



NEW HAVEN PUBLIC SCHOOLS

COVER SHEET

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Please Type

Contractor full name: Marina Dubrovsky

Doing Business As, if applicable: Athletic Trainer

Business Address: 144 Burban Drive, Branford, CT 06405

Business Phone: 203-314-0787

Business email: marina.dubrovskys.lat@gmail.com

Principal or Supervisor: Erik Patchkofsky

Agreement Effective Dates: From 08/01/22. To 06/30/23.

Total amount: \$52,000

Funding Source & Acct # including location code: 190-404-00-56689

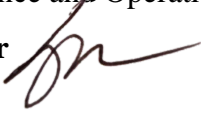
Description of Service: To provide athletic training services which include prevention, medical care and rehabilitation of student-athletes.

Submitted by: Erik Patchkofsky



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Erik Patchkofsky, Athletic Director 
Date: June 24, 2022
Re: Athletic Trainer – Hill Regional Career – Marina Dubrovsky-

Please **answer all questions** and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

Contractor Name: Marina Dubrovsky

Contractor Address: 144 Durban Drive, Branford, CT 06405

Is the contractor a Minority or Women Owned Small Business? Yes

Renewal or Award of Contract/Agreement? Renewal

Total Amount of Contract/Agreement and the Hourly or Service Rate: \$52,000/(\$17,333.33 -- three payments August 26, 2022; December 2, 2022; March 24, 2023).

Contract or Agreement #:

Funding Source & Account #: 190-404-00-56689

Key Questions:

1. **What specific service will the contractor provide:** essential component in making certain that our student-athletes are provided with the best possible medical, health, safety and rehabilitation care.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** Sole Source. The contractor has specialized skills, experience and was very carefully chosen from a pool of candidates through an interview process.
3. **If the vendor is not the lowest bidder or a State contract please answer the following:**
 - a. **Please explain why the vendor was chosen?** Through an interview process.
 - b. **Who were the members of the selection committee?** Department of Physical Education, Health/Athletics/Floyd Little Athletic Center -- Supervisor, MS Athletic Director, Consultant and Business Manager.



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4. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement? Yes**
5. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much? Yes, \$5,500**
6. **If this Contractor is New has cost for service increased from previous years? If yes, by how much? N/A**
7. **Is this a service existing staff could provide? Why or why not? No, providing sports medical, rehabilitation, and athletic training services.**