

**NEW HAVEN PUBLIC SCHOOLS  
AMENDMENT TO AGREEMENT**

CONTRACTOR: Sophy Abreu

AMENDMENT #: 1

GRANT # if applicable: 093-000 11000-16158-2021 82079 1700 18

AGREEMENT #: 5385 5594 56697

**ATTACH COPY OF FULLY EXECUTED AGREEMENT**

GRANT NAME: Quality Enhancement Grant

DATE: 4-13-21

FUNDING SOURCE FOR AGREEMENT: CT Office of Early Childhood

ACCT # FOR AGREEMENT: 2523 900 5385 56697

ORIGINAL AMOUNT OF AGREEMENT: \$16,800

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$16,800

X ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$3,870

INCREASE OR X DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$12,930

FUNDING SOURCE & ACCT # FOR AMENDMENT: CT Office of Early Childhood 2523 900 5385 56697

DESCRIPTION AND NEED FOR AMENDMENT: Due to the limited access to School Readiness early childhood programs, the consultant will not be able to expend all funds in this Agreement.

**ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT**

CONTRACTOR'S SIGNATURE:   
Sophy Abreu

March 15, 2021  
March 15, 2021

Independent Contractor  
(Title)

NEW HAVEN BOARD OF EDUCATION:

\_\_\_\_\_  
President

\_\_\_\_\_  
(Date)



Derricka Suggs-Wilkes  
Office Manager  
Department of Special Funds



P: (475) 220-1383  
F: (203) 946-5740

December 20, 2020

Sophy Abreu  
261 View Street  
New Haven, CT 06511

Dear Ms. Abreu:

Enclosed is your signed copy of Agreement No. 95385594, which was approved by the New Haven Board of Education on November 23, 2020. Please reference this Agreement No. 95385594 on all future correspondence and/or invoices.

When submitting invoices for payment be sure to provide a complete description of services rendered including date, place and times.

The funding source for this agreement comes from the School Readiness Grant. Please make sure that all services are applicable to this funding source.

If you have any questions regarding payment status please call Ronja Goldson at 1-475-220-1374 or email [Ronja.Goldson@new-haven.k12.ct.us](mailto:Ronja.Goldson@new-haven.k12.ct.us)

Sincerely,

Derricka Suggs-Wilkes  
Office Manager

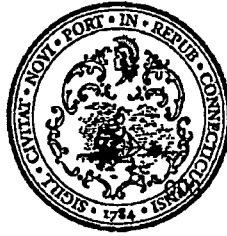
DW enc.1

cc: D.Duclos



**CITY OF NEW HAVEN**

Board of Education 901 Special Fund  
 54 Meadow St, New Haven, CT 06519  
 Tel (203) 946-8789, fax (203) 946-7426



**Purchase Order**

Fiscal Year 2021

Page: 1 of: 1

THIS NUMBER MUST APPEAR ON ALL INVOICES  
 PACKAGES AND SHIPPING PAPERS.  
 Purchase Order # **95385594-000**

158

**158**  
 SPECIAL FUND EDUCATION  
 CITY OF NEW HAVEN BOE  
 54 MEADOW STREET - 4TH FLOOR  
 NEW HAVEN, CT 06519  
 Email: [NHinvoice@newhavenct.gov](mailto:NHinvoice@newhavenct.gov)

PO Expiration Date  
 06/30/2021

Delivery must be made within  
 doors of specified destination.

SOPHY ABREU

**SOPHY ABREU**  
 261 VIEW ST  
 NEW HAVEN, CT 06511

SPECIAL FUND EDUCATION

**SPECIAL FUND EDUCATION**  
 CITY OF NEW HAVEN BOE  
 54 MEADOW STREET - 4TH FLOOR  
 NEW HAVEN, CT 06519  
 Email: [NHinvoice@newhavenct.gov](mailto:NHinvoice@newhavenct.gov)

Vendor Phone Number	Vendor Fax Number	Requisition Number	Delivery Reference		
			DENISE DUCLOS/RONJA		
Date Ordered	Vendor Number	Date Required	Department/Location		
12/08/2020	10867		Education Special Funds		
Item #	Description/Part No.	QTY.	UOM	Unit Price	Extended Price
	SERVICE AGREEMENT				
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
1	PROVIDE WEEKLY ON-SITE & VIRTUAL SUPPORT TO SCHOOL READINESS FUNDED PROGRAMS, INCLUDING PROFESSIONAL DEVELOPMENT & MEETINGS WITH TEACHERS. THIS INCLUDES BUT IS NOT LIMITED TO CLASSROOM OBSERVATIONS, MODELING, MEETINGS WITH TEACHERS & DIRECTORS, AND IN-SERVICE TRAINING RELATED TO PRE-K CURRICULUM & CHILD ASSESSMENTS. GL Account: 25235385 - 56697 - 0442	1.0	EACH	\$16,800.00	\$16,800.00
					\$16,800.00

