



NEW HAVEN PUBLIC SCHOOLS

Gail Sharry, Executive Director
NHPS Food Service
P: (475) 220-1610
F: (203) 946-7650

To: New Haven Board of Education Finance and Operations Committee
From: Thomas Lamb, Chief Operating Officer
Gail Sharry, Executive Director
Michael Gormany, City Budget Director
Date: Tuesday, May 31, 2022
Re: Fiscal year 2022-23, Approval of Option to Renew #1 for On-Call Kitchen
Suppression repairs for NHPS Food Service

Executive Summary: Approval is requested for NHPS food Service to exercise option to renew #1 of 2 under solicitation 21755, for On-Call Kitchen Suppression repairs at the same contractual amount (if applicable, including the livable wage increase for FY 2022-2023 for the City of New Haven beginning July 1, 2022) and under the same terms and conditions listed in the bid solicitation for fiscal year 2022-23.

Vendor: Encore Fire Protection
35 Philmack Dr Ste. D
Middletown Ct 06457
Contract Name: On Call Kitchen Suppression Repairs
Solicitation No. Bid #: 21755 (Original FY 2021-22)
Renewal Option: 1 of 2
Renewal Amount: \$50,000
Funding Source & Account #: 25215200-56623

Key Questions: (Please have someone ready to discuss the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education):

1. **What specific service will the contractor provide:**
 - a. **The vendor will provide On Call Kitchen Suppression Repairs and preventative maintenance services.**

2. **How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? Please describe the selection process including other sources considered and the rationale for selecting this method of selection:**
 - a. **The vendor was selected via a time and materials bid solicitation in FY 2021-22.**

3. **If this is a renewal with a current vendor, has the vendor’s performance been satisfactory under the existing contract or agreement?**
 - a. **This is renewal 1 of 2. The vendor has performed satisfactory services for NHPS Food Service.**

4. **If this Contract/Agreement is a Renewal has cost increased? If yes, by how much?**



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- a. **The vendor has renewed at the same terms, conditions, and pricing.**

5. **If this Contractor is New has cost for service increased from previous years? If yes, by how much?**
 - a. **The contractor have been used in prior years with no issues.**

6. **Is this a service existing staff could provide? Why or why not?**
 - a. **Current staff could not perform these services. If Food Service was to perform these services in-house, a new unionized position would have to be created and may cost more when benefits are factored in.**



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Wednesday, May 18, 2022
Dana Horrigan, Account Manager
35 Philmack Dr Ste. D
Middletown Ct 06457
Direct: 860.856.6745 | Mobile: 860.575.8665
e-mail: dhorrigan@encorefireprotection.com

RE: **Agreement/Contract Renewal for:**

Solicitation No. Bid # 21755-1-3
Contract Name: On Call Kitchen Suppression Repairs
Renewal Amount: \$50,000

Dear Ms Horrigan.:

According to your contract/agreement/bid/RFP solicitation with New Haven Public Schools, Food Service Division, the expiration date was June 30, 2022. The contract/agreement/bid/RFP solicitation includes a renewal option for the 2022-2023 fiscal year.

If you are interested in renewing the above referenced contract/agreement/bid/RFP solicitation, at the **same** contractual amount **(if applicable, including the livable wage increase for FY 2022-2023 for the City of New Haven beginning July 1, 2022)** and under the **same** terms and conditions listed in the contract/agreement/bid/RFP solicitation, please sign this letter of acceptance and email to me mgormany@newhavenct.gov and Gail Sharry GAIL.CAIRNS.SHARRY@new-haven.k12.ct.us.

Please mail the original to 75 Barnes Avenue, New Haven CT 06513, Attn Gail Sharry.

Should you have any questions, please feel free to email myself and Gail Sharry.

