

MEMORANDUM

Joseph Barbarotta

Executive Director

Facilities Services



375 Quinnipiac Aveue New Haven, CT 06513 Tel. (475) 220-1631 Fax. (203) 936-5229 To: Finance and Operations Committee

From: Joseph Barbarotta

Re: F&O Agenda Item/For Approval

Award of Contract for On Call Vehicle Maintenance

Meeting Date: October 4,2021

cc: John Barbarotta, Luz Perez

For consideration and approval of the Award of Contract #21740 to Auto Parts & Service, Inc, 894 Dixwell Aveenue Hamden, CT for On Call Vehicle Maintenance Service to the NHPS for Fiscal Year 2021-2022

Amount of Contract: Not to exceed \$37,500.00

Funding Source: General Funds 190-47400-56665

Key Questions:

- 1. Please describe how this service is <u>strategically aligned</u> with school or District goals. It is imperative to maintain the facilities fleet of vehicles as the trucks is used for daily, weekly and seasonal delivers, plowing and transportation.
- 2. Please describe the <u>evidence of effectiveness</u> for this contractor. In addition, how is or will the contractor be evaluated? If a continuation service, what are the results of last year's evaluation? Inspections and maintenance reports are provided. This service used to be performed in house by a certified unionized employee an analysis was performed and showed significant savings by outsourcing this service which has been documented.
- 3. Why do you believe this agreement is fiscally sound? Include how the contractor was selected (various quotes vs. RFP vs. Sole Source), whether and why the cost has increased over last year (if continuation), and what an alternative might cost. The contractor is the 2cd lowest of two bidders.

See bid results attached.



MEMORANDUM BUREAU OF PURCHASES

CITY OF NEW HAVEN





CONTRACT AWARD MEMO

TO:	Michael V. Fu	miatti, Purch	asing Ag	ent				
	_							
FROM:	John Barbarott	a- Facilities						
DATE:	April 17, 2020							
	,							
CONTRACT NAME:	Vehicle Mainter	nance						
	T							
CONTRACT #								
CONTRACT START AND	July 1, 2020 – June 30, 2021							
COMPLETION DATE:								
PROJECT #	21686							
Contractor's Name:	Longwharf, Tra	nsportation LI	C.					
Address:	294 Kimberly A	ve.						
City, State, ZIP:	New Haven, C	Г 06519						
Contractor Contact:	Tony Juliano							
Telephone:	203-772-2390	Fax						
Vendor Code:	48655	Ship To:895		Bill To:	895			
Amount of Contract:	\$75,000							
Account # to charged:	Awaiting new account numbers							

Authorized signatory, please sign this form after your name: By signing you indicate that you are authorized to charge against this account and that this account is appropriate for the work being contracted.

If you agree with the apparent low bidder, please respond within 5 business days. Should you have any questions or concerns, do not hesitate to contact me.

Please do not enter a requisition for this award.

