



NEW HAVEN PUBLIC SCHOOLS

NEW HAVEN BOARD OF EDUCATION FOOD SERVICE TASK FORCE

MINUTES

March 10, 2021

The regular meeting was held on Wednesday, March 10, 2021 via Zoom.

Present: Mr. Matt Wilcox, Mr. Larry Conaway, Ms. Susan Harris,
Ms. Maria Karas, Ms. Salina Manning, Ms. Janet McCray, Ms. Maren Tornay,
Ms. Ivelise Velazquez, Ms. Nijija-lfe Waters
Staff: Ms. Gail Sharry, Mr. Daniel Gant, Mr. Daniel Shields

- I. **CALL TO ORDER:** The regular meeting of the Food Service Task Force was called to order at 5:02 p.m. by Mr. Larry Conaway.
- II. **INTRODUCTIONS and ANNOUNCEMENTS:** Mr. Conaway introduced himself. Afterward, attendees and members of the committee took turns introducing themselves. Ms. Waters announced that her son is now an advocate for children with life-threatening allergies. He, along with other students in the state, met with Congress regarding policies labeling students with life-threatening allergies and training staff in implementing those policies. Ms. Waters will send updates on future meetings with Congress.
- III. **UPDATE of POLICIES 3542.33 AND 3542.42:** It was recommended New Haven Public Schools adopt and edit the Connecticut Association of Boards of Education (CABE) model food policies in ways that meet the needs of New Haven. In this way, the New Haven related food policies will merge with the CABE model. The committee agreed to create 2 subcommittees that will work on updating food related policies. One committee will work on updating policy 5141.25 to include the district wide food allergy management plan, and any associated forms, plans, checklists, and requirements. The second subcommittee will work on all other food related policies. The current Life-Threatening Allergy (LTA) Management Checklist will be distributed to all principals to complete and return for review. When future checklists are updated, they will be redistributed to principals. Review of policies continue to be on-going and will stay on the agenda for future meetings.

IV. UPDATE ON FOOD SERVICE DURING REMOTE LEARNING: The Food Service Department continues to distribute curbside meals for remote learners Monday through Friday from 11:00 a.m.-1:00 p.m. daily. This distribution is also open to hybrid learners on days they are remote. The Friday meal box distribution continues but will end on March 26, 2021. Meals continue to be served Monday through Friday via The Supper Program at 19 locations.

V. UPDATE ON FOOD SERVICE DURING IN-PERSON LEARNING INCLUDING STUDENTS with LIFE-THREATENING FOOD ALLERGIES: Grades 6 through 8 have returned to in-person learning. With curbside and in-person meals combined, approximately 5100 meals are distributed daily. The high school will resume in-person learning on April 5, 2021.

VI. UPDATE ON LIFE-THREATENING ALLERGIES and ISSUES RELATED TO FOOD SERVICE: There are no updates at this time. This agenda item is on-going and will remain on the agenda for future meetings.

VII. DISCUSSION ON MARCH AGENDA ITEMS:

The April agenda will include updates on most of the current agenda items. Food Service Task Force members and guests will email any additional requests for the April meeting to the Chair (Mr. Larry Conaway) and Co-Chair (Mr. Matt Wilcox).

NEXT MEETING: The next meeting is scheduled for Wednesday, April 14, 2021 at 5:00 p. m. via Zoom. Agenda items are due to the Chair (Mr. Larry Conaway) and Co-Chair (Mr. Matt Wilcox) by 10:00 a.m. on Thursday, April 8, 2021.

VIII. ADJOURNMENT: The meeting was adjourned at 6:02 p.m. by Mr. Larry Conaway.