



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
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To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Friday, May 20, 2022
Re: Fiscal year 2022-23, Award of Contract for NHPS Food Service for Dairy and Juice Products

Executive Summary: Approval is requested for an award of contract(s) under RFP# 2022-04-1444 for the purchase of **Dairy and Juice products** for fiscal year 2022-23 for NHPS Food Service.

Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
55212	Guida's Dairy	433 Park Street	New Britain, CT 06050	900,000		Award

Contract or Agreement #: TBD

Funding Source & Account #: 25215200-55587

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. The vendor(s) will provide food for the NHPS Food Service program.
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. The vendor was selected via a request for proposal (RFP) process, based on the award criteria set forth in the solicitation.
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?**
 - a. This is not applicable as this is a new award.



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4. If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?
 - a. This is not applicable as this is a new award.

5. If this Contractor is New has cost for service increased from previous years? If yes, by how much?
 - a. Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.
 - b. Food cost has increased from an overall pricing standpoint, especially due to the pandemic.
 - c. The contractor(s) have been used in prior years with no issues.

6. Is this a service existing staff could provide? Why or why not?
 - a. Staff could not perform these services as this is an RFP for food products.

Contract Number 2022-04-1444
Contract Name Dairy and Juice
Contract Period July 01, 2022 to June 30, 2023
Contractor Guida's Dairy
Award Amount \$900,000

Category	Item Number	Item Description	Unit Measure	Unit Price	Case Packing Size	Case Price	Vendor Stock No
Milk	#1-1	1 percent Milk, 8oz, carton - White	EA	\$0.2690		\$0.0000	
Milk	#1-2	1 percent Milk, 8oz, carton - Chocolate, low sugar 20 grams or less	EA	\$0.0000		\$0.0000	
Milk	#1-3	1 percent Milk, 4oz, carton	EA	\$0.1510		\$0.0000	
Milk	#1-4	1 percent Milk, 8oz carton Shelf Stable - White	EA	\$0.0000		\$0.0000	
Milk	#1-5	1 percent Milk, 8oz carton Shelf Stable - Chocolate, low sugar 20 grams or less	EA	\$0.0000		\$0.0000	
Milk	#1-6	1 percent Milk, quart	EA	\$1.1050		\$0.0000	
Milk	#1-7	1 percent Milk, Gallon	EA	\$3.9030		\$0.0000	
Milk	#1-8	Lactaid 8oz	EA	\$0.7875		\$0.0000	
Milk	#1-9	Ricemilk Original 8 fl oz	EA	\$0.0000		\$0.0000	
Milk	#1-10	Skim Milk 128 oz.	EA	\$3.6730		\$0.0000	
Milk	#1-11	Skim Milk quart	EA	\$1.0470		\$0.0000	
Milk	#1-12	Skim Milk, 8oz carton (white)	EA	\$0.2550		\$0.0000	
Milk	#1-13	Skim Milk, 8oz carton (Chocolate), low sugar 20 grams or less	EA	\$0.2800		\$0.0000	
Milk	#1-14	Soymilk Original, 8 fl oz	EA	\$0.0000		\$0.0000	
Milk	#1-15	2 percent Milk, 128 ounces/Gallon	EA	\$4.1830		\$0.0000	

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Category	Item Number	Item Description	Unit Measure	Unit Price	Case Packing Size	Case Price	Vendor Stock No
Milk	#1-16	Whole Milk, 8 oz carton	EA	\$0.3090		\$0.0000	
Milk	#1-17	Whole Milk, quart	EA	\$1.7640		\$0.0000	
Milk	#1-18	Whole Milk, Gallon	EA	\$4.5320		\$0.0000	
Juice	#2-1	100 Percent Orange Juice 4oz	EA	\$0.2033		\$0.0000	
Juice	#2-2	100 Percent Orange Juice 8oz	EA	\$0.2791		\$0.0000	
Juice	#2-3	100 Percent Orange Juice Gallon	EA	\$3.7821		\$0.0000	
Juice	#2-4	100 Percent Orange Juice quart	EA	\$1.1413		\$0.0000	
Juice	#2-5	100 Percent Apple Juice 4oz	EA	\$0.0000		\$0.0000	
Juice	#2-6	100 Percent Apple Juice 8oz	EA	\$0.0000		\$0.0000	
Juice	#2-7	100 Percent Grape Juice 8oz	EA	\$0.0000		\$0.0000	

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Category	Item Number	Item Description	Unit Measure	Unit Price	Case Packing Size	Case Price	Vendor Stock No
Condiments	#3-1	Butter Blend 1lb pack	EA	\$0.0000		\$0.0000	
Condiments	#3-2	Cream Cheese pc's, 100- 1oz/cs	CS	\$0.0000		\$0.0000	
Condiments	#3-3	Creamers 400 box	CS	\$13.2978		\$0.0000	
Condiments	#3-4	Creamers Reduced Fat 400 box	CS	\$0.0000		\$0.0000	
Condiments	#3-5	Creamers Shelf Stable 400 box	CS	\$0.0000		\$0.0000	
Other	#4-1	Yogurt 4oz cup (Assorted flavors)	CS	\$0.0000		\$0.0000	
Other	#4-2	Water 8oz	EA	\$0.0000		\$0.0000	