



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
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To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Tuesday, May 24, 2022
Re: Fiscal year 2022-23, Award of Contract for NHPS Food Service for Direct Commodity Purchase

Executive Summary: Approval is requested for an award of contract(s) under RFP#2022-04-1440 for the purchase of **direct commodity purchase** for fiscal year 2022-23 for NHPS Food Service.

Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
52191	Maid Rite	105 Keystone Industrial Park	Dunmore, PA 18512	450,000		Award

Contract or Agreement #: **TBD**

Funding Source & Account #: **25215200-55587**

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. **The vendor(s) will provide direct commodities based on the USDA program. NHPS-Food Service utilizes this program to receive USDA pricing on food product directly from the distributor. With this program, quantities are limited.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. **The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.**
3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**
 - a. **This is not applicable as this is a new award.**



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4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
 - a. **This is not applicable as this is a new award.**

5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
 - a. **Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.**
 - b. **Food cost has increased from an overall pricing standpoint, especially due to the pandemic.**
 - c. **The contractor(s) have been used in prior years with no issues.**

6. **Is this a service existing staff could provide? Why or why not?**
 - a. **No.**

Contract Number 2022-04-1440
Contract Name Direct Commodity Purchase
Contract Period July 01, 2022 to June 30, 2023
Contractor Maid Rite
Award Amount \$450,000.00

Category	Item No	Bid Specification	Item Specification	Unit of Measure	Unit of measure Pack Size (Preferred)	Commodity Bid Price	Commodity Case Packing Size	Commodity Per Case Price	Commodity Product Code - (What will appear on Invoice)	Commercial Bid Price	Commercial Case Packing Size	Commercial Per Case Price	Commercial Product Code (What Will Appear on Invoice)	Vendor Notes or Comments
Frozen Beef	#2-1	Flame broiled Beef Patty, fully cooked, low sodium, 2.5 oz. eq. MMA, NO Soy & Gluten Free	2.5 oz. ground beef patty, fully cooked, CN label 2 oz. meat equivalent, char marked, soy & gluten free, Maidrite 75156-93322 or equal	Portion (patty)	Portion (2 oz. m/ma)	\$35.7000	30#	\$35.7000	75156-93322	\$142.2000	30#	\$142.2000	75156-03322	5000#minimum, any combination of product
Frozen Beef	#2-2	**Beef Rib Patty, 2 oz. eq. MMA, Soy Free, Gluten Free, no carmel color	CN label, one 3 oz. portion provides 2 oz. eq. meat/meat alternate, Soy Free, Gluten Free, No carmel Color Maidrite 75156-95125 or equal	Portion (patty)	Portion (2 oz. m/ma)	\$42.9000	30#	\$42.9000	75156-95120	\$133.5000	30#	\$133.5000	75156-05120	5000#minimum, any combination of product
Frozen Beef	#2-4	2.75 oz. Beef Steak Sandwich (raw), 2M/MMA	2.75 oz. Beef Steak Sandwich (raw), 2M/MMA, Maidrite 75156-92127	Portion	Portion (serving = 2 oz. m/ma)	\$34.7900	27.5#	\$34.7900	75156-92127	\$131.1800	27.5#	\$131.1800	75156-02127	5000# Minimum
Frozen Beef	#2-5	Beef Meatballs, Fully Cooked, Gluten & Soy free	CN labeled, contains ground beef, fully cooked, low sodium, .675 oz. meatballs, 4 meatballs per serving provides 2 oz. eq. meat/meat alternate, Soy & Gluten Free, Maidrite 75156-94675 or equal	Portion (meatballs = 2 oz. m/ma)	Portion (2 oz. m/ma)	\$37.2000	30#	\$37.2000	75156-94675	\$118.2000	30#	\$118.2000	75156-04675	5000# minimum