



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: H.D.Segur, Inc.

Doing Business As, if applicable:

Business Address: 10 Research Pkwy, Ste. 400, Wallingford. CT 06492

Business Phone: 203-699-4500

Business email: nbc@hdsegur.com

Principal or Supervisor: Nancy Cosgrove

Agreement Effective Dates: From 07/01/22. To 06/30/23.

Total amount: \$45,000.00

Funding Source & Acct # including location code: 190-44000-56683

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

This agreement is for insurance coverage of our students.

Submitted by: Carl Carangelo



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Carl Carangelo
Date: 05/02/2022
Re: F&O Agenda Item Request/Approval for Student Accident Insurance

Contractor Name: H.D. Segur, Inc.

Contractor Address: 10 Research Pkwy, Ste. 400, Wallingford, CT 06492

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Award of Contract

Total Amount of Contract/Agreement and the Hourly or Service Rate: \$45,000.00

Contract or Agreement #: 2022-04-1441

Funding Source & Account #: 190-44000-56683

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:** Student Accident Insurance coverage
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:** Vendor was selected vis RFP
3. **If the vendor is not the lowest bidder or a State contract please answer the following:**
 - a. **Please explain why the vendor was chosen :** Only bidder to respond
 - b. **Who were the members of the selection committee?** Carl Carangelo, Shawn Garris
4. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?** This is our current vendor and we are very satisfied with them.
5. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
Renewal
6. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?** Cost has decreased by \$6,000.00



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Operations Memorandum

7. **Is this a service existing staff could provide? Why or why not?** This is a specialized service.