Sharry reported that she has worked with the unions to help increase participation in the food program which will help to increase reimbursements.
- **Leases/renal Agreements –Update:** Attorney Pinto reported that there are no other rented storage areas beyond the space for Edgewood. Staff is currently working on storage options so that Special Education records can be removed from the 8th floor at Gateway Center.
- **Report on FY2020 “not to exceed” Change Orders:** Mr. Barbarotta reviewed the spreadsheet provided in the meeting packet, which detailed Change Orders. Attorney Pinto noted that staff will revisit the budget going forward to reflect need for unanticipated HVAC or plumbing change orders.

Mr. Barbarotta indicated that he would expand the listing to include all change orders. Mr. Conaway asked that he also include labor costs.

Mr. Wilcox also requested a report on legal contracts for the next meeting.

Mr. Wilcox resumed review of Action Items:

13. **RECOMMEND APPROVAL** of an Agreement with Calvin Hill Day Care Center to provide 10 school day/school year school readiness spaces from September 15, 2020 to June 30, 2021 in an amount not to exceed \$60,000.00, presented by Ms. Duclos.
Funding Source: School Readiness Program **Acct. #** 2523-5384-56697-0442
14. **RECOMMEND APPROVAL** of an Agreement with Creating Kids at the Connecticut Children’s Museum, to provide 9 school day/school year school readiness spaces from September 15, 2020 to June 30, 2021 in an amount not to exceed \$54,000.00 presented by Ms. Duclos.
Funding Source: School Readiness Program **Acct. #** 2523-5384-56697-0442
15. **RECOMMEND APPROVAL** of an Agreement with Gateway Community College Early Childhood Department to provide 40 school day/school year school readiness spaces, from September 15, 2020 to June 30, 2021 in an amount not to exceed \$240,000.00 presented by Ms. Duclos
Funding Source: School Readiness Program **Acct. #** 2523-5384-56697-0442
16. **RECOMMEND APPROVAL** of an Agreement with Leila Day Nurseries to provide 18 school day/school year school readiness spaces and 4 part day/school year school readiness spaces from September 15, 2020 to June 30, 2021 in an amount not to exceed \$126,000.00 presented by Ms. Duclos.
Funding Source: School Readiness Program **Acct. #** 2523-5384-56697-0442
17. **RECOMMEND APPROVAL** of an Agreement with New Haven Public School Readiness PreK Program to provide 142 school day/school year school readiness spaces and 68 part day/school year school readiness spaces from September 15, 2020 to June 30, 2021 in an amount not to exceed \$1,158,000.00 presented by Ms. Duclos.
Funding Source: School Readiness Program **Acct. #** 2523-5384-56697-0442
18. **RECOMMEND APPROVAL** of an Agreement with Westville Community Nursery School, to provide 6 school day/school year school readiness spaces and 6 part day/school year school readiness spaces from September 15, 2020 to June 30, 2021 in an amount not to exceed \$63,000.00 presented by Ms. Gaffney.
Funding Source: School Readiness Program **Acct. #**2523-5384-56697-0443
19. **RECOMMEND APPROVAL** of Amendment #1 to Agreement # 95326536 with Arte, Inc., to change the scope of service to include student programming at Davis Street School ; to increase the total number of sessions from 48 sessions by 43 sessions for a total of 91 sessions, and to increase funding of \$15,000.00 by \$8,600.00 to \$23,600.00 presented by Ms. Joseph Lumpkin
Funding Source: Extended School Hours Program
Acct. #2579-5326-56694-0062 (Hillhouse) \$15,000.00
Acct. #2579-6273-56694-0009 (Davis) \$ 8,000.00
Extended School Hours Carryover Program
Acct. # 2579-6280-56694-0009
20. **RECOMMEND APPROVAL** of an Agreement with Arts for Learning CT to provide staff from InnerAct Theater to facilitate a Theatre program at John C. Daniels School, from September 14, 2020 to June 30, 2021, in an amount not to exceed \$10,440.00 presented by Ms. Joseph Lumpkin.
Funding Source: 21st Century – Daniels Carryover Program
Acct. # 2579-6250-56697-0013 (\$1,450.00)

21st Century – Daniels Program
Acct. # 2579-6243-56697-0013 (\$8,990.00)

21. **RECOMMEND APPROVAL** of an Agreement with Bodyworkers, LLC to provide a Zumba fitness program at Davis and Troup schools, from September 14, 2020 to June 30, 2021 in an amount not to exceed \$16,350.00 presented by Ms. Joseph Lumpkin.

