



NEW HAVEN PUBLIC SCHOOLS

## MEMORANDUM

Joseph Barbarotta  
Executive Director  
Facilities Services



375 Quinnipiac Avenue  
New Haven, CT 06513  
Tel. (475) 220-1631  
Fax. (203) 936-5229

**To:** Finance and Operations Committee  
**From:** Joseph Barbarotta  
**Re:** F&O Agenda Item/For Approval  
Award of Contract for On Call Vehicle Maintenance  
**Meeting Date:** October 4,2021  
**cc:** John Barbarotta, Luz Perez

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For consideration and approval of the Award of Contract #21740 to **Longwharf Transport, LLC**, 294 Kimberly Ave., New Haven, CT for On Call Vehicle Maintenance Service to the NHPS for Fiscal Year 2021-2022

**Amount of Contract:** Not to exceed \$37,500.00

**Funding Source:** General Funds 190-47400-56665

### Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**  
It is imperative to maintain the facilities fleet of vehicles as the trucks is used for daily, weekly and seasonal delivers, plowing and transportation.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.** This service used to be performed in house by a certified unionized employee an analysis was performed and showed significant savings by outsourcing this service which has been documented.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.** The contractor is the lower of two bidders the rates remain the same as last fiscal year and the contractor is New Haven Based.

See bid results attached.



# MEMORANDUM

## BUREAU OF PURCHASES

### CITY OF NEW HAVEN



Michael V. Fumiatti, Purchasing Agent  
200 Orange Street, New Haven,  
Connecticut 06510  
Telephone (203) 946-8201  
Facsimile (203) 946-8206

### CONTRACT AWARD MEMO

<b>TO:</b>	<b>Michael V. Fumiatti, Purchasing Agent</b>		
<b>FROM:</b>	<b>John Barbarotta- Facilities</b>		
<b>DATE:</b>	<b>April 17, 2020</b>		
<b>CONTRACT NAME:</b>	<b>Vehicle Maintenance</b>		
<b>CONTRACT #</b> <b>CONTRACT START AND</b> <b>COMPLETION DATE:</b>	<b>July 1, 2020 – June 30, 2021</b>		
<b>PROJECT #</b>	<b>21686</b>		
<b>Contractor's Name:</b>	<b>Longwharf, Transportation LLC.</b>		
<b>Address:</b>	<b>294 Kimberly Ave.</b>		
<b>City, State, ZIP:</b>	<b>New Haven , CT 06519</b>		
<b>Contractor Contact:</b>	<b>Tony Juliano</b>		
<b>Telephone:</b>	<b>203-772-2390</b>	<b>Fax</b>	
<b>Vendor Code:</b>	<b>48655</b>	<b>Ship To:895</b>	<b>Bill To : 895</b>
<b>Amount of Contract:</b>	<b>\$75,000</b>		
<b>Account # to charged:</b>	<b>Awaiting new account numbers</b>		

Authorized signatory, please sign this form after your name: By signing you indicate that you are authorized to charge against this account and that this account is appropriate for the work being contracted.

If you agree with the apparent low bidder, please respond within 5 business days.

Should you have any questions or concerns, do not hesitate to contact me.