# Locked Items		\$ Wharf Transport LLC 9,638.95000000001 0 \$ 0 Total Cost \$ 9,400.0 \$ 9,400.0 \$ 9,400.0 \$ 9,400.0 \$ 99,400.0 \$ 99,400.0
# Locked Items Selected # Selected (\$) Locked Items Select ed Lowest Required Measure Locked Items Selected (\$) Unit of Measure Locked Items Selected (\$) Measure Lowest Required Measure Selected # Select ed Lowest Required Measure Lowest Required Measure Lowest Required Measure #0 \$ 9,400.0 200 Hourly #1-2 FALSE Medium Duty Vehicles Repair \$ 0 \$ 9,400.0 200 Hourly #1-3 FALSE Heavy Duty Vehicles Repair \$ 0 \$ 9,400.0 200 Hourly Unit Pricing for Specific work (63) #2-1 FALSE Towing charge-Light Duty \$ 0 \$ 48 1 Lump sum #2-2 FALSE Towing charge-Medium Duty \$ 0 \$ 73 1 Lump sum #2-3 FALSE Towing charge-Heavy Duty \$ 0 \$ 98 1 Lump sum #2-3 FALSE Towing charge-Heavy Duty \$ 0 \$ 98 1 Lump sum #2-4 FALSE fluids/Passenger Vehicles \$ 0 \$ 30 1 Lump sum Full service oil change /includes visual inspection and topping of fluids/Passenger Vehicles \$ 0 \$ 30 1 Lump sum Full service oil change /includes visual inspection	\$ 47 \$ 47 \$ 47 \$ 47 \$ 48 \$ 73 \$ 98	0 \$ 0 Total Cost \$ 9,400.0 \$ 9,400.0 \$ 9,400.0 \$ 48 \$ 73 \$ 98
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# Locked Items Select Lowest Required Unit of Measure Labor (4) #1-1 FALSE Passenger Vehicles Repair \$ 0 \$ 9,400.0 200 Hourly #1-2 FALSE Light Duty Vehicles Repair \$ 0 \$ 9,400.0 200 Hourly #1-3 FALSE Medium Duty Vehicles Repair \$ 0 \$ 9,400.0 200 Hourly #1-4 FALSE Heavy Duty Vehicles Repair \$ 0 \$ 9,400.0 200 Hourly 2 Unit Pricing for Specific work (63) #2-1 FALSE Towing charge-Light Duty \$ 0 \$ 48 1 Lump sum #2-2 FALSE Towing charge-Medium Duty \$ 0 \$ 98 1 Lump sum #2-3 FALSE Towing charge-Heavy Duty \$ 0 \$ 98 1 Lump sum #2-4 FALSE fluids/Passenger Vehicles \$ 0 \$ 30 1 Lump sum Full service oil change /includes visual inspection and topping of fluids/Passenger Vehicles \$ 0 \$ 30 1 Lump sum	\$ 47 \$ 47 \$ 47 \$ 47 \$ 47 \$ 48 \$ 73 \$ 98	\$ 9,400.0 \$ 9,400.0 \$ 9,400.0 \$ 9,400.0 \$ 48 \$ 73 \$ 98
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Full service oil change /includes visual inspection and topping of #2-4 FALSE fluids/Passenger Vehicles \$ 0 \$ 30 1 Lump sum Full service oil change /includes visual inspection		
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#2-4 FALSE fluids/Passenger Vehicles \$ 0 \$ 30 1 Lump sum Full service oil change /includes visual inspection	\$ 30	\$ 30
Full service oil change /includes visual inspection	\$ 30	\$ 30
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#2-5 FALSE duty trucks \$0 \$44 1 Lump sum	\$ 44	\$ 44
#2 5 TALSE duty tracks \$ 0 \$ \$ 7 4 1 Editip Sum	1 7 77	Ş 71
Full service oil change		
/includes visual inspection		
and topping of fluids/Medium		
#2-6 FALSE duty trucks \$ 0 \$ 60 1 Lump sum	\$ 60	\$ 60
Full service oil change		
/includes visual inspection		
and topping of fluids/heavy	ć 7F	ć 7F
#2-7 FALSE duty trucks \$ 0 \$ 75 1 Lump sum Additional Oil-Passenger	\$ 75	\$ 75
#2-8 FALSE Vehicle \$0 \$3.8 1 Lump sum	\$ 3.8	\$ 3.8
Additional Oil-Light Duty	7 5.5	y 5.0
#2-9 FALSE Trucks \$0 \$3.8 1 Lump sum	\$ 3.8	\$ 3.8
Additional Oil-Medium Duty		
#2-10 FALSE Trucks \$0 \$3.8 1 Lump sum	\$ 3.8	\$ 3.8
Additional Oil-Heavy Duty		
#2-11 FALSE Trucks \$ 0 \$ 3.8 1 Lump sum	\$ 3.8	\$ 3.8
Tire Rotation-Passenger		A
#2-12 FALSE Vehicle \$ 0 \$ 15.5 1 Lump sum	\$ 15.5	\$ 15.5
Tire Rotation-Light Duty #2-13 FALSE Trucks \$ 0 \$ 15.5 1 Lump sum	\$ 15.5	\$ 15.5
#2-13 FALSE Trucks \$ 0 \$ 15.5 1 Lump sum Tire Rotation-Medium Duty	13 T2'2	à 13.3
#2-14 FALSE Trucks \$0 \$17.5 1 Lump sum	\$ 17.5	\$ 17.5

