

# New Haven Public Schools

Joseph Barbarotta  
Executive Director  
Facilities Services



## INTEROFFICE MEMORANDUM

**TO:** NHPS Operations and Finance Committee  
**FROM:** Joseph Barbarotta  
**Cc:** John Barbarotta, J. Mazyck, L.Perez  
**DATE:** 10/12/2021  
**RE:** Approval of increase to purchase order to AAIS for  
Environmental Remediation PO#90222016-000  
**Meeting Date** 10/18/2021

375 Quinnipiac Avenue  
New Haven, CT 06513  
Tel. (475)-220-1631  
Fax. (203)946-2495

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For consideration and approval, to increase PO#90222016-000  
Environmental Remediation to:

AAIS PO Box 26066  
West Haven, Ct.06516

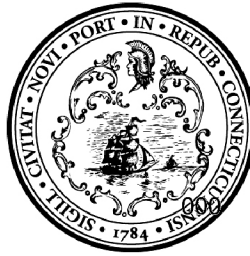
For remediation of environmental issues throughout the district including but not limited to mold, lead paint hazardous chemical removal indoor air quality issues. An increase in mold remediation is the main driver for the increase but it is imperative to be able to act quickly as indoor air quality issues arise. The PO will be funded utilizing Capital Account # 3C20-2071-58101 which has been setup for these types of remediation issues.

Original Amount of	\$ 50,000.00
Contract: Po Increase #1	\$100,000.00
Total Amount of PO:	\$150,000.00



**CITY OF NEW HAVEN**

Board of Education 902 Capital Projects  
 54 Meadow St, New Haven, CT 06519  
 Tel (203) 946-5581, fax (203) 946-7436



# Purchase Order

Fiscal Year 2022

Page: 1 of: 1

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKAGES AND SHIPPING PAPERS.

Purchase Order # **90222016-000**

BILL TO

895  
 OPERATION OF PLANT MAINT. DEPT  
 EDUCATION (203) 691-3903  
 375 QUINNIPIAC AVE  
 NEW HAVEN, CT 06513  
 Email: [NHinvoice@newhavenct.gov](mailto:NHinvoice@newhavenct.gov)

PO Expiration Date  
 06/30/2022

Delivery must be made within  
 doors of specified destination.

VENDOR

AAIS CORP  
 P.O. BOX 26066  
 WEST HAVEN, CT 06516

SHIP TO

OPERATION OF PLANT MAINT. DEPT  
 EDUCATION (203) 691-3903  
 375 QUINNIPIAC AVE  
 NEW HAVEN, CT 06513  
 Email: [NHINVOICE@NEWHAVENCT.GOV](mailto:NHINVOICE@NEWHAVENCT.GOV)

Vendor Phone Number		Vendor Fax Number		Requisition Number		Delivery Reference	
				90221016			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
08/27/2021	17755				CONTRACT RESERVE		
Item#	Description/PartNo			QTY	UOM	Unit Price	Extended Price
1	MOLD REMEDIATION AT NHPS DUE TO INSPECTIONS OK PER MIKE STATE CONTRACT #16PSX0110 GL Account: 3C222261 - 58101 - 20YR			1.0	EACH	\$50,000.00	\$50,000.00
MOLD REMEDIATION AT NHPS DUE TO INSPECTIONS OK PER The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading							

*Col Casale*  
 Chief Internal Auditor

Mayor - City of New Haven  
 SIGNATURE REQUIRED  
 (If Checked)

*Mind*  
 Acting Controller

Instructions to Vendors - See Reverse Side

Total Ext. Price	\$50,000.00
Total Sales Tax	\$0.00
Total Freight	\$0.00
Total Discount	\$0.00
Total Credit	\$0.00
<b>PO Total</b>	<b>\$50,000.00</b>

**CITY OF NEW HAVEN PURCHASE ORDER**  
**TERMS AND CONDITIONS**

**1. Provision of goods and/or services to the City of New Haven under this Purchase Order constitutes acceptance of and agreement with these Terms and Conditions.**

**2. SPECIFICATIONS & WARRANTY.** Vendor expressly warrants that all articles, materials, and work covered by this P.O. will conform to the specifications, drawings, samples, or other description(s) furnished or requested by the City of New Haven, and will be of good material and workmanship, free from defect. Said articles, materials, and work shall be fully warranted for a period of one (1) year from the date of the City of New Haven's acceptance.

**3. VARIATIONS.** No variations in the delivery schedule, price, quantity, specifications, or other terms of this Purchase Order will be effective unless agreed to in writing and signed by the City of New Haven.

**4. TIME.** If there is a Date Required shown on the front of this P.O. Time is of the essence for this Purchase Order. Failure of the Vendor to deliver the item(s) and/or service(s) by the Required Date shall entitle the City of New Haven, in addition to any other rights or remedies, to cancel this Purchase Order.

**5. DELIVERY.** Any applicable shipment fees must be prepaid by Vendor and delivered to a destination inside a building or place of use, as specified by the City of New Haven, at no additional cost to the City of New Haven.

**6. TAXES.** The City of New Haven is exempt from excise, sales, and use taxes, per CT State Statute Sec 12-412a. If form is required, contact Accounts Payable for a Tax Exemption Certificate

**7. INVOICE.** Total invoice amount shall not exceed the quantities or amounts stated on the front of this P.O. This amount constitutes full and complete payment for all costs assumed by the Vendor in performance of this P.O., including but not limited to salaries, consultant fees, costs of materials and supplies, printing and reproduction, meetings, consultations, presentations, travel expenses, postage, telephone, clerical expenses, and all similar expenses. All invoices must be emailed to [NHinvoice@newhavenct.gov](mailto:NHinvoice@newhavenct.gov)

**8. APPLICABLE LAW.** Any claims arising from this Purchase Order shall be governed by Connecticut law. The Vendor shall comply with all applicable laws, ordinances, and codes of the State of Connecticut and the City of New Haven.

**9. WAIVER OF TRIAL BY JURY.** The parties agree that they waive a trial by jury as to any and all claims, causes of action or disputes arising out of this P.O. Notwithstanding any such claim, dispute, or legal action, the Vendor shall continue to perform services specified in this P.O. in a timely manner, unless otherwise directed by the City of New Haven.

**10. INSURANCE AND INDEMNIFICATION.** Unless Vendor is only selling commodities and using a standard courier service for delivery therefore, in which case this section does not apply, the Vendor hereby agrees to all the terms and conditions set forth in the attached Rider, which is hereby incorporated by reference. Vendor shall have all insurance coverage policies required by the Rider in effect before commencing services and/or providing materials specified in this Purchase Order.

**11.** All drawings, reports, and documents prepared by the Vendor in accordance with this P.O. shall be to the property of the City of New Haven and may be subject to the City's final review and approval prior to final submission to the City. In the event the City of New Haven disapproves of any of the submitted materials, or any portion thereof, or requires additional material in order to properly review the submission, the Vendor shall revise such disapproved work at its own cost and expenses and submit the revised work, or the additional required material, for review and approval.

**12.** For more information about our policies and procedures, please visit our website <https://www.newhavenct.gov/gov/depts/purchasing>