



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

MINUTES

Tuesday, January 3, 2023

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Ilene Tracey, Dr. Michael Finley, Dr. Paul Whyte, Ms. Patricia DeMaio
Ms. Keisha Redd-Hannans, Ms. Viviana Conner, Ms. Jessica Haxhi,
Ms. Typhanie Jackson, Ms. Cari Strand, Ms. Edith Johnson,
Ms. Gemma Joseph Lumpkin, Dr. Michelle Baker, Attorney Elias Alexiades
Guest: Mr. A.M. Bhatt, District Arts and Education

Call to Order: Mr. Wilcox called the meeting to order at 4:31 p.m.

Summary of Motions:

1. **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 2 Abstracts and 12 Agreements, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes
2. **Adjournment:** A motion by Ms. Rivera, seconded by Dr. Yarborough to adjourn the meeting at 5:32 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY: Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Eli Whitney Museum to provide 18 workshops for 375 K-8th grade students at Worthington Hooker School, from January 10, 2023 to June 19m 2023, in an amount not to exceed \$9,400.14.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0038
2. Amendment #1 to Agreement #96399124 with Justice Education Center, to correct the per session rate from \$334.00 to \$335.00 per session, with no change in total funding amount of \$60,000.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2552-6399-56694-0062
3. Agreement with Nancy Lesh to provide a school based mental health program for students, teachers and staff at St. Thomas Day School, from December 12, 2022 to June 30, 2023, in an amount not to exceed \$4,950.00.
Funding Source: Title IIA Non-Public Program Acct. #2511-5722-56905-NP07
4. Agreement with Regional Youth Adult Social Action Partnership, (RYSAP), d/b/a Public Allies, to provide a full time Corp member to work with students at Edgewood School, from February 1, 2023 to June 30, 2023, in an amount not to exceed \$16,300.00.

- Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0012
5. Agreement with Southern Connecticut State University, (SCSU), to provide a 3-credit college course for students at New Haven Academy, from January 5, 2023 to June 30, 2023, in an amount not to exceed \$9,755.19.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0070
6. Amendment #1 to Agreement #96363142 with The Green Peacock Corporation to expand the Scope of Service to include an afterschool program to 20 students at Fair Haven School and 20 students at Lincoln Bassett School, and to increase funding of \$9,900.00 by \$9,000.00 to \$18,900.00.
Funding Sources:
ESSER II Program
Acct # 2552-6363-56697-0009 (\$3,900.00)
Acct. # 2552-6363-56697-0046 (\$3,900.00)
Acct # 2552-6363-56697-0032 (\$2,100.00)
Title 1 Program
Acct. # 2531-5208-56894-0016 (\$2,700.00)
Acct. #2531-5208-56694-0020 (\$6,300.00)
7. Agreement with Coppola Photography to create a 3-5 minute video, a library of lifestyle images, and hero images of featured teachers for teacher recruitment, from January 10, 2023 to March 3, 2023, in an amount not to exceed \$8,805.00.
Funding Source: ESSER II Program Acct. #2552-6363-56694-0000
8. Amendment # 1 to Agreement #95713131 with State Education Resource Center, (SERC) to change the funding source and account number from Title III English Language Acquisition Carryover Program, acct. #2518-5713-56694-0412 to Title III English Language Acquisition Program, acct #2518-5679-56694-0412, with no change in funding amount of \$9,800.00.
Funding Source: Title III Program Acct. #2518-5679-56694-0412
9. Agreement with Javaughn Harris to provide a creative digital media program for at-risk students at Wilbur Cross High School, from December 13, 2022 to June 30, 2023, in an amount not to exceed \$10,390.00.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0061
10. Agreement with Interservice Clubs Committee of New Haven, Inc., to provide use of the ropes course, hiking trails and other facilities at Camp Cedarcrest, for students participating the Project Pride program, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$5,000.00.
Funding Source: 2022-2023 Operating Budget Acct. #190-403-00-56694

B. ABSTRACTS:

1. Title IVA – Student Support and Academic Enrichment Grant – in the amount of \$903,652.00 of which \$851,331.09 is designated for Public Schools and \$52,320.91 is designated for Non-Public Schools, from July 1, 2022 to June 30, 2024 was presented by Ms. Haxhi. In response to questions, Ms. Haxhi explained the grant requirement for funding non-public schools serving New Haven students.
Funding Source: Connecticut State Department of Education

2. Carl D. Perkins Continuous Improvement Plan Grant, in the amount of \$505,020.00 for July 1, 2022 to September 30, 2023 was presented by Dr. Whyte who answered questions about the grant program.
Funding Source: Connecticut State Department of Education