Funding Source: 21st Century Davis Carryover Program
Acct. # 2579-6280-56694-0009 (\$1,800.00)
21st Century Davis Program
Acct. # 2579-6273-56694-0009 (\$9,150.00)
21st Century Troup Program
Acct. #2579-6325-56697-0015 (\$5,400.00)

22. **RECOMMEND APPROVAL** of an Agreement with Boys and Girls Club of New Haven to provide afterschool programming at Bishop Woods School, from September 14, 2020 to June 30, 2021, in an amount not to exceed \$65,200.00 presented by Ms. Joseph Lumpkin.

Funding Source: 21st Century Carryover Program
Acct. # 2579-6280-56694-0043 (\$4,400.00)
21st Century Program
Acct. # 2579-6273-56694-0043 (\$38,000.00)
Extended School Hours Program
Acct. # 2579-5326-56694-0043 (\$22,800.00)

23. **RECOMMEND APPROVAL** of an Agreement with Eli Whitney Museum to provide a school-based afterschool program focused on STEM for students at Wexler Grant and Davis schools, from September 14, 2020 to June 30, 2021, in an amount not to exceed \$16,830.00 presented by Ms. Joseph Lumpkin.

Funding Source: 21st Century – Wexler Carryover Program
Acct. # 2579-6345-56697-0032 (\$990.00)
21st Century – Davis Carryover Program
Acct. # 2579-6280-56694-009 (\$990.00)
21st Century – Wexler Program
Acct. # 2579-6325-56697-0032 (\$6,930.00)
21st Century – Davis Program
Acct. #2579-6273-56694-0009 (\$7,920.00)

24. **RECOMMEND APPROVAL** of an Agreement with Little Scientists to provide an after school program focused on STEM activities for students at Davis School, from September 14, 2020 to June 30, 2021 in an amount not to exceed \$11,375.00 presented by Ms. Joseph Lumpkin,

Funding Source: 21st Century – Davis Carryover Program
Acct. # 2579-6280-56694-0009 (\$875.00)
21st Century – Davis Program
Acct. #2579-6738-56694-0009 (\$10,500.00)

25. **RECOMMEND APPROVAL** of an Agreement with Our World Care 4 Your Own, LLC to provide an afterschool science program for students at Troup School, from September 14, 2020 to June 30, 2021 in an amount not to exceed \$14,000.00 presented by Ms. Joseph Lumpkin

Funding Source: 21st Century – Troup Carryover Program

Acct. # 2579-6345-56694-0015 (\$2,000.00)

21st Century – Troup Program

Acct. # 2579-6325-56694-0015 (\$12,000.00)

26. **RECOMMEND APPROVAL** of an Agreement with Marcella Monk Flake, d/b/a The Monk Center for Academic Enrichment and Performing Arts, to provide enrichment programs for students at Troup School, from September 14, 2020 to June 30, 2021 in an amount not exceed \$23,912.00 presented by Ms. Joseph Lumpkin.

Funding Source: 21st Century – Troup Carryover Program

Acct. # 2579-6345-56697-0015 (\$1,952.00)

21st Century – Troup Program

Acct. # 2579-6325-56697-0015 (\$21,960.00)

27. **RECOMMEND APPROVAL** of an Agreement with Kidz Kraze to provide enrichment activities for students at East Rock School from September 14, 2020 to June 30, 2021, in an amount not to exceed \$39,262.08 presented by Ms. Joseph Lumpkin.

