

### **COVER SHEET**

## Cover Sheet is an Internal Document for Business Office Use

# Please Type

Contractor full name: American Medical Response
Doing Business As, if applicable: AMR
Business Address: 58 Middletown Avenue, New Haven, CT 06513
Business Phone: 203-573-7710 ext: 54203
Business email: Andrew.Rennie@gmr.net
Principal or Supervisor: Erik Patchkofsky
Agreement Effective Dates: From 08/01/22 To 06/30/23
Total amount: \$39,140
Funding Source & Acct # including location code: 190-40400-56694/00
Description of Service: to provide standby ambulance service for all levels of football games; lacrosse games; sport scrimmages; physical education events/activities and special events.
Submitted by: Erik Patchkofsky



# Operations Memorandum

**To:** New Haven Board of Education Finance and Operations Committee

From: Erik Patchkofsky, Athletic Director

Date: July 15, 2022

Re: American Medical Response Agreement

Please <u>answer all questions</u> and have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

**Contractor Name: American Medical Response** 

Contractor Address: 58 Middletown Avenue, New Haven, CT 06513

Is the contractor a Minority or Women Owned Small Business? No

Renewal or Award of Contract/Agreement? Renewal

Total Amount of Contract/Agreement and the Hourly or Service Rate:

**Contract or Agreement #:** 

Funding Source & Account #: 190-40400-56694

#### **Key Ouestions:**

- 1. What specific service will the contractor provide: to provide standby ambulance service for all levels of football games, lacrosse games, sport scrimmages, physical education activities/events and special events.
- 2. How was the contractor selected? Quotes? RFP? Sealed Bid or Sole Source? <u>Please describe the selection process</u> including other sources considered and the rationale for selecting this method of selection: N/A. The contract is negotiated for all of the school districts in the Southern Connecticut Conference.
- 3. If the vendor is not the lowest bidder or a State contract please answer the following:
  - a. Please explain why the vendor was chosen? N/A
  - b. Who were the members of the selection committee? Southern Connecticut Conference.
- 4. If this is a renewal with a current vendor, has the vendor's performance been satisfactory under the existing contract or agreement? Yes.



- Operations Memorandum

  5. If this Contract/Agreement is a Renewal has cost increased? If yes, by how much? Yes, \$15.
- 6. If this Contractor is New has cost for service increased from previous years? If yes, by how much? N/A
- 7. Is this a service existing staff could provide? Why or why not? No. Ambulatory and medical service.