



**NEW HAVEN PUBLIC SCHOOLS**

Gail Sharry, Executive Director  
NHPS Food Service  
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To: New Haven Board of Education Finance and Operations Committee  
From: Thomas Lamb, Chief Operating Officer  
Gail Sharry, Executive Director  
Michael Gormany, City Budget Director  
Date: Tuesday, May 24, 2022  
Re: Fiscal year 2022-23, Award of Contract for NHPS Food Service for Direct Commodity Purchase

**Executive Summary:** Approval is requested for an award of contract(s) under RFP# 2022-04-1440 for the purchase of **direct commodity purchase** for fiscal year 2022-23 for NHPS Food Service.

Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
43381	JTM Food Group	200 Sales Drive	Harrison, OH 45030	50,000		Award

**Contract or Agreement #:** **TBD**

**Funding Source & Account #:** **25215200-55587**

**Key Questions:** (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
  - a. **The vendor(s) will provide direct commodities based on the USDA program. NHPS-Food Service utilizes this program to receive USDA pricing on food product directly from the distributor. With this program, quantities are limited.**
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
  - a. **The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.**
3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**
  - a. **This is not applicable as this is a new award.**



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4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
  - a. **This is not applicable as this is a new award.**
  
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
  - a. **Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.**
  - b. **Food cost has increased from an overall pricing standpoint, especially due to the pandemic.**
  - c. **The contractor(s) have been used in prior years with no issues.**
  
6. **Is this a service existing staff could provide? Why or why not?**
  - a. **No.**

**Contract Number** 2022-04-1440  
**Contract Name** Direct Commodity Purchase  
**Contract Period** July 01, 2022 to June 30, 2023  
**Contractor** JTM Food Group  
**Award Amount** \$50,000.00

Category	Item No	Bid Specification	Item Specification	Unit of Measure	Unit of measure Pack Size (Preferred)	Commodity Bid Price	Commodity Case Packing Size	Commodity Per Case Price	Commodity Product Code - (What will appear on Invoice)	Commercial Bid Price	Commercial Case Packing Size	Commercial Per Case Price	Commercial Product Code (What Will Appear on Invoice)	Vendor Notes or Comments
Frozen Beef	#2-1	Flame broiled Beef Patty, fully cooked, low sodium, 2.5 oz. eq. MMA, NO Soy & Gluten Free	2.5 oz. ground beef patty, fully cooked, CN label 2 oz. meat equivalent, char marked, soy & gluten free, Maidrite 75156-93322 or equal	Portion (patty)	Portion (2 oz. m/ma)	\$0.2630	156	\$41.0800	5683	\$0.8740	156	\$136.2900	5683CE	N/A
Frozen Beef	#2-5	Beef Meatballs, Fully Cooked, Gluten & Soy free	CN labeled, contains ground beef, fully cooked, low sodium, .675 oz. meatballs, 4 meatballs per serving provides 2 oz. eq. meat/meat alternate, Soy & Gluten Free, Maidrite 75156-94675 or equal	Portion (meatballs = 2 oz. m/ma)	Portion (2 oz. m/ma)	\$0.1890	192	\$36.4200	5049	\$0.6490	192	\$124.5900	5049CE	N/A
Frozen Cheese	#7-1	Alfredo Cheese Sauce, Reduced Fat	Alfredo reduced Fat Cheese Sauce, 1.83 oz serving provides 1 meat/meat alternate, commodity JTM 5722 or equal	Portion	Portion (1 oz. m/ma)	\$0.1610	262	\$42.4200	5722	\$0.2150	262	\$56.5100	5722	N/A
Frozen Cheese	#7-2	Cheese Sauce, Reduced Fat	reduced Fat Cheese Sauce, 1.9 oz serving provides 1 meat/meat alternate, commodity JTM 5715 or equal	Portion	Portion (1 oz. m/ma)	\$0.1610	252	\$40.5800	5715	\$0.2160	252	\$54.6500	5715	N/A
Frozen Cheese	#7-13	White Cheese Sauce	White Cheese Sauce, 6lb 10z Pouch, Land O Lakes 39944 or equal	Portion	Portion 1 oz. m/ma	\$0.1210	268	\$32.5000	5730	\$0.2180	268	\$58.5600	5730	N/A
Frozen Cheese	#7-14	Queso Cheese Sauce	Queso Cheese Sauce, 6 lb 10 oz Pouch, Land O lakes 39941 or equal	Portion	Portion 1 oz. m/ma	\$0.1370	240	\$33.0400	5718	\$0.2460	240	\$59.1000	5718	N/A
Frozen Cheese	#7-15	Cheddar Cheese Sauce	Cheddar Cheese Sauce, 6lb 10 oz Land O Lakes 39940 or equal	Portion	Portion 1 oz. m/ma	\$0.1230	263	\$32.5000	5705	\$0.2220	263	\$58.5600	5705	N/A