*Col. Cangalor*  
 Chief Internal Auditor

Mayor - City of New Haven  
 SIGNATURE REQUIRED  
 (If Checked)

*Wendell...*  
 Acting Controller

Total Ext. Price	\$16,800.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00
<b>Total</b>	<b>\$16,800.00</b>

Instructions to Vendors - See Reverse Side



NEW HAVEN PUBLIC SCHOOLS  
COVER SHEET

Please Type

Contractor full name:--SOPHY ABREU  
Doing Business As, if applicable:

AGREEMENT NO. 95385594

Business Address: 261 View Street, New Haven, CT 06511

Business Phone: 203-278-6651

Business email: somarie.rodriguez@outlook.com

SS# OR Tax ID #: XXXXXXXXXX

Funding Source & Acct. #2523 5385 56697 Location Code 0442

Principal or Supervisor: Denise Duclos

Agreement Effective Dates: From 12/14/2020 to 06/30/2021

Hourly rate or Per session rate or Per day rate: \$75/hour

On May 6, 2020, the New Haven Early Childhood Council approved this contract for \$16,800 for the services described below and in Exhibit A.

Total amount: \$16,800.00

Description of Service: Please provide a one or two sentence description of the service.  
Please do not write "see attached."

The Contractor will provide weekly on-site and virtual support to School Readiness funded programs, including professional development and meetings with teachers.

Submitted by: Denise Duclos Phone: 475-220-1470



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT

By And Between

The New Haven Board of Education

AND

AGREEMENT NO. 95385594

SOPHY ABREU

For Early Childhood Education Coaching in PreK Programs

This Agreement entered into on the 1st day of September 2020, effective (*no sooner than the day after Board of Education Approval*), on the 14<sup>th</sup> day of December, 2020, by and between the New Haven Board of Education (herein referred to as the "Board") and, Sophy Abreu located at, 261 View Street, New Haven, CT 06511 (herein referred to as the "Contractor").

**Compensation:**

The Board will pay the Contractor for satisfactory performance of services and pending receipt of State Award an amount not to exceed \$16,800 (sixteen thousand eight hundred dollars). The hourly rate \$75 per hour. The Contractor will work 8.3 hours/week for 27 weeks. Compensation will be made upon submission of monthly reports for the services as outlined in *Exhibit A Scope of Service*

**Fiscal support** for this Agreement shall be by the School Readiness Quality Enhancement Grant Program of the New Haven Board of Education, Account Number: 2523-900-5385-56697 Location Code: 0442.

This agreement shall remain in effect from December 14, 2020 to June 30, 2021.

**Scope of Service:** *Describe service deliverables, including, locations and costs for service, including travel and supplies, if applicable. A detailed Scope of Service with pricing must be attached).*

The Contractor will provide early childhood education coaching services for prek programs funded under the School Readiness Grant Program. This includes but is not limited to classroom observations, modeling, meetings with teachers and directors, and in-service training related to prek curriculum and child assessments. The hourly rate for this service is \$75.00 per hour and including no more than 2 hours per month for planning and for meetings with the School Readiness Project Director or her designee. During the period in which on-site services cannot be provided, the contractor will be available virtually and will focus on meetings with teachers, professional development and review of curriculum and child assessment materials.

*Exhibit A: Scope of Service: See attached contractor's detailed Scope of Service.*


*Exhibit B: Student Data and Privacy Agreement: Attached*

**APPROVAL:** This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contractors may begin service no sooner than the day after Board of Education approval.

