



Gail Cairns-Sharry
Executive Director

NEW HAVEN PUBLIC SCHOOLS
Food Services Division

Tel: (475) 220-1610
Fax: (203) 946-7650

MEMORANDUM

TO: NHPS Finance and Operations Committee
FROM: Michael J. Pinto, NHPS Chief Operating Officer
Gail Sharry, Executive Director, Food and Nutrition Program
Michael Gormany, Interim City Budget Director
DATE: May 14, 2020
RE: F&O Agenda Item Request/Approval
Renewal of Contract for Bread and Bakery Products for fiscal year 2020-21
MEETING: June 01, 2020

Executive Summary: Approval is requested for the renewal of contract under RFP#2020-05-1295B to Calise and Sons Bakery, 2 Quality Drive, Lincoln RI 02865 for the purchase of bread and bakery products for the NHPS Food Service Program for FY 2020-21, in an amount not to exceed \$350,000.00.

Funding Source: Food Services, Acct. #25215200-55587

Key Questions:

- 1. Please Describe how this service is strategically aligned with school or District goals:**
The Mission of the Food Service Department is to ensure that delicious, health meals are available to all New Haven students. We strive to serve good quality meals utilizing ingredients from many local producers that promote the health and wellness of students, so they can be more productive in the classroom. This will help meet the district's goals: economical, quality, and sustainable food service program.
- 2. Please describe the evidence of effectiveness for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation?**
Vendor(s) are evaluated throughout the school year based on product sensory (food evaluation) delivery expectations, customers service, and other criteria set at the beginning of the school year. All vendors mentioned above have been used with no issues.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost?**
The Vendor(s) was selected based on RFP #2020-05-1295B results from FY 2019-20.



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Michael Gormany & Gail Sharry
75 Barnes Avenue
New Haven, CT 06519

Wednesday, April 1, 2020
Armand Ardente
2 Quality Drive
Lincoln, RI 02865
Tel: 401-616-1028
e-mail: aardente@calisebakery.com

RE: Contract Renewal for:
Solicitation No. RFP #2020-06-1295
Contract Name: Bread and Bakery Products
Renewal Contract Amt: \$350,000

Dear Mr. Thurston :

According to your contract/agreement/bid solicitation with New Haven Public Schools, Food Service Division, the expiration date was June 30, 2020. The contract/agreement/solicitation includes a renewal option for the 2020-2021 fiscal year.

If you are interested in renewing the above referenced agreement for the same contractual amount (if applicable, including the livable wage increase for FY 20-21 for the City of New Haven beginning July 1, 2020) and under the same terms and conditions; please sign this letter of acceptance and email to myself (mgormany@newhavenct.gov) and Gail (GAIL.CAIRNS.SHARRY@new-haven.k12.ct.us). Please mail the original to 75 Barnes Avenue, New Haven CT 06513.

Should you have any questions, please feel free to call me at 203-946-6413. Thank you for your attention to this matter.

Michael Gormany
Michael Gormany
City Budget Director and City Acting Controller
City of New Haven and BOE Food Services

X *Armand J. Ardente*
Name

X *Food Service Sales Manager*
Title

X *April 2, 2020*
Date

X *AARDENTE@CALISEBAKERY.COM*
Email

RFP 2020-06-1295 CALISE
FRESH AND FROZEN BREAD AND BAKERY PRODUCTS

#	Item	Item Specification	Quantity Required	Unit of Measure	Unit Price
FRESH BREAD AND BAKERY PRODUCTS					
#1-1	Whole Grain White Bread Sliced	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	800,000	Slice	0.0700
#1-2	Whole Grain White Bread Gluten Free	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	800,000	Slice	0.0000
#1-3	100% Whole Wheat Bread	slice must meet a 1 oz grain equivalent	800,000	Slice	0.1100
#1-4	WG Wheat Kaiser Roll Sandwich Roll	Whole grain 2 oz eq grain	1,700,000	Roll	0.2700
#1-5	Whole Grain Dinner Roll 1 oz eq grain	Whole grain 1 oz eq grain	300,000	Roll	0.1450
#1-6	Whole Grain Dinner Roll, 2 oz eq grain	Whole grain 2 oz eq grain	300,000	Roll	0.1500
#1-7	Whole Grain Hamburger Bun Sliced	Whole grain 2 oz eq grain	100,000	Bun	0.1400
#1-8	Whole Grain Hamburger Bun Sliced	Whole grain 1.75 oz eq grain	100,000	Bun	0.1400
#1-9	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 2 oz eq grain	100,000	Bun	0.0000
#1-10	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 1.75 oz eq grain	100,000	Bun	0.0000
#1-11	Whole Grain Pita Bread	1 serving 1/2 pita 2 oz eq grain, whole grain	50,000	Pita	0.3000
#1-12	Wheat Wrap 12 In	must be a minimum 51% whole grain	50,000	Wrap	0.2300
#1-13	Wheat Wrap 10 In	must be a minimum 51% whole grain	50,000	Wrap	0.2100
#1-14	Wheat Wrap 08 In	must be a minimum 51% whole grain	50,000	Wrap	0.1700

