



NEW HAVEN PUBLIC SCHOOLS

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## MEMORANDUM

**To:** Finance and Operations Committee

**From:** Joseph Barbarotta

**Re:** F&O Agenda Item/For Approval  
Renewal of Contract for On Call Landscaping

**Meeting Date:** May 16, 2022

**cc:** John Barbarotta, Luz Perez

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For consideration and approval of the Renewal of **Contract #21707B-3-5** to Cheapsapes LLC, 18 County Road North Branford, Ct. 06471 On Call Landscaping (Zones 2,3,4,5,6,7,9,10,13,15,16,17,18,21,22,31,32,33,40,46) for the NHPS for Fiscal Year 2022-2023.

**Amount of Contract:** Not to exceed \$100,000

- Funding Source:** 2022-2023 Operating Budget  
Acct. #190-474-56662

### Key Questions:

- Please describe how this service is strategically aligned with school or District goals.**  
The service is to perform grass cutting fall and spring grounds cleanup services district wide.
- Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided.**  
The contractor's performance is inspected by the board of education staff and it is tracked through the work order system.
- Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost.**  
This is a contract renewal and the contractor has signed a letter to agree to perform the work with no price increase.