**Please do not enter a requisition for this award.**

							Long Wharf Transport LLC	
							Total Cost	\$ 39,638.9500000001
							Selected #	0
							Selected (\$)	\$ 0
#	Locked	Items	Select ed	Lowest	Quantity Required	Unit of Measure	Unit Price	Total Cost
<b>1 Labor (4)</b>								
#1-1	FALSE	Passenger Vehicles Repair	\$ 0	\$ 9,400.0	200	Hourly	\$ 47	\$ 9,400.0
#1-2	FALSE	Light Duty Vehicles Repair	\$ 0	\$ 9,400.0	200	Hourly	\$ 47	\$ 9,400.0
#1-3	FALSE	Medium Duty Vehicles Repair	\$ 0	\$ 9,400.0	200	Hourly	\$ 47	\$ 9,400.0
#1-4	FALSE	Heavy Duty Vehicles Repair	\$ 0	\$ 9,400.0	200	Hourly	\$ 47	\$ 9,400.0
<b>2 Unit Pricing for Specific work (63)</b>								
#2-1	FALSE	Towing charge-Light Duty	\$ 0	\$ 48	1	Lump sum	\$ 48	\$ 48
#2-2	FALSE	Towing charge-Medium Duty	\$ 0	\$ 73	1	Lump sum	\$ 73	\$ 73
#2-3	FALSE	Towing charge-Heavy Duty	\$ 0	\$ 98	1	Lump sum	\$ 98	\$ 98
#2-4	FALSE	Full service oil change /includes visual inspection and topping of fluids/Passenger Vehicles	\$ 0	\$ 30	1	Lump sum	\$ 30	\$ 30
#2-5	FALSE	Full service oil change /includes visual inspection and topping of fluids/Light duty trucks	\$ 0	\$ 44	1	Lump sum	\$ 44	\$ 44
#2-6	FALSE	Full service oil change /includes visual inspection and topping of fluids/Medium duty trucks	\$ 0	\$ 60	1	Lump sum	\$ 60	\$ 60
#2-7	FALSE	Full service oil change /includes visual inspection and topping of fluids/heavy duty trucks	\$ 0	\$ 75	1	Lump sum	\$ 75	\$ 75
#2-8	FALSE	Additional Oil-Passenger Vehicle	\$ 0	\$ 3.8	1	Lump sum	\$ 3.8	\$ 3.8
#2-9	FALSE	Additional Oil-Light Duty Trucks	\$ 0	\$ 3.8	1	Lump sum	\$ 3.8	\$ 3.8
#2-10	FALSE	Additional Oil-Medium Duty Trucks	\$ 0	\$ 3.8	1	Lump sum	\$ 3.8	\$ 3.8
#2-11	FALSE	Additional Oil-Heavy Duty Trucks	\$ 0	\$ 3.8	1	Lump sum	\$ 3.8	\$ 3.8
#2-12	FALSE	Tire Rotation-Passenger Vehicle	\$ 0	\$ 15.5	1	Lump sum	\$ 15.5	\$ 15.5
#2-13	FALSE	Tire Rotation-Light Duty Trucks	\$ 0	\$ 15.5	1	Lump sum	\$ 15.5	\$ 15.5
#2-14	FALSE	Tire Rotation-Medium Duty Trucks	\$ 0	\$ 17.5	1	Lump sum	\$ 17.5	\$ 17.5

#2-15	FALSE	Tire Rotation-Heavy Duty Trucks	\$ 0	\$ 20	1	Lump sum	\$ 20	\$ 20
#2-16	FALSE	Tire Alignment-2 Wheel-Passenger Vehicles	\$ 0	\$ 28	1	Lump sum	\$ 28	\$ 28
#2-17	FALSE	Tire Alignment-2 Wheel-Light Duty Trucks	\$ 0	\$ 28	1	Lump sum	\$ 28	\$ 28
#2-18	FALSE	Tire Alignment-2 Wheel-Medium Duty Trucks	\$ 0	\$ 57.5	1	Lump sum	\$ 57.5	\$ 57.5
#2-19	FALSE	Tire Alignment-2 Wheel-Heavy Duty Trucks	\$ 0	\$ 77.75	1	Lump sum	\$ 77.75	\$ 77.75
#2-20	FALSE	Tire Alignment-4 Wheel-Passenger Vehicles	\$ 0	\$ 40	1	Lump sum	\$ 40	\$ 40
#2-21	FALSE	Tire Alignment-4 Wheel-Light Duty Trucks	\$ 0	\$ 40	1	Lump sum	\$ 40	\$ 40
#2-22	FALSE	Tire Alignment-4 Wheel-Medium Duty Trucks	\$ 0	\$ 75	1	Lump sum	\$ 75	\$ 75
#2-23	FALSE	Tire Alignment-4 Wheel-Heavy Duty Trucks	\$ 0	\$ 95	1	Lump sum	\$ 95	\$ 95
#2-24	FALSE	Tire Balancing High Speed-Passenger Vehicles	\$ 0	\$ 7	1	Lump sum	\$ 7	\$ 7
#2-25	FALSE	Tire Balancing High Speed-Light Duty Trucks	\$ 0	\$ 8	1	Lump sum	\$ 8	\$ 8
#2-26	FALSE	Tire Balancing High Speed-Medium Duty Trucks	\$ 0	\$ 8	1	Lump sum	\$ 8	\$ 8
#2-27	FALSE	Tire Balancing High Speed-Heavy Duty Trucks	\$ 0	\$ 13	1	Lump sum	\$ 13	\$ 13
#2-28	FALSE	Transmission/Gearbox Service-Passenger Vehicles	\$ 0	\$ 29	1	Lump sum	\$ 29	\$ 29
#2-29	FALSE	Transmission/Gearbox Service-Light Duty Trucks	\$ 0	\$ 29	1	Lump sum	\$ 29	\$ 29
#2-30	FALSE	Transmission/Gearbox Service-Medium Duty Trucks	\$ 0	\$ 32	1	Lump sum	\$ 32	\$ 32
#2-31	FALSE	Transmission/Gearbox Service-Heavy Duty Trucks	\$ 0	\$ 42	1	Lump sum	\$ 42	\$ 42
#2-32	FALSE	Power Steering Service-Passenger Vehicles	\$ 0	\$ 38	1	Lump sum	\$ 38	\$ 38
#2-33	FALSE	Power Steering Service-Light Duty Trucks	\$ 0	\$ 38	1	Lump sum	\$ 38	\$ 38
#2-34	FALSE	Power Steering Service-Medium Duty Trucks	\$ 0	\$ 38	1	Lump sum	\$ 38	\$ 38
#2-35	FALSE	Power Steering Service-Heavy Duty Trucks	\$ 0	\$ 38	1	Lump sum	\$ 38	\$ 38
#2-36	FALSE	Coolant System service-Passenger Vehicles	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2-37	FALSE	Coolant System service-Light Duty Trucks	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2-38	FALSE	Coolant System service-Medium Duty Trucks	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2-39	FALSE	Coolant System service-Heavy Duty Trucks	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23

