



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
P: (475) 220-1610
F: (203) 946-7650

m
To: New Haven Board of Education Finance and Operations Committee
From: **Thomas Lamb, Chief Operating Officer**
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: **Wednesday, June 02, 2021**
Re: **Renewal of Contract for NHPS Food Service for Early Childhood Catering**

Executive Summary: Approval is requested for renewal of the contract(s) for t Early Childhood Catering for NHPS Food Service for FY 2021-22.

City Vendor Number	Vendor Name	Vendor Address	City, State, Zip	Award Amount not to Exceed	Minority or Women Owned Small Business?	Renewal or Award of Contract/Agreement
42220	Lindley Acquisition Corp	201 Wallace Street	New Haven, CT 06511	700,000	No	Renewal
Grand Total Awards				700,000.00		

Contract or Agreement #: Renewal under RFP 2020-05-1327

Funding Source & Account #: 25215200-55587

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. Lindley Food Service will deliver unitized breakfast kits or family style meals (per CT and Federal guidelines) to Booker T. Washington, Elm City Montessori, and Montessori on Edgewood (Daycare).
2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**



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- a. RFP 2020-05-1327
3. **If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement?**
 - a. Yes, a renewal with the current vendor.
 - b. NHPS Food Service is satisfied with the services and performance.
4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**
 - a. Cost has not increased.
5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
 - a. Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year.
 - b. Food cost has increased from an overall pricing standpoint, especially due to the pandemic.
 - c. The contractor(s) have been used in prior years with no issues.
6. **Is this a service existing staff could provide? Why or why not?**
 - a. No. This would require NHPS Food Service to hire additional staff, new equipment, and vehicles.



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Wednesday, May 11, 2021
 Gil Rossomando, President (East)
 201 Wallace Street
 New Haven, CT 06511
 Tel: 203-777-3598
 e-mail: gil.rossomando@triocommunitymeals.com

RE: **Agreement/Contract Renewal for:**

Solicitation No. RFP# 2020-05-1327
 Contract Name: Unitized and Family Style Breakfast and Lunch kits for
 NHPS Head Start Programs (Early Childhood Catering)
 Renewal Amount: \$700,000

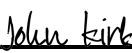
Dear Mr. Rossomando:

According to your contract/agreement/bid/RFP solicitation with New Haven Public Schools, Food Service Division, the expiration date was June 30, 2021. The contract/agreement/bid/RFP solicitation includes a renewal option for the 2021-2022 fiscal year.

If you are interested in renewing the above referenced contract/agreement/bid/RFP solicitation, at the **same** contractual amount **(if applicable, including the livable wage increase for FY 2021-22 for the City of New Haven beginning July 1, 2021)** and under the **same** terms and conditions listed in the contract/agreement/bid/RFP solicitation, please sign this letter of acceptance and email to me mgormany@newhavenct.gov and Gail Sharry GAIL.CAIRNS.SHARRY@new-haven.k12.ct.us.

Please mail the original to 75 Barnes Avenue, New Haven CT 06513, Attn Robert Azukas.

Should you have any questions, please feel free to email myself and Gail Sharry.

X DocuSigned by:

 Name 21C00EDFA2A941F...

X Managing Director
 Title

X 5/20/2021
 Date

X john.kirk@triocommunitymeals.com
 Email

RFP 2020-05-1327 LINDLEY
EARLT CHILDHOOD CATERING

#	Item/Description	Item Specification	Quantity Required	Unit of Measure	Unit Price	Case Packing Size	Case Price
#1-1	Montessori School on Edgewood-Breakfast	Unitized Breakfast Meal	11600	EA	\$1.9900	1	\$1.9900
#1-2	Montessori School on Edgewood-Lunch	Unitized Lunch Meal	11600	EA	\$3.3800	1	\$3.3800
#1-3	Booker T Washington (New Haven)-Breakfast	Unitized Breakfast Meal	68400	EA	\$1.9900	1	\$1.9900
#1-4	Booker T Washington (New Haven)-Lunch	Unitized Lunch Meal	68400	EA	\$3.3800	1	\$3.3800
#1-5	Booker T Washington (Hamden)-Breakfast	Unitized Breakfast Meal	14600	EA	\$1.9900	1	\$1.9900
#1-6	Booker T Washington (Hamden)-Lunch	Unitized Lunch Meal	14600	EA	\$3.3800	1	\$3.3800
#1-7	Elm City Montessori-Breakfast	Unitized Breakfast Meal	47800	EA	\$1.9900	1	\$1.9900
#1-8	Elm City Montessori-Lunch	Unitized Lunch Meal	47800	EA	\$3.3800	1	\$3.3800
#2-1	Montessori School on Edgewood-Breakfast	Family Style Breakfast	11600	EA	\$1.8100	1	\$1.8100
#2-2	Montessori School on Edgewood-Lunch	Family Style Lunch	11600	EA	\$3.1700	1	\$3.1700

RFP 2020-05-1327 LINDLEY
EARLT CHILDHOOD CATERING

#	Item/Description	Item Specification	Quantity Required	Unit of Measure	Unit Price	Case Packing Size	Case Price
#2-3	Booker T Washington (New Haven)-Breakfast	Family Style Breakfast	68400	EA	\$1.8100	1	\$1.8100
#2-4	Booker T Washington (New Haven)-Lunch	Family Style Lunch	68400	EA	\$3.1700	1	\$3.1700
#2-5	Booker T Washington (Hamden)-Breakfast	Family Style Breakfast	14600	EA	\$1.8100	1	\$1.8100
#2-6	Booker T Washington (Hamden)-Lunch	Family Style Lunch	14600	EA	\$3.1700	1	\$3.1700
#2-7	Elm City Montessori-Breakfast	Family Style Breakfast	47800	EA	\$1.8100	1	\$1.8100
#2-8	Elm City Montessori-Lunch	Family Style Lunch	47800	EA	\$3.1700	1	\$3.1700