



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday, July 17, 2023

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Michael Finley, Dr. Paul Whyte, Mr. Thomas Lamb, Ms. Keisha Redd-Hannans, Ms. Linda Hannans, Ms. Patricia DeMaio, Ms. Christine Bourne, Mr. Ed Connelly, Ms. Viviana Conner, Ms. Typhanie Jackson, Ms. Sue Peters, Ms. Mary Derwin, Ms. Michele Bonanno, Attorney Elias Alexiades
Guests: Attorney Catherine LaMarr, Deputy Corporation Counsel, City of New Haven; Mr. Michael Gormany, Acting Controller, City of New Haven; Mr. Shawn Garris, Acting Purchasing Agent, City of New Haven

Call to Order: Mr. Wilcox called the meeting to order at 4:32 p.m. He noted a change in the order of the agenda, moving the discussion related to purchasing policy up, to accommodate presenters.

Summary of Motions:

- **Recommendation to Approve Action Items:** a motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 3 Abstracts, 9 Agreements, 7 Purchase Orders and 3 Contracts, was unanimously passed by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Recommendation to Approve MOU with City of New Haven:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to Recommend Approval of the MOU with the City of New Haven for salary reimbursement for 3 positions, passed by unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Adjournment:** A motion by Dr. Yarborough, seconded by Ms. Rivera, to adjourn the meeting at 6:02 p.m., passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

I. ACTION ITEMS:

A. ABSTRACTS:

1. Head Start COLA and Quality Improvement Grant, in the amount of \$495,704.00 for July 1, 2023 to June 30, 2024 was presented by Ms. Derwin who explained that the funding amount was predetermined by Office of HeadStart, based on current payroll and quality improvement programs.
Funding Source: U.S. Department of Health & Human Services, Office of Head Start
2. Low-Performing Schools Bond Funding for Wexler Grant School, in the amount of \$295,500.00 for July 1, 2023 to June 30, 2024 was presented by Ms. Bonanno who explained that the Bonding Commission recently approved the infrastructure grant, which will be used to upgrade the playground at Wexler. Funding Source: Connecticut State Department of Education

Agreements # 5-7 for providers of School Health Centers were presented by Ms. Peters, who reviewed specific details for each school:

5. Agreement with Clifford Beers Guidance Clinic, to provide two licensed Social Workers in School Health Centers at Clinton Avenue and Fair Haven schools, from August 15, 2023 to June 30, 2024, in an amount not to exceed \$83,958.00.
Funding Source: School Health Center Program Acct. #2512-5124-56694-0000
6. Agreement with Fair Haven Community Health Center, to provide licensed Nurse Practitioners, Social Workers and office managers in four School Health Centers at Fair Haven, Clinton Avenue, Wilbur Cross and John Martinez schools, from August 15, 2023 to June 30, 2024, in an amount not to exceed \$195,843.00.
Funding Source: School Health Center Program Acct. #2512-5124-56694-0000
7. Agreement with Yale New Haven Hospital, to provide licensed medical and/or behavioral health providers and support staff in four School Health Centers at Mauro-Sheridan, Troup, Barnard and Hillhouse schools, and ensure compliance for licensure of the outpatient school clinics, from August 15, 2023 to June 30, 2024, in an amount not to exceed \$372,289.00.
Funding Source: School Health Center Program Acct. #2512-5124-56694-0000
8. Agreement with Medical Billing of CT to provide medical billing services for the school-based health clinics, from October 1, 2023 to June 30, 2024, in an amount not to exceed \$9,000.00 was presented by Ms. Peters.
Funding Source: School Health Center Program Acct. #2534-5408-56694-0000
9. Agreement with Gateway Partners, LLC for a commercial lease agreement for premises 54 Meadow Street, 1st floor, New Haven, CT, to house the office of school choice program, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$23,751.11 was presented by Mr. Lamb.
Funding Source: 2023-2024 Operating Budget Acct. #190-47000-56652

C. PURCHASE ORDERS:

1. Purchase Order under State Contract 19PSX0227 with Windstream Enterprise to provide telecommunications services for Gateway Center, Wilbur Cross and Hill Central School for VOIP phone system, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$56,253.24 was presented by Mr. Connelly on behalf of Ms. Herrera.
Funding Source: 2023-2024 Operating Budget Acct. #19047200-52260
2. Purchase Order under State Contract 21PSX0163AA with C&C Janitorial Supplies Inc. to provide cleaning supplies to the summer school programs, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$50,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.
Funding Source: 2023-2024 Operating Budget Acct. #19047400-55571
3. Purchase Order under State Contract 21PSX0163AA with C&C Janitorial Supplies Inc. to provide cleaning supplies for the school year, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$440,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.

