



NEW HAVEN PUBLIC SCHOOLS

MEMORANDUM

Joseph Barbarotta
Executive Director
Facilities Services



375 Quinnipiac Avenue
New Haven, CT 06513
Tel. (475) 220-1631
Fax. (203) 936-5229

To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval
Renewal of Contract for On Call Roof Repairs

Meeting Date: May 16, 2022

cc: John Barbarotta, Luz Perez

For consideration and approval of the **Renewal** of Contract #21688-3-4 to **Eagle Rivet Roof Service, 15 Britton Road, Bloomfield, CT** for On Call Roofing Services for the NHPS for Fiscal Year 2022-2023.

Amount of Contract: Not to exceed \$150,000.

Funding Source: 2022-2023 Capital Projects #3C20-2071-58101

Key Questions:

- 1. Please describe how this service is strategically aligned with school or District goals.**
The service is to perform roofing repairs throughout the district.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**
The contractor's performance is inspected by the board of education staff and the repairs are tracked through our work order system as well as a web based system provided by the contractor. The contractor's system records and maps out all repairs that are tracked to assure we do not pay for the same repairs multiple times.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**
The contract is a renewal and the amount remains the same as last year. This contract was awarded to the 2nd lowest of the eight bidders. The lowest bidder withdrew his bid as he could not meet the requirements of the bid. This contractor has been vetted and they hold all the necessary certifications required to maintain the warranties in the bid.