



**NEW HAVEN PUBLIC SCHOOLS**

**AGREEMENT COVER SHEET**

**CONTRACTOR FULL NAME:** Pediatric Services of American

**DOING BUSINESS AS, IF APPLICABLE:** Aveanna Healthcare

**BUSINESS ADDRESS:** 400 Interstate N. Parkway, S.E. Suite 1600 Atlanta, GA 30339

**BUSINESS PHONE:** 203-381-1530

**BUSINESS EMAIL:** [nicole.hernandez@aveanna.com](mailto:nicole.hernandez@aveanna.com)

**SS# OR TAX ID #:**

**PREPARED BY:** Department of Student Services

**PRINCIPAL OR SUPERVISOR:** Typhanie Jackson, Supervisor of Student Services

**AGREEMENT EFFECTIVE DATES:** **From:** 07/01/2021. **To:** 07/30/2021.

**HOURLY/ DAY/or PER SESSION RATE:** \$53.00/per hour for a maximum of 5 hours per day for 21 days for LPNs.

**TOTAL AMOUNT:** \$22,260

**DESCRIPTION OF SERVICE:** The contractor will provide 1:1 nursing care to students with complex medical needs during the school day and including during transportation to/from school/home for the Extended School Year (ESY) summer program. This service is necessary in order to provide the student access to a Free and Appropriate Education as identified in the students' Individual Education Plan (IEP)

In addition, please attach a detailed scope of service and a copy of the Contractor's resume:

Submitted by: Typhanie Jackson Phone: 475-220-1760



NEW HAVEN PUBLIC SCHOOLS

## Memorandum

**To:** New Haven Board of Education Finance and Operations Committee  
**From:** Typhanie Jackson, Director of Special Education/Student Services  
**Date:** June 15, 2021  
**Re:** Aveanna Healthcare Contract

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Please answer all questions and attach any required documentation as indicated below. Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

**1. Contractor Name:** Aveanna Healthcare

**2. Description of Service:** The contractor will provide 1:1 Nursing Care for special education students with complex medical needs during the of the 2021-2022 ESY Summer Program, in order to provide all nursing services required by the student's individual health care plan and maintain constant supervision of the student during the Extended School Year (ESY) summer program and during transportation to and from home/school and school/home. This service is necessary in order to provide the student access to a Free and Appropriate Education as identified in the students' Individual Education Plan (IEP).

**3. Amount of Agreement and hourly or session cost:** \$ 22,260.  
\$53.00 per hour for 4 LPNs for 21 days @ 5 hours per day

**4. Funding Source and account number:** ESSER I Carryover Account, Account # 2550-6342-50157, Location Code: 0000

**5. Continuation/renewal or new Agreement?**

**Answer all questions:**

- a. If continuation/renewal, has the cost increased? If yes, by how much? **Renewal no increase**
- b. What would an alternative contractor cost: **comparable costs**
- c. If this is a continuation, when was the last time alternative quotes were requested? annually
- d. For new or continuation: is this a service existing staff could provide. If no, why not? **No as we have a shortage of nursing staff**

## 6. Type of Service:

### Answer all questions:

- e. Professional Development?
  - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? **no**
- f. After School or Extended Hours Program? **no**
- g. School Readiness or Head Start Programs? **no**
- h. Other: (Please describe)

## 7. Contractor Classification:

### Answer all questions:

- i. Is the Contractor a Minority or Women Owned Business? **no**
- j. Is the Contractor Local? **yes**
- k. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? **no**
- l. Is the Contractor a public corporation? **no**
- m. Is this a renewal/continuation Agreement or a new service? **renewal**
- n. If it is a renewal/continuation has cost increased? If yes, by how much? **N/A**
- o. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain:

## 8. Contractor Selection:

### Answer all questions

- p. What specific skill set does this contractor bring to the project? If a new contractor, please attach a copy of the contractor's resume. **This vendor is providing contracted nursing services to be delivered during our summer school program**
- q. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source? **Utilization of company , availability of nursing staff**
- r. Please describe the selection process including other sources considered and the rationale for selecting this Contractor: **previous history and availability**

## 9. Evidence of Effectiveness & Evaluation

### Answer all questions

- s. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? This contractor will provide nursing services
- t. If this is a renewal/continuation service attach a copy of the evaluation or archival data that demonstrates effectiveness.
- u. How is this service aligned to the District Continuous Improvement Plan? This service is aligned to the strategic plan whereby addressing the health and safety needs of students

10. Why do you believe this Agreement is fiscally sound? This agreement is fiscally sound as it provides necessary services for students.

11. What are the implications of not approving this Agreement? Summer school programs would be without nursing support.



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**AGREEMENT**  
**By And Between**  
**The New Haven Board of Education**  
**AND**

**Aveanna Healthcare**

FOR DEPARTMENT/PROGRAM:

**Student Services/Special Education Department**

This Agreement entered into on the 21<sup>st</sup> day of June 2021, effective (*no sooner than the day after Board of Education Approval*), the 1<sup>st</sup> day of July 2021, by and between the New Haven Board of Education (herein referred to as the “Board” and, Aveanna Healthcare located at, 400 Interstate North Parkway, SE, Suite 1600 Atlanta, GA 30339 (herein referred to as the “Contractor”).

**Compensation:** The Board shall pay the contractor for satisfactory performance of services required the amount of \$53.00 per hour @ 5 hours per day for a total of 21 days, for four (4) LPNs.

The maximum amount the contractor shall be paid under this agreement: Twenty Two Thousand Two Hundred Sixty Dollars (\$22,260). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

**Fiscal support** for this Agreement shall be by ESSER I Carryover Account of the New Haven Board of Education, **Account Number:** 2550-6342-50157 **Location Code:** 0000 (pending receipt of funds)

This agreement shall remain in effect from July 01, 2021 to July 30, 2021.

**SCOPE OF SERVICE:** *Please provide brief summary of service to be provided.*

The contractor will provide 1:1 Nursing Care for special education students with complex medical needs during the of the 2021-2022 ESY Summer Program, in order to provide all nursing services required by the student’s individual health care plan and maintain constant supervision of the student during the Extended School Year (ESY) summer program and during transportation to and from home/school and school/home. This service is necessary in order to provide the student access to a Free and Appropriate Education as identified in the students’ Individual Education Plan (IEP).

**Exhibit A: Scope of Service:** Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

**Exhibit B: Student Data and Privacy Agreement:** Attached

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor's breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

  
James Elkington (Jun 17, 2021 08:27 EDT)  
\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
President  
New Haven Board of Education

Jun 17, 2021  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

James Elkington- SVP Revenue Cycle Management  
\_\_\_\_\_  
Contractor Printed Name & Title

Revised: 11/27/18



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## EXHIBIT B

### STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

## CONTRACTOR ASSESSMENT

Vendor Name: Aveanna Healthcare

Project Description: To provide 1:1 Nursing services for our summer ESY program

Evaluator: Typhanie Jackson

Date: June 16, 2021

	Unacceptable				Excellent		Not applicable
	1	2	3	4	5	N/A	
<b>Quality of contractor's Work</b>							
1. Attendance					x		
2. Effectiveness of consultation			x				
3. Ability to communicate with staff and parents				x			
4. Monitor and maintain social emotional behavioral records				x			
5. Appropriate recommendations for student programming				x			
<b>Working relationship of contractors with district</b>							
6. Timely submission of department data					x		
7. Positive feedback from staff and families				x			
8. Collegial, collaborative relationships with building professionals				x			
<b>Implementation of practice across the district</b>							
9. Flexibility in scheduling				x			
10. Team work with teacher and other professionals				x			