#2-40	FALSE	Air Conditioning System Service-Passenger vehicles	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
#2-41	FALSE	Air Conditioning System Service-Light Duty Trucks	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
#2-42	FALSE	Air Conditioning System Service-Medium Duty	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
#2-43	FALSE	Air Conditioning System Service-Heavy Duty Trucks	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
#2-44	FALSE	Cabin and Engine Air Filters-Passenger Vehicles	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
#2-45	FALSE	Cabin and Engine Air Filters-Light Duty Trucks	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
#2-46	FALSE	Cabin and Engine Air Filters-Medium Duty Trucks	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
#2-47	FALSE	Cabin and Engine Air Filters-Heavy Duty Trucks	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
#2-48	FALSE	Windshield Wiper Replacement Service-Passenger Vehicles	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2-49	FALSE	Windshield Wiper Replacement Service-Light Duty Vehicles	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2-50	FALSE	Windshield Wiper Replacement Service-Medium Duty Trucks	\$ 0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2-51	FALSE	Windshield Wiper Replacement Service- Heavy Trucks	\$ 0	\$ 24	1	Lump sum	\$ 24	\$ 24
#2-52	FALSE	Fuel injector Cleaning-Passenger Vehicles	\$ 0	\$ 39	1	Lump sum	\$ 39	\$ 39
#2-53	FALSE	Fuel injector Cleaning-Light Duty Trucks	\$ 0	\$ 39	1	Lump sum	\$ 39	\$ 39
#2-54	FALSE	Fuel injector Cleaning-Medium Duty Trucks	\$ 0	\$ 39	1	Lump sum	\$ 39	\$ 39
#2-55	FALSE	Fuel injector Cleaning-Heavy Duty Trucks	\$ 0	\$ 39	1	Lump sum	\$ 39	\$ 39
#2-56	FALSE	Exterior Light Replacement-Passenger vehicles	\$ 0	\$ 11	1	Lump sum	\$ 11	\$ 11
#2-57	FALSE	Exterior Light Replacement-Light Duty Trucks	\$ 0	\$ 11	1	Lump sum	\$ 11	\$ 11
#2-58	FALSE	Exterior Light Replacement-Medium Duty Trucks	\$ 0	\$ 11	1	Lump sum	\$ 11	\$ 11
#2-59	FALSE	Exterior Light Replacement-Heavy Duty Trucks	\$ 0	\$ 11	1	Lump sum	\$ 11	\$ 11
#2-60	FALSE	Fuel Filter Replacement-Passenger Vehicles	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
#2-61	FALSE	Fuel Filter Replacement-Light Duty Trucks	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17