Funding Source: 21st Century – East Rock Program

Acct. # 2579-6243-56694-0046 (\$36,493.60)

Extended School Hours –East Rock Carryover Program

Acct. # 2579-6250-56694-0046 (\$ 2,768.48)

28. **RECOMMEND APPROVAL** of an Agreement with New Haven Parks, Recreation and Trees Department to provide programming for students at Wexler-Grant and Martinez schools from September 23, 2019 to June 30, 2020, in an amount not to exceed \$14,733.05, presented by Ms. Joseph Lumpkin.

Funding Source: 21st Century Program

Acct. # 2579-6325-56694-0032

Correction: Mr. Wilcox noted a discrepancy between the Agreement amount of \$19,239.63 and the invoice total of \$14,733.05. He requested that staff adjust the Agreement amount to reflect the invoice. Ms. Joseph Lumpkin will follow-up with Ms. DeMaio.

29. **RECOMMEND APPROVAL** of an Agreement with Honeywell Building Solutions for preventative maintenance/inspection tasks Enterprise Building Integrator (EBI) front end system for 24 of NHPS. The EBI is the proprietary Honeywell Software that is used to control the HVAC systems and allows facilities to provide the best possible energy efficient learning and working environments for students, staff and the general public, for Fiscal year 2020-2021 in an amount not to exceed \$174,786.60 presented by Mr. Barbarotta.

Funding Source: Capital Projects 2020-2021

30. **RECOMMEND APPROVAL** of an Agreement with Honeywell Building Solutions for 24/7 remote monitoring of boilers, chiller failures, sump pumps, power failures and low building temperatures. This service is crucial for the prevention of catastrophic failures that could result in disruption of school activities, notifications are sent out for immediate resolution. For Fiscal year 2020-2021 in an amount not to exceed \$29,734.32, presented by Mr. Barbarotta. **Funding Source:** Capital Projects 2020-2021

C. CONTRACTS

Mr. Wilcox noted that the following Contracts were previously Tabled Items pending City Purchasing review and signature.

1. **RECOMMEND APPROVAL** of an Award of Contract #50500-2-2 for Total Lighting Services, LLC for On Call Emergency Lighting for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects
2. **RECOMMEND APPROVAL** of an Award of Contract #21641-2-2 for Tim's Enterprises, LLC for On Call Flooring Repairs for fiscal year 2020-2021 in an amount not to exceed \$50,000.00 presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects
3. **RECOMMEND APPROVAL** of an Award of Contract #50521-1-5 for Tim's Enterprises, LLC for On Call Carpentry Services for fiscal year 2020-2021 in an amount not to exceed \$100,000.00 presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects
4. **RECOMMEND APPROVAL** of an Award of Contract #21685-1-3 for Utility Communications, Inc. for On Call Security Equipment Services for fiscal year 2020-2021 in an amount not to exceed \$75,000.00 presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects
5. **RECOMMEND APPROVAL** of an Award of Contract #50525A-1-4 for Amazon Landscaping Design and Handyman Services, LLC for On Call Painting Services for fiscal year 2020-2021 in an amount not to exceed \$33,000.00, presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects
6. **RECOMMEND APPROVAL** of an Award of Contract #21653-2-2 for Anytime Sewer, Drain and Jetting Services, LLC for On Call Sewer Maintenance for fiscal year 2020-2021 in an amount not to exceed \$60,000.00, presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects
7. **RECOMMEND APPROVAL** of an Award of Contract #21682-1-5 for Consolidated Electric, Inc. for On Call P.A. System Repairs for fiscal year 2020-2021 in an amount not to exceed \$60,000.00, presented by Mr. Barbarotta. **Funding Source:** 2020-2021 Capital Projects

D. PURCHASE ORDER

1. **RECOMMEND APPROVAL** of a Purchase Order for Houghton, Mifflin, Harcourt, (HMH), Universal Intervention Solutions, to provide READ 180 licenses for blended learning tools for students who are below benchmark in grades 4-12, from July 1, 2020 to June 30, 2021 in an amount not to exceed \$94,020.00, presented by Ms. Lynn Brantley. **Funding Source:** Alliance Program **Acct. #2547-6107-56694-0000**

Adjournment: The meeting adjourned at 6:26 p.m.

Respectfully submitted,

Patricia A. DeMaio