RFP 2020-06-1295 CALISE
FRESH AND FROZEN BREAD AND BAKERY PRODUCTS

#	Item	Item Specification	Quantity Required	Unit of Measure	Unit Price
#1-15	Whole Grain Hot Dog Roll	Whole grain 2 oz eq grain	50,000	Roll	0.2200
#1-16	Whole Grain Ciabatta Roll	WG Ciabatta Roll, 2 oz, equals 2.5 grain, Chabso 33900 or equal(6ct)	50,000	Roll	0.6100
#1-17	Whole Grain Garlic roll	Whole Grain Garlic roll, 1.3oz equals 1.5Grain, Chabaso 34360 or equal	50,000	Roll	0.1800
#1-18	Whole Grain Wheat Roll	Whole Grain Wheat Roll, 2oz equal 2 grain, Chabaso 34700 or equal	50,000	Roll	0.0000
#1-19	Whole Grain Wheat Dinner Roll,	Whole Grain Wheat Dinner Roll, 1z equals 1.5 Grain, Chabaso 34705 or equal	50,000	Roll	0.0000
#1-20	Whole Grain Stone Ground Ciabatta Roll	Whole Grain Stone Ground Ciabatta Roll, 2OZ EQUALS 2.5 Grain, Chabaso 34710 or equal	50,000	Roll	0.0000
#1-21	Whole Grain Multi Grain Roll	Whole Grain Multi Grain Roll, 2 oz equals 2.75 Grain, Chabaso 32455 or equal	50,000	Roll	0.0000
#1-22	Whole Grain Powerberry Roll	Whole Grain Powerberry Roll, 2oz equals 2 Grain, Chabaso 32460 or equal	50,000	Roll	0.0000
					0.0000
FROZEN BREAD AND BAKER PRODUCTS					
#2-1	Whole Grain White Bread Sliced	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	800,000	Slice	0.0000
#2-2	Whole Grain White Bread Gluten Free	must be a minimum of 51% Whole Grain, slice must meet a 1 oz grain equivalent	800,000	Slice	0.0000
#2-3	100% Whole Wheat Bread	slice must meet a 1 oz grain equivalent	800,000	Slice	0.0000
#2-4	WG Wheat Kaiser Roll Sandwich Roll	Whole grain 2 oz eq grain	1,700,000	Roll	0.0000
#2-5	Whole Grain Dinner Roll 1 oz eq grain	Whole grain 1 oz eq grain	300,000	Roll	0.0000
#2-6	Whole Grain Dinner Roll, 2 oz eq grain	Whole grain 2 oz eq grain	300,000	Roll	0.0000

RFP 2020-06-1295 CALISE
FRESH AND FROZEN BREAD AND BAKERY PRODUCTS

#	Item	Item Specification	Quantity Required	Unit of Measure	Unit Price
#2-7	Whole Grain Hamburger Bun Sliced	Whole grain 2 oz eq grain	100,000	Bun	0.0000
#2-8	Whole Grain Hamburger Bun Sliced	Whole grain 1.75 oz eq grain	100,000	Bun	0.0000
#2-9	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 2 oz eq grain	100,000	Bun	0.0000
#2-10	Whole Grain Hamburger Bun Sliced Gluten Free	Whole grain 1.75 oz eq grain	100,000	Bun	0.0000
#2-11	Whole Grain Pita Bread	1 serving 1/2 pita 2 oz eq grain, whole grain	50,000	Pita	0.0000
#2-12	Wheat Wrap 12 In	must be a minimum 51% whole grain	50,000	Wrap	0.0000
#2-13	Wheat Wrap 10 In	must be a minimum 51% whole grain	50,000	Wrap	0.0000
#2-14	Wheat Wrap 08 In	must be a minimum 51% whole grain	50,000	Wrap	0.0000
#2-15	Whole Grain Hot Dog Roll	Whole grain 2 oz eq grain	50,000	Roll	0.0000
#2-16	Whole Grain Ciabatta Roll	WG Ciabatta Roll, 2 oz, equals 2.5 grain, Chabso 33900 or equal(6ct)	50,000	Roll	0.0000
#2-17	Whole Grain Garlic roll	Whole Grain Garlic roll, 1.3oz equals 1.5Grain, Chabaso 34360 or equal	50,000	Roll	0.0000
#2-18	Whole Grain Wheat Roll	Whole Grain Wheat Roll, 2oz equal 2 grain, Chabaso 34700 or equal	50,000	Roll	0.0000
#2-19	Whole Grain Wheat Dinner Roll,	Whole Grain Wheat Dinner Roll, 1z equals 1.5 Grain, Chabaso 34705 or equal	50,000	Roll	0.0000
#2-20	Whole Grain Stone Ground Ciabatta Roll	Whole Grain Stone Ground Ciabatta Roll, 2OZ EQUALS 2.5 Grain, Chabaso 34710 or equal	50,000	Roll	0.0000

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FRESH AND FROZEN BREAD AND BAKERY PRODUCTS

#	Item	Item Specification	Quantity Required	Unit of Measure	Unit Price
#2-21	Whole Grain Multi Grain Roll	Whole Grain Multi Grain Roll, 2 oz equals 2.75 Grain, Chabaso 32455 or equal	50,000	Roll	0.0000
#2-22	Whole Grain Powerberry Roll	Whole Grain Powerberry Roll, 2oz equals 2 Grain, Chabaso 32460 or equal	50,000	Roll	0.0000