C. AGREEMENTS:

1. Agreement with Southern Connecticut State University, (SCSU), to provide 10 New Haven Public School professionals the opportunity to complete the MAT program in Special Education, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$70,000.00 was presented by Ms. Jackson.
Funding Source: IDEA Program Acct. #2504-5034-56903-0490
2. Agreement with New Haven Collaborative to provide the Pathways/Riverside Collaborative Program to “at risk” students, from August 30, 2022 to June 30, 2023, in an amount not to exceed \$375,000.00 was presented by Ms. Jackson who answered questions about number of students served and the program.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0490
3. Agreement with Grinand Bare, LLC to provide student leadership programming and coaching for students at High School in the Community, from January 20, 2023 to June 30, 2023, in an amount not to exceed \$22,500.00 was presented by Ms. Strand.
Funding Source: School Improvement Grant (SIG) Acct. #2531-6393-56694-0066
4. Agreement with District Arts and Education to provide an educational program in web design, coding and digital tools for students in 10th-12 grade, from January 1, 2023 to June 30, 2023, in an amount not to exceed \$127,500.00 was presented by Ms. Redd-Hannans who introduced Mr. A.M. Bhatt, C.E.O. for the contractor who discussed benefits of the program.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0000
5. Agreement with The Leadership Academy to provide Executive Team coaching and professional learning, and a professional learning program for teachers, from January 10, 2023 to June 30, 2023, in an amount not to exceed \$146,800.00 was presented by Ms. Johnson who outlined benefits of the program which included promotion of teacher leaders to assistant principal roles.
Funding Source: ARP ESSER III Carryover Program Acct. #2553-6399-56694-0001
6. Agreement with ‘r kids, Inc., to provide holistic services to 20 students at risk of removal or residing in foster care, from January 10, 2023 to June 30, 2023, in an amount not to exceed \$135,000.00 was presented by Ms. Joseph-Lumpkin
Funding Source: Title I Program Acct. #2531-5208-56694-0000
7. Amendment #1 to Agreement #96399110 with Footsteps2Brilliance, Inc., to expand the Scope of Service to provide platform access to 250 students and 12 teachers participating in the NHPS Saturday Academy at Wexler, Clemente and Fair Haven schools, and to increase funding of \$80,843.00 by \$18,500.00 to \$99,343.00 was presented by Ms. Joseph-Lumpkin.
Funding Sources:
ARP ESSER III Carryover Program Acct. #2553-6399-55100-0105 (\$80,843.00)
ARP ESSER III Carryover Program Acct. #2553-6399-55100-0000 (\$18,500.00)

8. Amendment #1 to Agreement #96363133 with Little Scientists to expand the Scope of Service to provide an afterschool program for 15 students at Hill Central School and 15 students at Nathan Hale School, and to increase funding of \$19,800.00 by \$18,900.00 to \$38,700.00 was presented by Ms. Joseph-Lumpkin.

Correction: Committee members noted an error in the total amount, previously listed as \$28,700.00. The Amendment will be corrected and posted and the action items for the Board of Education will reflect the correct amount of \$38,700.00.

Funding Sources:

ESSER II Program

Acct. # 2552-6363-56697-0048 (\$4,950.00)

Acct. # 2552-6363-56697-0002 (\$4,950.00)

Acct. #2552-6363-56697-0008 (\$4,950.00)

Acct. # 2552-6363-56697-0013 (\$4,950.00)

21st Century Program

Acct. # 2579-6396-56694-0007 (\$9,450.00)

Acct. # 2579-6396-56694-0014 (\$9,450.00)

9. Agreement with Panorama Education to conduct School Climate Survey from July 1, 2022 to June 30, 2023, in an amount not to exceed \$80,000.00 was presented by Dr. Baker.

Funding Source: Title IVA Carryover Program Acct. # 2511-6291-56694

10. Agreement with Honeywell International Inc. for monitoring of boilers, chillers and sump pumps, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$30,899.50 was reviewed by Committee in the absence of presenters.

Funding Source: 2022-2023 Capital Projects Acct. #3C22-2261-58101

11. Agreement with Honeywell International Inc. for preventative maintenance and inspection EBI Front end system etc., from July 1, 2022 to June 30, 2023, in an amount not to exceed \$202,682.78 was reviewed by Committee in the absence of presenters.

Funding Source: 2022-2023 Capital Projects Acct. #3C22-2261-58101
Presenter: Ms. Rebecca Hunt Document Link: Honeywell_EBI

12. Amendment #1 to Agreement A22-2197 with Flow Tech, Inc. for Indoor Air Quality Program to increase funding amount from \$8,240.00 by \$500.00 for a total amount of \$8,740.00, to cover costs additional incurred for the FY was reviewed by Committee in the absence of presenters.

Funding Source: 2022-2023 Capital Projects Acct. #3C202071-58101

II. DISCUSSION:

- **Agreement forms Update:** Ms. DeMaio reported that she is working on receiving clarification on the insurance required for various types of services, delayed due to the holiday recess. Forms have been tested and there is feedback to consider. Mr. Wilcox asked the committee members if more information is required related to the evaluation of contractors. Dr. Tracey asked if the Committee was seeking formal checklist evaluations or other specific documents. Committee members concurred that no specific document was required at this time as long as the questions are answered in terms of how the contractor was evaluated and results of the evaluation. Mr. Wilcox asked for a timeline for completion of the forms. Ms. DeMaio indicated a final draft will be presented at the next Finance & Operations Committee meeting. **No motion was made and no vote was taken.**

- **FY2023-2024 Budget Schedule/Process:** Dr. Tracey reported that the schedule and an outline of the process would be available at the next meeting. She noted that discussions have already begun with school leadership and will continue. No motion was made and no vote was taken.
- **Defining the Gap Project Update:** Ms. Redd-Hannans reported that a team met on December 21, 2022, will meet again on January 4, 2023 and continue to meet weekly until the project is completed, before the budget process. A discussion ensued about how positions are listed and guidelines. **No motion was made and no vote was taken.**
- **Timeline and Plan to Update Series 3000 Policies:** Mr. Wilcox reported that prior to the holiday break he sent out a calendar to Committee and staff, which breaks the policies down into 4 blocks. The Committee will review individual blocks at upcoming meetings.

Closing: Mr. Wilcox thanked Ms. Joseph-Lumpkin for the report on after school programs, posted with other materials for the meeting. He asked Committee members if they preferred to vote the topic on for discussion or wait for the next meeting. Committee members were comfortable waiting until the next meeting. **No motion was made and no vote was taken.**

Adjournment: A motion by Ms. Rivera, seconded by Dr. Yarborough to adjourn the meeting at 5:32 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Ms. Patricia DeMaio