**HOLD HARMLESS:** The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

**TERMINATION:** The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

  
\_\_\_\_\_  
Contractor Signature

  
\_\_\_\_\_  
President  
New Haven Board of Education

11/1/2020  
\_\_\_\_\_  
Date

November 30, 2020  
\_\_\_\_\_  
Date

Sophy Abreu  
\_\_\_\_\_  
Contractor Printed Name & Title

Revised: 10/2/18





**NEW HAVEN PUBLIC SCHOOLS**

**EXHIBIT A**

**SCHOOL READINESS QUALITY ENHANCEMENT - EDUCATION COACHES**

**DETAILED SCOPE OF SERVICE AGREEMENT**

**SPECIAL TERMS AND CONDITIONS**

for Sophy Abreu

(referred to as the "Contractor")

**Overview of the Quality Enhancement Grant**

The Quality Enhancement Grant for the CT Office of Early Childhood is a competitive grant whose purpose is to provide funding for early care and education programs to address School Readiness quality standards and/or expand comprehensive services for children and families as identified in C.G.S. Section 17b-749c. The New Haven Early Childhood Council is responsible for identifying the services most needed, issuing a Request of Proposal and selecting contractors for the services.

The Council identified as a priority Early Childhood Education Coaching to School Readiness preschool teachers and education leaders to increase knowledge and skills needed to provide a developmentally appropriate early learning experience for children. Given the limited resources available for this service, the work of the early childhood education coach will be short-term work targeting a specific, identified need. Subsequent issues identified will be sequentially addressed.

**Services**

The Quality Enhancement Contractor will provide early childhood education coaching to School Readiness preschool programs. The services will include:

- Working in concert with the New Haven Early Childhood Council's Quality Enhancement Committee and the School Readiness Project Director to identify the exemplar classroom practices, areas of support needed, strategies to enhance program quality, and measures used to track services provided and program improvements.
- Identifying all the resources currently in place for programs and identifying additional resources available to programs.
- Using an evidenced- or standard-based assessment, and in concert with the program education leader and teachers, determine the needs that will be addressed. The NAEYC Accreditation Standards meets this criteria as an effective way to measure need.
- Providing on-site and virtual support to classroom teachers and/or program leaders. The services will be documented in an action plan that includes: specific area of need, services provided and outcomes. On-site and virtual supports may include: joint planning and goal setting, shared feedback, observations, modeling, curriculum development, in-service training and developing child assessment systems.
- Working with program leaders to reinforce the skills, knowledge and goals set through the joint planning and coaching work.

- Participating in a Professional Learning Community comprised of New Haven preschool coaches working in New Haven Public Schools' magnet preschools, Head Start and School Readiness classrooms and community based programs.
- Compiling a brief report and quarterly presenting a summary of the work to the New Haven Early Childhood Council or its representatives
- Helping programs to access additional resources and services such as referrals to the NHPS' Early Childhood Assessment Team, mental/behavioral health clinics, workshops related to NAEYC accreditation, ELDS, DOTS, etc.

**Compensation:**

Compensation is made upon the submission of monthly invoices, including itemization of all costs and back up documentation. The monthly invoice should include a written record of the services provided, the strategies offered and the status of the services for each program consulted. Payment is contingent upon the timely receipt of expenditure reports, invoices and all program and service reports outlined in this Contract. In the event reports have not been submitted, the Board will delay payment until such time the report(s) are submitted and approved.

Provision against assignment: The contractor may not at any time assign any responsibilities of this contract to any other person, persons or agency without prior approval by the School Readiness Office.

Insurance: the Contractor is required to provide proof of liability coverage.

Statement of Non-Discrimination: the Contractor agrees that in the performance of this Agreement and in the composition of its staff, governing bodies and families it will not discriminate against any person or group of persons on the basis of race, color, religious creed, age, sex, marital status, national origin, ancestry, present or past history of mental disorder, sexual orientation, learning disability or on any other unlawful grounds.

Non-Renewal: in the event this agreement is canceled, or if the Board does not offer the Contractor a new Agreement of the same or similar service upon its expiration, the Contractor will assist in the orderly cessation of the operations under this Agreement and return of all property purchased with Quality Enhancement funds.

Termination and Default: if the Contractor fails to fulfill its obligations under this contract, the Board, in consultation with the New Haven Early Childhood Council may:

- Temporarily Withhold payments until the obligation is fulfilled to the satisfaction of the Board;
- Temporarily or permanently discontinue services under the Agreement;
- Require that unexpended funds be returned to the Board;
- Assign appropriate personnel to execute the Agreement until such time as corrections have been made to the satisfaction of the Board;
- Require that this contract be assigned to an agency or person designated by the Board to bring the program into contractual compliance.
- Terminate this Agreement; or
- Take such other action, as the Board believes necessary.