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#2-15	FALSE	Tire Rotation-Heavy Duty Trucks	\$ 0	\$ 20	1	Lumn sum	\$ 20	\$ 20
#2-15	FALSE	Tire Alignment-2 Wheel-	Şυ	\$ 20	1	Lump sum	\$ 20	Ş 20
#2-16	FALSE	Passenger Vehicles	\$ 0	\$ 28	1	lmm cm	\$ 28	\$ 28
#2-10	FALSE	Tire Alignment-2 Wheel-Light	ఫ 0	Ş 20	1	Lump sum	⇒ 20	Ş 20
#2-17	FALSE	Duty Trucks	\$ 0	\$ 28	1	Lump sum	\$ 28	\$ 28
#2-17	FALSL	Tire Alignment-2 Wheel-	γ 0	Ş 20	1	Lump sum	J 20	Ş 20
#2-18	FALSE	Medium Duty Trucks	\$ 0	\$ 57.5	1	Lump sum	\$ 57.5	\$ 57.5
#2 10	TALSE	Tire Alignment-2 Wheel-	70	7 37.3		Lump sum	J 37.3	Ş 37.3
#2-19	FALSE	Heavy Duty Trucks	\$ 0	\$ 77.75	1	Lump sum	\$ 77.75	\$ 77.75
WE 13	TALSE	Tire Alignment-4 Wheel-	7 0	<i>\$ 77.73</i>	1	Earrip sain	777.73	4 77.73
#2-20	FALSE	Passenger Vehicles	\$ 0	\$ 40	1	Lump sum	\$ 40	\$ 40
		Tire Alignment-4 Wheel-Light	7 -	17 17			7 10	7
#2-21	FALSE	Duty Trucks	\$0	\$ 40	1	Lump sum	\$ 40	\$ 40
		Tire Alignment-4 Wheel-	7 -	17 17			1 10	7
#2-22	FALSE	Medium Duty Trucks	\$0	\$ 75	1	Lump sum	\$ 75	\$ 75
	_	Tire Alignment-4 Wheel-		1		i P	1	
#2-23	FALSE	Heavy Duty Trucks	\$0	\$ 95	1	Lump sum	\$ 95	\$ 95
		<u> </u>				'	ľ	
		Tire Balancing High Speed-						
#2-24	FALSE	Passenger Vehicles	\$ 0	\$ 7	1	Lump sum	\$ 7	\$ 7
		Tire Balancing High Speed-				· ·	T	
#2-25	FALSE	Light Duty Trucks	\$0	\$8	1	Lump sum	\$ 8	\$8
						,	1	
		Tire Balancing High Speed-						
#2-26	FALSE	Medium Duty Trucks	\$0	\$8	1	Lump sum	\$8	\$8
		Tire Balancing High Speed-						
#2-27	FALSE	Heavy Duty Trucks	\$0	\$ 13	1	Lump sum	\$ 13	\$ 13
		Transmission/Gearbox Service-	ļ					
#2-28	FALSE	Passenger Vehicles	\$0	\$ 29	1	Lump sum	\$ 29	\$ 29
		Transmission/Gearbox Service-	1					
#2-29	FALSE	Light Duty Trucks	\$0	\$ 29	1	Lump sum	\$ 29	\$ 29
		Transmission/Gearbox Service-						
#2-30	FALSE	Medium Duty Trucks	\$0	\$ 32	1	Lump sum	\$ 32	\$ 32
		Transmission/Gearbox Service-		1.			1.	
#2-31	FALSE	Heavy Duty Trucks	\$0	\$ 42	1	Lump sum	\$ 42	\$ 42
		Power Steering Service-			1.			4.0-
#2-32	FALSE	Passenger Vehicles	\$0	\$ 38	1	Lump sum	\$ 38	\$ 38
		Power Steering Service-Light						4.0-
#2-33	FALSE	Duty Trucks	\$0	\$ 38	1	Lump sum	\$ 38	\$ 38
		Power Steering Service-						4
#2-34	FALSE	Medium Duty Trucks	\$0	\$ 38	1	Lump sum	\$ 38	\$ 38
u2 2-	EALCE	Power Steering Service-Heavy		¢ 22		1.	_{4 32}	4.22
#2-35	FALSE	Duty Trucks	\$0	\$ 38	1	Lump sum	\$ 38	\$ 38
#2 2C	EALCE	Coolant System service-	٠ ,	¢ 22		1,	_{6.33}	ć 22
#2-36	FALSE	Passenger Vehicles	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2 2 7	EVICE	Coolant System service-Light	ć ۸	c 22],	1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	_{¢ 22}	ć 22
#2-37	FALSE	Duty Trucks	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2 20	EVICE	Coolant System service-	ćΛ	¢ 22	1	Lumana access	6 22	¢ 22
#2-38	FALSE	Medium Duty Trucks	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
#2 20	EVICE	Coolant System service-	ć n	¢ 22	1	Luma cum	¢ 22	¢ 22
#2-39	FALSE	Heavy Duty Trucks	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23