X *Dana Horrigan*
Name Dana Horrigan, Account Manager

X
Title

X 5/31/2022
Date

X dhorrigan@encorefireprotection.com
Email

On Call Kitchen Suppression #21755 (BT-89MQ)

1. The City reserves the right to award separate items to separate bidders. Bidders may indicate exceptions to this.□
2. All Quantities are estimated. Award of contract will depend upon availability of funds.□
3. Prices shall not include sales tax, excise taxes, or any other taxes for which the City is not liable. The City will□
execute any necessary exemption certificates.□
4. Total Price is calculated by multiplying the (unit price * estimated quantity), the calculated amount will be the amount of your bid.□
You must enter a currency value in the Unit Pricing column, unless you are not bidding on a commodity item, please enter "0". For construction bidding □
a currency value of "0" is not valid in the unit pricing column.□
5. Do not alter or amend this calculation sheet in any way, (including but not limited to footnotes, asterisks, or any other commentary). □
Complete the form as it is presented, if alter your bid will be rejected. If you have need to make a change you must contact the Bureau □
of Purchases prior to submittal and we will evaluate the need and if warranted will issue an addendum□
6. Note: Total Price column on bid form does not provide a bid total. If bid total is desired you

Instructions

- When pasting content, please use Paste Special as Text without any formatting.
- You can only submit text based responses, please do not use special characters like emojis.
- Please do not change the structure of any of the worksheets. Changing the structure will invalidate your submission.
- Any additional information outside of the given structure of the worksheets will not be visible to the purchaser.
- Please do not save this file in a different format. Saving this file in a different format will invalidate your submission.
- Please follow the instructions provided along with this file to submit it back to Bonfire.
- You must bid on every item. To do so, all of the editable cells for the item must contain a valid value.
- Please do not use Excel formulas in your responses.
- If you have any questions regarding the content of this file, please contact the appropriate purchaser.
- If you have any technical problems, please contact Bonfire at Support@GoBonfire.com.

Responses

Success: All data is valid!

Status	#	Per specification	Estimated Quantity	Unit Measure	Numeric	Total Cost
					Unit Price	

Hourly Rates

Success: All values provided	#1-1	REGUULAR HOURS	400	EA	\$ 92.00	\$ 36,800.00
Success: All values provided	#1-2	OVERTIME HOURS	100	EA	\$ 134.00	\$ 13,400.00

Preventative Maintenance

Success: All values provided	#2-1	Barnard	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-2	Beecher	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-3	Betsy Ross Arts Magnet	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-4	Bishop Woods	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-5	Celentano	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-6	Central Kitchen Facility	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-7	Clarence Rogers	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-8	Clinton Avenue School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-9	Columbus	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-10	Conte West Hills Magnet School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-11	Coop Arts & Humanities HS	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-12	Davis School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-13	Domus	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-14	East Rock Magnet	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-15	Edgewood Magnet School	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-16	Fair Haven Middle School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-17	Helene Grant	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-18	High School in the Community	2	Ea	\$ 189.00	\$ 378.00

Success: All values provided	#2-19	Hill Music Academy	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-20	Hill Regional Career HS	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-21	Hyde Leadership Academy	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-22	James Hillhouse High School	2	Ea	\$ 1,765.00	\$ 3,530.00
Success: All values provided	#2-23	Jepson Magnet	2	Ea	\$ 179.00	\$ 358.00
Success: All values provided	#2-24	John Daniels School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-25	John S. Martinez School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-26	Katherine Brennan	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-27	King Robinson MS	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-28	Leeder Hill	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-29	Lexington Ave Swing Space	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-30	Lincoln Bassett School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-31	Mauro Sheridan	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-32	Metropolitan Business Academy	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-33	Microsociety Magnet School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-34	Nathan Hale School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-35	New Horizons	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-36	New Haven Academy	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-37	Riverside Education Academy	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-38	Roberto Clemente	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-39	Ross/Woodward School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-40	Sound School	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-41	Strong School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-42	Troup Magnet	2	Ea	\$ 189.00	\$ 378.00

Success: All values provided	#2-43	Truman School	2	Ea	\$ 0.00	\$ 0.00
Success: All values provided	#2-44	W. Hooker ES	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-45	W. Hooker MS	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-46	Wexler/Grant School	2	Ea	\$ 189.00	\$ 378.00
Success: All values provided	#2-47	Wilbur Cross HS	2	Ea	\$ 765.00	\$ 1,530.00