**NEW HAVEN PUBLIC SCHOOLS**

**EXHIBIT B**

**STUDENT DATA PRIVACY AGREEMENT  
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.
7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

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### EARLY CHILDHOOD EDUCATOR

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Over 20 years' experience driving *child growth and development* for leading nonprofit and school based educational organizations. Highly passionate about working with children and families and communities. Experienced in public relations, partnership building with board, staff, families and community and fundraising.

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### PROFESSIONAL EXPERIENCE

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**Greenwich United Way, Greenwich, CT**

9/2018-Current

Instructional Coach

Coach early childhood teachers in community preschools using Jim Knight's instructional model. Meet with teachers weekly to discuss and set goals; model and directly teach practices; ongoing video support to reflect and analyze on practices.

**First Steps at Clinton, New York, NY**

8/2016- 9/2018

Education Director

Responsible for supervising a child care center with infants, toddlers, and preschoolers. Hold monthly staff and parent meetings so all are involved in the curriculum process. Ensure all teachers adhere to best practices, health and safety standards and governing regulations. Train teachers on relevant topics to increase knowledge and success. Upon arrival, strategically filled center to capacity after three years of being under enrolled.

**Polk County School District, Kissimmee, FL**

8/2015- 8/2016

Teacher

Third grade teacher for a classroom of 21 students; taught content area assigned. Took daily attendance; taught students proper behavior; encouraged a community of respectful learners amongst students. Differentiated lessons according to skill level; small group attention. Assigned homework and tasks that helped in their mastery of skills. Found new and productive ways of teaching students, that will help them feel confident, and positive about learning. Communicated with parents of each student, and informed them of their child's development in school. Attended all the students and teachers meeting. Participated in all the school's functions.

**NAEYC, Washington D.C.**

5/2012- Present

Assessor

Contract employee trained to reliability on the National Association for the Education of Young Children Academy's data collection tools for programs seeking accreditation from NAEYC. Responsibilities include scheduling and conducting site visits to early childhood programs. Duties include communication with programs before during and after visits; objectivity and unbiased skills; technological understanding of data collecting. In addition, accountability for timely submission of data collection and tools utilized in the site visit is necessary.

**Central Connecticut YMCA, Bridgeport, CT**

10/2008- 10/2014

Preschool Director/ Site Coordinator/ Infant and Preschool Teacher

Continued to serve children and families within the Y, advancing in career possibilities. Responsibilities include implementation of a curriculum as well as values development deliverance for children in a school readiness program. Utilized state benchmarks and standards to guide children to mastering skills. Networked with nearby agencies to link families to community resources. Committed to NAEYC code of Ethical Conduct and standards in offering high quality experiences and education to preschool children. Supervised staff, aides and substitutes in ensuring curriculum, assessments, and appropriate practices occurred daily. Responsible for all tuition fees, late payments for the center as well as mandated state regulated programs. Maintained necessary documentation needed for state funders. Maintain a budget of 500k, ensuring its balance and availability.

**LULAC Head Start**

7/2004- 10/2008

Early Head Start Facilitator/ Home Visitor/ Toddler Teacher

Started as a toddler teacher with two assistants. Responsible for mentoring and coaching the teachers to learn and adhere to Head Start Performance Standards and best practice. Encouraged new parental involvement and reinforced existing ones so children were more successful. As a home visitor, established a waitlist of parents for home based care and had an active caseload of 13 families; conducted socialization visits monthly, introducing center based practices to the families. As an Early Head Start Facilitator, I supervised teachers and teachers assistants to include mentoring, coaching, conducting workshops that were tailored for children Birth- two years old. Assisted teachers in planning curriculum.

**Sophy M. Rodriguez**

261 View Street 1<sup>st</sup> floor, New Haven, CT 06511 • (863) 399-4948 • somarie.rodriguez@gmail.com

**West Haven Community House**

**10/2002– 7/2004**

Preschool Teacher

Led a classroom of 18 children with two assistants. Responsible for lesson planning, team meetings with teachers. Worked with family workers to conduct home visits and identifying families that were in severe need. the families. Met with Education Director weekly to discuss children and classroom needs.

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**EDUCATION & CREDENTIALS**

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Northcentral University, San Diego, CA  
PHD in Early Childhood Education- Expected:2022

Mercy College, Dobbs Ferry, NY  
MS in Education, 2011

Charter Oak State College, New Britain, CT  
BS in General Studies, 2006

CDA Professional Development Specialist (Bilingual, Infant and Toddler; Preschool)

Teacher Certification: Florida, NY and CT