Funding Source: 2023-2024 Operating Budget Acct. #19047400-55571

4. Purchase Order under State Contract 21PSX0163AA with C&C Janitorial Supplies Inc. to provide repairs to custodial equipment, from July 1, 2023 to June 30, 2024, in an amount not to exceed \$130,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.

Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101

5. Purchase Order under State Contract 18PSX0005AB with Encore Fire Protection to provide updates to hardware and software of 2 fire panels at the Floyd Little Field House from July 1, 2023 to June 30, 2024, in an amount not to exceed \$70,075.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.

Funding Source: ARP ESSER III Carryover Acct. # 2553-6399-56697-0474

6. Purchase Order under State Contract GENRL-EV2516 with Kone Inc. to provide On Call Elevator Services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$190,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne

Funding Source: 2023-2024 Capital Projects Acct. # 3C22-2261-58101

7. Purchase Order under State Contract 20PSX0088 with Dalene Flooring to provide stair treads and landing tile replacement for Hillhouse stairwells from July 1, 2023 to June 30, 2024 in an amount not to exceed \$78,815.86 was presented by Mr. Lamb on behalf of Mr. Fanelli.

Funding Source: ARP ESSER III Carryover Acct. # 2553-6399-56697-0474

D. CONTRACTS:

1. Renewal Option 3 of 3 of Contract 21688-4-4 with Eagle Rivet Roof Services Corporation, to provide On Call Roof repair services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$150,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.

Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101

2. Renewal 3 of 3 of Contract 50526-4-4 with Lior Excavating, to provide On Call Asphalt Repairs and Replacement services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$100,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.

Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101

3. Renewal 3 of 3 of Contract 21706-4-4 with Pasquariello Electric Company to provide to On Call Electrical Services from July 1, 2023 to June 30, 2024, in an amount not to exceed \$150,000.00 was presented by Mr. Lamb on behalf of Mr. Alleyne.

Funding Source: 2023-2024 Capital Projects Acct. #3C22-2261-58101

II. DISCUSSION:

- **F&O Discussion Calendar for July 2023 – October 2023:** Mr. Wilcox noted the topic calendar, which indicates that the August 7, 2023 meeting topics should include a review of building use permit, fees and rules, discussion and possible action for Policy 1330, Use of School Facilities and Series 3000 policies. **No Motion was made and no vote was taken.**

- **Monthly Budget Report for June 2023**, previously posted, was reviewed by Ms. Hannans who explained that the District is still closing out expenses for the fiscal year and that the report represents a snapshot in time and will change. She discussed ongoing mitigation efforts and “unknowns,” which may add additional costs to the budget. **No motion was made and no vote was taken.**
- **Discussion and possible action: MOU with City of New Haven for salary reimbursement for 3 positions:** Mr. Lamb presented the revised MOU, which reflects corrections previously discussed regarding reporting structures and funding accounts. Attorney Alexiades also reported that the termination clause was corrected so that termination of one position would not impact the other positions. **Motion to Recommend Approval:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of the MOU with the City of New Haven for salary reimbursement for 3 positions, was unanimously approved by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
- **Series 3000 Transportation Policies:** Mr. Wilcox indicated that the draft policies will be sent to staff and committee members and discussed at the next meeting. **No Motion was made and no vote was taken.**
- **Discussion and possible action: Citywide School building and Stewardship Committee Report and Recommendation:** Mr. Wilcox explained that there was no action for the committee but reported that the School Building and Stewardship Committee has recommended returning the building at 333 Valley Street, previously used by the District, back to the City of New Haven. Mr. Lamb reported that the recommendation to the Board of Education will be presented by the Stewardship Committee. **No motion was made and no vote was taken.**
- **Review of City of New Haven purchasing policy distinction between a multi-year contract and a single year contracts with options to renew:** The discussion was moved higher in the agenda as stated and detailed indicated above. **No motion was made an no vote was taken.**

Adjournment: A motion by Dr. Yarborough, seconded by Ms. Rivera, to adjourn the meeting at 6:02 p.m., passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio