



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: EASTCONN

Doing Business As, if applicable:

Business Address: 376 Hartford Turnpike, Hampton, CT 06247

Business Phone: 860-455-0707

Business email: Diane Dugas, Contact: ddugas@eastconn.org

SS# OR Tax ID #: On File

Funding Source & Acct # including location code:

Commissioner's Network Grant Account # 2547-6211-56694-0006

Principal or Supervisor: Jamie E. Coady

Agreement Effective Dates: From 04/12/2021 To 06/30/2021

Hourly rate or per session rate or per day rate. Combination of synchronous and asynchronous learning, dates TBD. Including: 7 full days of professional development, planning, coaching, observing.

Total amount: \$9,250

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

EASTCONN will provide 7 full day sessions of instructional coaching to support the Clinton Avenue School Leadership team and staff around restorative practices, trauma informed instruction, with connections to SEL and PBIS.

Submitted by: Jamie E. Coady Phone: 475-220-3300



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Jamie E. Coady
Date: 4/12/2021
Re: EASTCONN

Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** EASTCONN

Description of Service: EASTCONN will provide 7 full day sessions of instructional coaching to support the Clinton Avenue School Leadership team and staff around restorative practices, trauma informed instruction, with connections to SEL and PBIS.

2. **Amount** of Agreement and hourly or session cost: 7 full days: \$9,250

3. **Funding Source** and account number:

Commissioner's Network Grant. Acct #2547-6211-56694-0006

4. **Continuation/renewal or new Agreement?**

Answer all questions:

- a. If continuation/renewal, has the cost increased? Not a continuation or renewal
If yes, by how much? N/A
- b. What would an alternative contractor cost: Similar cost
- c. If this is a continuation, when was the last time alternative quotes were requested? Not a continuation
- d. For new or continuation: is this a service existing staff could provide. If no, why not?
The specific individualized support and training cannot be provided internally for the entire staff at the same time. This is a focused training to provide professional development in an area of weakness as identified during our work with the Commissioner's Network Grant.

5. **Type of Service:**

Answer all questions:

- a. Professional Development? This is professional development for staff and leadership.
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? As stated above, EASTCONN provides a focused

training program that includes two IIRP trained education specialists and one leadership coach. This professional development will cater to the needs of our staff including teachers, paraprofessionals, support staff, and administrators.

- b. After School or Extended Hours Program? N/A
- c. School Readiness or Head Start Programs? N/A
- d. Other: (Please describe)

6. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? Yes.
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? Yes. Local.
- d. Is the Contractor a public corporation? Yes.
- e. Is this a renewal/continuation Agreement or a new service? New service
- f. If it is a renewal/continuation has cost increased? If yes, by how much? N/A
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: EASTCONN will work with staff to build capacity and provide support and guidance in implementing a fair and appropriate restorative practices framework focused on the SEL competencies and student need.

7. Contractor Selection:

Answer all questions

- a. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume. EASTCONN is a well-know, reputable, educational service center.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? Quotes and reputable standing.
- c. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: EASTCONN provided a comprehensive program that including restorative practices, but also included trauma informed instruction and a collaboration with PBIS and SEL initiatives.

8. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? Clinton Avenue Leadership team has conducted surveys of teachers and administrators and has used this data to develop focused professional development sessions to support teachers in areas related to social emotional learning, restorative practices, PBIS, and an overall shift in culture/climate.
- b. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness. N/A
- c. How is this service aligned to the District Continuous Improvement Plan? This service is aligned to the District Continuous Improvement Plan as it is a way to build capacity in our leadership team and staff focusing on the social emotional needs of our students and the behavioral framework for our school community. This service will help to provide focused professional development to support teachers in areas related to planning, lesson

design, implementation of instruction that promotes community and relationship building, which will positively impact student learning and growth.

9. Why do you believe this Agreement is fiscally sound? This agreement is aligned to other organizations and their price quotes. EASTCONN provided the most comprehensive plan to fit the needs of our school community.
10. What are the implications of not approving this Agreement? As the last year of this grant, Clinton Avenue School is focused on the sustainability for the future. We are working diligently to prepare our leadership and staff to be able to continue the progress that has occurred and this agreement will allow us the opportunity to see the work to its fruition.

Rev: 8/10/2020



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

EASTCONN

FOR DEPARTMENT/PROGRAM:

Clinton Avenue School

This Agreement entered into on the 26th day of January 2021, effective (*no sooner than the day after Board of Education Approval*), the 26th day of January, 2021, by and between the New Haven Board of Education (herein referred to as the “Board” and, Dr. Dolores Cole, located at, 795 Prospect Avenue, West Hartford, CT 06107 (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of **\$9,250 for 7 days**, hours or sessions.

The maximum amount the contractor shall be paid under this agreement: **\$9,250**. Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by Commissioner’s Network Grant of the New Haven Board of Education, **Account Number:** 2547-900-6211 -56694 **Location Code:** 0006

This agreement shall remain in effect from 4/12/2021 to 6/30/2021

SCOPE OF SERVICE: *Please provide brief summary of service to be provided.*

EASTCONN will provide 7 full day sessions of instructional coaching to support the Clinton Avenue School Leadership team and staff around restorative practices, trauma informed instruction, with connections to SEL and PBIS.

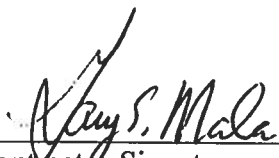
Exhibit A: Scope of Service: *Please attach contractor’s detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.*

Exhibit B: Student Data and Privacy Agreement: *Attached*

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

President
New Haven Board of Education

3/25/2021

Date

Date

GARY S. MALA, EXECUTIVE DIRECTOR

Contractor Printed Name & Title



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

SERVICES AGREEMENT

This Services Agreement (the “Agreement”) is made and entered into by and between EASTCONN (the “Provider”) and the Clinton Avenue School (hereinafter, the “Board/District/Agency”). Provider and the Board/District/Agency will herein be referred to individually as a “Party,” and collectively as the “Parties.”

WHEREAS, Provider has experience and/or expertise providing the services set forth in Appendix 1 to this Agreement;

WHEREAS, the Board/District/Agency wishes for Provider to provide such services to it, or on its behalf, as appropriate;

WHEREAS, the Parties desire to provide or receive, as appropriate, the services set forth in Appendix 1 during the term of this Agreement, according to the terms set forth herein; and

NOW THEREFORE, in consideration of the foregoing and of the mutual promises and covenants set forth in this Agreement, the Parties hereby agree as follows:

1. **Term.** The term of this Agreement shall commence as of the Effective Date **March 11, 2021** and, unless terminated earlier pursuant to Paragraph 13 or otherwise, it shall continue in effect until through **June 30, 2021** (the “Term”). Upon written consent of each of the Parties, this Agreement may be renewed in writing by mutual consent of the Parties for an additional term.
2. **Relationship of the Parties.** Subject to the terms and conditions of this Agreement, the Board/District/Agency hereby engages the Provider as an independent contractor to perform the services set forth in this Agreement, and the Provider hereby accepts such engagement. It is the express intention of the Parties that this Agreement does not create the relationship of an employee/employer, agent, joint venture, or partner between the Parties or between the Board/District/Agency and any employee of the Provider performing services under this Agreement (“Provider Employee”).
3. **Services.** The Provider shall furnish to the Board/District/Agency the services outlined in Appendix 1, which services shall be delivered by qualified professionals. The services set forth in Appendix 1 may be revised or amended in writing from time to time by mutual consent of the Parties, with any such written, mutually agreeable revision or amendment to Appendix 1 incorporated herein by reference.
4. **Compensation for Services.** In consideration of the Provider’s provision of the services set forth in this agreement and Appendix 1, the Board/District/Agency shall compensate the Provider in the amount set forth in Appendix 1. Payment terms may be amended in writing from time to time by signed mutual agreement of the Parties, or supplemented with subsequent estimates for services to be rendered by the Provider and agreed to in writing and signed by the Parties, and which collectively are incorporated herein by reference. Payments to the Provider shall be made no later than thirty (30) days from the Board/District/Agency’s receipt of an invoice for services.

5. **Provider Representations.** The Parties understand that the Provider and Provider Employees will exercise independent judgment and discretion in providing the services under this Agreement. The Provider represents that the Provider and Provider Employees, as well as officials and/or agents of the Provider, have the qualifications and ability to perform the services for which the Provider is contracting. The Provider represents that the Provider and Provider Employees, as well as officials and/or agents of the Provider, possess all necessary certifications, licenses, and/or registrations to perform the services and have performed the offered services for others in the past.

6. **Ownership of Data/Information.** The Provider acknowledges that the Board/District/Agency owns any data, documents, materials, and information provided to it by the Board/District/Agency and the data and other information obtained and/or created by the Provider in connection with the Provider's services pursuant to this Agreement regarding the Board/District/Agency and/or any student(s) enrolled in the Board/District/Agency's schools. All data, documents, materials, and information provided to the Provider by the Board/District/Agency and/or obtained and/or created by the Provider in connection with the Provider's services pursuant to this Agreement shall be returned to the Board/District/Agency upon the termination of this Agreement. The provisions of this Paragraph shall survive the termination or expiration of this Agreement.

7. **Background and Employment History Checks.** For each Provider Employee who performs services for the Board/District/Agency involving direct student contact, the Provider shall ensure compliance with the following background and employment history checks:
 - a. The Provider shall perform, and the Provider Employee shall submit to, employment history checks in accordance with Section 10-222c of the Connecticut General Statutes, as amended by Public Acts 16-67 and 17-68.

 - b. The Provider shall perform, and the Provider Employee shall submit to, a records check of information maintained on the Abuse and Neglect Registry of the Connecticut Department of Children and Families (the "Registry") or, for any Provider Employee whose current or most recent employment occurred out of state, the out-of-state equivalent of the Registry. The Provider shall request information from the Registry or its out-of-state equivalent promptly, and in any case no later than thirty (30) calendar days from the date the Provider Employee begins performing services for the Board/District/Agency pursuant to this Agreement. If the Provider receives any information from the Registry or its out-of-state equivalent indicating that a Provider Employee assigned to perform services in accordance with this Agreement may have a record of abuse or neglect, the Provider shall immediately forward such information to the Board/District/Agency.

 - c. The Provider shall perform, and the Provider Employee shall submit to, state and national criminal records checks in accordance with Sections 10-212 (where applicable), 10-221d, and 29-17a of the Connecticut General Statutes. Each Provider Employee shall submit to such state and national criminal record checks

within thirty (30) calendar days from the date such Provider Employee begins performing services for the Board/District/Agency pursuant to this Agreement. If the Provider receives any information indicating that a Provider Employee assigned to perform services in accordance with this Agreement may have a criminal record, the Provider shall immediately forward such information to the Board/District/Agency.

- d. The Provider shall cross-reference the Connecticut Department of Public Safety's sexual offender registry, or, for any Provider Employee whose current or most recent employment occurred out of state, the out-of-state equivalent of the Connecticut Department of Public Safety's sexual offender registry, to determine whether the Provider Employee is registered as a sexual offender. The Provider shall comply with the provisions of this Paragraph 7(d) before any Provider Employee begins performing services for the Board/District/Agency pursuant to this Agreement. If the Provider receives any information indicating that a Provider Employee assigned to perform services in accordance with this Agreement may be registered as a sexual offender, the Provider shall immediately forward such information to the Board/District/Agency.

8. **Student Confidentiality.**

- a. To the extent that Provider or a Provider Employee will have access to personally identifiable student information, including but not limited to student records, while performing services pursuant to this Agreement, the Provider and Provider Employees, as well as officials and/or agents of the Provider, who have involvement with or are performing services for the Board/District/Agency pursuant to this Agreement shall comply with the provisions of the Family Educational Rights and Privacy Act (FERPA). Consistent with FERPA, the Provider and Provider Employees, as well as officials and/or agents of the Provider, who have involvement with or are performing services for the Board/District/Agency pursuant to this Agreement and who have a legitimate educational interest in student records shall be considered as "school officials" pursuant to 34 CFR § 99.31(a). For the purposes of this Agreement and the specific functions conducted pursuant to this Agreement, FERPA includes any amendments or other relevant provisions of federal law, as well as all requirements of 34 CFR Part 99 and 20 U.S.C. § 1232g; as set forth in Appendix 2.
- b. To the extent that Provider or a Provider Employee qualifies as a contractor, as such term is defined in Conn. Gen. Stat. § 10-234aa, which concerns study data privacy, the Parties agree that they will execute and comply with a Student Data Privacy Rider, as required under Connecticut's student data privacy laws, Conn. Gen. Stat. § 10-234aa *et seq*; as set forth in Appendix 3 (if applicable).

9. **Non-Discrimination.** Each Party attests that it does not discriminate on the basis of race, color, religion, age, sex, marital status, sexual orientation, national origin, ancestry, disability (including pregnancy), veteran status, genetic information, or gender identity or expression.

10. **Indemnification.** Each Party agrees to indemnify and hold the other, including its directors, officers, agents and employees, harmless from all claims, suits, judgments and demands arising from the indemnifying party's negligent and/or intentional acts and omissions in the performance of the duties prescribed by this Agreement. Each Party shall give the other immediate written notice of any claim, suit or demand which may be subject to this provision. The provisions of

this Paragraph shall survive the termination or expiration of this Agreement.

11. **Compliance.** The Parties shall, at each Party's sole cost and expense, comply with all federal, state, town, and municipal statutes, ordinances, and regulations applicable to the performance of the services set forth in this Agreement and Appendix 1 hereto.
12. **Governing Law/Forum.** This Agreement shall be governed and construed in accordance with the laws of the State of Connecticut, and the Parties consent to the exclusive jurisdiction of the appropriate state or federal court in Connecticut.
13. **Termination.** Either Party may terminate this Agreement at any time by providing thirty (30) days' written notice to the other Party. Termination of this Agreement by the Board/District/Agency pursuant to this Paragraph shall not reduce or extinguish the District's obligation to pay the full fee(s) due under this Agreement and Appendix 1 to EASTCONN.
14. **Entire Agreement.** This Agreement and any appendices, exhibits, and/or attachments hereto set forth the entire understanding between the Parties with respect to all matters referred to in this Agreement, and the provisions of this Agreement may not be changed or modified except by an instrument in writing signed by both Parties.
15. **Severability.** If any provision of this Agreement is found to be invalid or illegal by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect, and the parties agree to substitute for the invalid provision another which most closely effectuates the legal and economic intent of the invalid provision within the bounds of the law.
16. **Modification.** Any modification of this Agreement will be effective only if it is in writing signed by the Parties.
17. **Notices.** Whenever notice is given or required to be given by either of the Parties hereto to the other, it shall be in writing and addressed to Provider or to EASTCONN, as the case may be, at the address or addresses, facsimile number or email address set forth below or such other addresses as the parties may designate in a notice similarly sent. Notices to Private Provider and the Board/District/Agency shall be delivered as follows:

If to EASTCONN:

EASTCONN
376 Hartford Turnpike
Hampton, CT 06247
Attention:

IN WITNESS WHEREOF, the undersigned have executed this Agreement on the day and year written below.

BOARD/DISTRICT/AGENCY:

By: _____
Authorized Signature *Print Name*

Its: _____
Title *Date*

EASTCONN:

By: *Gary S. Mala* Gary S. Mala
Signature *Print Name*

Its: Executive Director March 11, 2021
Title *Date*



**APPENDIX 1
CONTRACT FOR SERVICES
between EASTCONN and
Clinton Avenue School
293 Clinton Avenue
New Haven, CT 06513**

This represents a contract between EASTCONN and the above identified party for:

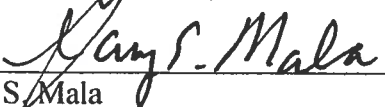
**Professional Development in Restorative Practices
As per attached Plan for Professional Learning
Services provided by: EASTCONN Education Specialist**

**Scheduled Date(s) of Activity: 2020-2021 school year
A combination of synchronous and asynchronous
learning, March-June 2021, dates TBD**

**Clinton Avenue School agrees to pay the following fee as good and sufficient
consideration for performance of services provided by EASTCONN:**

**Contract Total: \$9,250.00
Payable: Upon receipt of invoice.**

Board/District/Agency Authorized Signature



Gary S. Mala
EASTCONN Executive Director

Date

March 11, 2021
Date

Please return this form to: Faith Fisher
EASTCONN, 376 Hartford Turnpike, Hampton, CT 06247

It is the policy of EASTCONN that no person shall be excluded from participation in, denied the benefits of, or otherwise be discriminated against under any program, including employment, because of race, color, religious creed, gender, age, national origin, or disability

376 Hartford Turnpike, Hampton, CT 06247
860-455-0707 Fax: 860 455-0691/www.eastconn.org

**APPENDIX 2
CONFIDENTIALITY RIDER**

Clinton Avenue School (herein referred to Board/District/Agency) and EASTCONN (Herein referred to as EASTCONN)

Whereas EASTCONN and the BOARD/DISTRICT/AGENCY entered into a Service Contract on *March 11, 2021* whereby EASTCONN agreed to provide certain direct or indirect services to students under the jurisdiction of the BOARD/DISTRICT/AGENCY; and

Whereas, EASTCONN and the BOARD/DISTRICT/AGENCY, by this RIDER, add the following provisions to the *March 11, 2021* Service Contract to more particularly address the issue of confidentiality of education records:

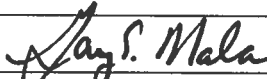
Confidentiality of Education Records

1. EASTCONN understands that, through the Service Contract, EASTCONN may have access to, and create, education records that contain personally identifiable information, as those terms are defined under the Family Educational Rights and Privacy Act, 20 U.S.C. §§ 1232g *et seq.* (hereinafter “FERPA”). EASTCONN further understands that, as a public school in receipt of federal funding, the BOARD/DISTRICT/AGENCY and its employees and agents must, pursuant to FERPA, maintain the confidentiality of such education records.
2. EASTCONN and the BOARD/DISTRICT/AGENCY agree that EASTCONN is acting as an agent of the BOARD/DISTRICT/AGENCY in fulfilling its obligations to the BOARD/DISTRICT/AGENCY under the Service Contract. Specifically, by fulfilling its obligations, EASTCONN is performing a function that would otherwise be performed by a school official, is under the direct control of the BOARD/DISTRICT/AGENCY with respect to the use and maintenance of education records, and is subject to the requirements of FERPA and the BOARD/DISTRICT/AGENCY’s policies and regulations with regard to education records.
3. EASTCONN understands that all education records accessed and/or created by EASTCONN through the Service Contract are the property of the BOARD/DISTRICT/AGENCY and agrees to permit the BOARD/DISTRICT/AGENCY full access to all education records in the possession of EASTCONN. In accordance with applicable law, EASTCONN:

- a. May not disclose the education records or any personally identifiable information within such records in any manner to any other party, other than the BOARD/DISTRICT/AGENCY, without the prior written consent of the student's parent or the student, if the student is over the age of 18; and
 - b. May use the information only for the purpose for which the disclosure of the education record was made.
4. EASTCONN understands that it must contact the Superintendent of Schools of the BOARD/DISTRICT/AGENCY in writing immediately if there has been an unauthorized disclosure of education records or the personally identifiable information contained therein, or if EASTCONN believes that such a disclosure must occur.
 5. Under no circumstances may EASTCONN disclose education records or the personally identifiable information contained therein to a party other than the BOARD/DISTRICT/AGENCY, parent, or student over the age of 18 without the express written permission of the Superintendent of Schools of the BOARD/DISTRICT/AGENCY.
 6. EASTCONN agrees to cooperate with the BOARD/DISTRICT/AGENCY in any investigation into any suspected unauthorized disclosure of education records or the personally identifiable information contained therein.

EASTCONN:

Clinton Avenue School
Authorized Signature:

By: Gary S. Mala
 Title: Executive Director
 Signature: 
 Date: March 11, 2021

By: _____
 Title: _____
 Signature: _____
 Date: _____

Plan for Professional Learning 2020-2021



<p>District: New Haven School/Location: Clinton Avenue School Contact & Role: Jamie Coady, Principal EASTCONN Educational Specialist: TBD</p>	<p>Date: February 2021</p>
<p>Prior work aligned to outcomes: N/A</p>	
<p>Outcomes</p>	<p>To provide professional development in the foundational practices of Restorative Practices for all staff as a means to:</p> <ul style="list-style-type: none"> • To develop a common understanding, common language, core set of values and beliefs regarding impact of these practices on engagement. • To understand the purpose and function of school-wide and broad based elements of Restorative Practices. • To develop a common understanding of how PBIS, Restorative Practices and SEL strategies work and fit together to create a positive, safe, emotional culture, creating an environment for learning readiness. • Staff will learn engagement strategies embedded into everyday practice to create a positive culture for learning, developing student ownership for their choices and behaviors. • To work with leadership to create cohesive, coherent structures and systems to support the ongoing development, implementation, measurements and review of practice impact. • To work with leadership to plan a coaching model of implementation.
<p>Structure of Professional Learning</p>	<p>A combination of synchronous and asynchronous learning A combination of Wednesday Professional Learning times, faculty meeting times, SEL Block and other times TBD. Coaching time with leadership.</p> <p>A combination of synchronous and asynchronous professional learning opportunities will be facilitated from March – June with educators in 60 to 90 minute sessions to address restorative practices. For above structures 3 sessions = 1 full day, suggested up to 4 days (5,000) We suggest identifying 4-6 professional learning dates or faculty meetings between March and June for whole group work, 3-6 sessions with small group specific to need. If a summer institute is possible a combination of synchronous and asynchronous that leads you into your focus for 21-22 may be considered. Up to one full planning day to create, organize and share ongoing resources and analysis of feedback from each session, as well as meeting with administration other consultants to ensure coherence of language and through line messaging (\$1250) Some sessions may be facilitated and/or planned and provided to leadership for use during faculty meetings or other convening's (Activities provided = one half day, one half day in person (\$1500)) Synchronous and asynchronous coherence planning sessions with leadership (two half day sessions, March/June (\$1500))</p>

Plan for Professional Learning 2020-2021



<p>Responsibility for Implementation And Assessment of Impact/ Effectiveness (who and what)</p>	<p>District responsible for scheduling time with consultant. Identifying the staff and content focus areas</p> <p>Ongoing communication of COVID impact on school or snow days as it may apply to scheduling or meetings.</p> <p>Communicating with staff regarding purpose, outcomes and responsibilities for engagement.</p> <p>Purchase of recommended resources identified by consultant.</p> <p>Consultant responsible for delivery of professional learning, coaching sessions, providing feedback to leadership and co-planning forward. Providing summarized results of feedback and suggested next steps. Sharing of resources, google drive and other identified tools as determined.</p>	<div style="background-color: #800000; color: white; padding: 5px; text-align: center;">District Progress- Monitoring/Assessment Options:</div> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/> Observations</td> <td style="width: 50%; border: none;"><input type="checkbox"/> SMART/SLO Goals</td> <td style="width: 50%; border: none;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="border: none;">Artifacts</td> <td style="border: none;"></td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Lesson/Unit plans</td> <td style="border: none;"><input checked="" type="checkbox"/> Survey</td> <td style="border: none;"></td> </tr> </table>	<input checked="" type="checkbox"/> Observations	<input type="checkbox"/> SMART/SLO Goals	<input checked="" type="checkbox"/>	Artifacts			<input type="checkbox"/> Lesson/Unit plans	<input checked="" type="checkbox"/> Survey	
<input checked="" type="checkbox"/> Observations	<input type="checkbox"/> SMART/SLO Goals	<input checked="" type="checkbox"/>									
Artifacts											
<input type="checkbox"/> Lesson/Unit plans	<input checked="" type="checkbox"/> Survey										
<p>Facilitation of Professional Learning (who)</p>	<p>TBD</p> <p>We have two IIRP trained education specialist and one leadership coach. We will identify best fit once contract is confirmed.</p>										
<p>Action Steps</p>	<ol style="list-style-type: none"> 1. Coordinate initial planning meeting between leadership and consultant to map out schedule and outcomes March – June <li style="margin-left: 20px;">Coherence planning session <li style="margin-left: 20px;">Educators – whole group, small group or team time <li style="margin-left: 20px;">Faculty meetings 2. Identify feedback to collect (what and how) 3. Identify introduction and sharing of schedule, outcomes and plan <p>While this plan is aggressive and time is limited due to the impact of COVID restrictions on release time and substitutes EASTCONN is flexible to work with leadership to carry over learning time if necessary.</p>										
<p>Number of Days of Service and Total Cost</p>	<p>Total Cost: \$9,250</p> <p>Plus mileage</p>	<div style="background-color: #800000; color: white; padding: 5px; text-align: center;">EASTCONN Daily Rates:</div> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 5px;"> <p>Full Day out of region \$1250</p> <p>Half day out of regions \$750</p> </div>									