		1	1					
		Air Conditioning System						
#2-40	FALSE	Service-Passenger vehicles	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
#Z 40	TALSE	Air Conditioning System	70	7 30		Lump Jum	7 30	J 30
#2-41	FALSE	Service-Light Duty Trucks	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
πZ ¬1	TALSE	Air Conditioning System	70	7 30		Lump Jum	30	J 30
#2-42	FALSE	Service-Medium Duty	\$ 0	\$ 58	1	Lump sum	\$ 58	\$ 58
#2-42	FALSE	Service-Medium Duty	Э U	3 30	1	Lullip Sulli	\$ 50	\$ 36
		Air Conditioning System						
#2-43	LVICE		\$ 0	\$ 58	1	Luman cum	\$ 58	\$ 58
#2-43	FALSE	Service-Heavy Duty Trucks	Şυ	\$ 56	1	Lump sum	\$ 56	\$ 58
		Cohin and Engine Air Filters						
#2 44	FALCE	Cabin and Engine Air Filters-	÷ 0	ć 17	1		6 17	6.17
#2-44	FALSE	Passenger Vehicles	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
U2 45	E 4 1 C E	Cabin and Engine Air Filters-	4.0	4.7				A 4-
#2-45	FALSE	Light Duty Trucks	\$ 0	\$ 17	1	Lump sum	\$ 17	\$ 17
		Cabin and Engine Air Filters-	1	1.			I I.	
#2-46	FALSE	Medium Duty Trucks	\$0	\$ 17	1	Lump sum	\$ 17	\$ 17
		Cabin and Engine Air Filters-	1.				Ⅱ.	
#2-47	FALSE	Heavy Duty Trucks	\$0	\$ 17	1	Lump sum	\$ 17	\$ 17
		Windshield Wiper						
		Replacement Service-						
#2-48	FALSE	Passenger Vehicles	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
		Windshield Wiper						
		Replacement Service-Light						
#2-49	FALSE	Duty Vehicles	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
		Windshield Wiper						
		Replacement Service-						
#2-50	FALSE	Medium Duty Trucks	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
		Windshield Wiper				·		
		Replacement Service- Heavy						
#2-51	FALSE	Duty Trucks	\$0	\$ 24	1	Lump sum	\$ 24	\$ 24
		Fuel injector Cleaning-				'	ľ	
#2-52	FALSE	Passenger Vehicles	\$0	\$ 39	1	Lump sum	\$ 39	\$ 39
		Fuel injector Cleaning-Light	1	i i		'		
#2-53	FALSE	Duty Trucks	\$0	\$ 39	1	Lump sum	\$ 39	\$ 39
		Fuel injector Cleaning-	<u> </u>	1		- P		
#2-54	FALSE	Medium Duty Trucks	\$ 0	\$ 39	1	Lump sum	\$ 39	\$ 39
		Fuel injector Cleaning-Heavy	1	7 00	-	229 34	#	7
#2-55	FALSE	Duty Trucks	\$ 0	\$ 39	1	Lump sum	\$ 39	\$ 39
#2-55 H	. / \LJL	Daty Hucks	7.0	7 33		Lamp Jum	7 33	7 3 3
		Exterior Light Replacement-						
#2-56	FALSE	Passenger vehicles	\$ 0	\$ 11	₁	Lump sum	\$ 11	\$ 11
#2-56	TALJE	רמיזיבוואבו עפווונופל	ں د	11 د	1	Lump sum	1 2 1 1	\$ 11
		Exterior Light Replacement-						
#2 57	EVICE		ć 0	¢ 11	1	Lumana access	¢ 11	¢ 11
#2-57	FALSE	Light Duty Trucks	\$ 0	\$ 11	1	Lump sum	\$ 11	\$ 11
		Futuration Highly Book						
u2 52	EALCE	Exterior Light Replacement-	ć ^	6.44				A
#2-58	FALSE	Medium Duty Trucks	\$ 0	\$ 11	1	Lump sum	\$ 11	\$ 11
		Exterior Light Replacement-	1.	1.			II .	
#2-59	FALSE	Heavy DutyTrucks	\$0	\$ 11	1	Lump sum	\$ 11	\$ 11
		Fuel Filter Replacement-					1.	
#2-60	FALSE	Passenger Vehicles	\$0	\$ 17	1	Lump sum	\$ 17	\$ 17
		Fuel Filter Replacement-Light						
#2-61	FALSE	Duty Trucks	\$0	\$ 17	1	Lump sum	\$ 17	\$ 17

		Fuel Filter Replacement-						
#2-62	FALSE	Medium Duty Trucks	\$0	\$ 23	1	Lump sum	\$ 23	\$ 23
		Fuel Filter Replacement-						
#2-63	FALSE	Heavy Duty Trucks	\$ 0	\$ 24	1	Lump sum	\$ 24	\$ 24