



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Tuesday, September 7, 2021  
Virtual Meeting  
4:30 p.m.

**MINUTES CORRECTED 9/13/2021**

**Present:** Mr. Mathew Wilcox, Ms. Yesenia Rivera, Mr. Larry Conaway

**Staff:** Dr. Iline Tracey, Dr. Paul Whyte, Mr. Thomas Lamb, Ms. Linda Hannans, Ms. Patricia DeMaio, Ms. Viviana Conner, Ms. Keisha Redd-Hannans, Ms. Michele Bonanno, Mr. David Diah, Mr. Joseph Barbarotta, Ms. Denise Duclos, Ms. Typhanie Jackson, Mr. Justin Harmon, Ms. Ivelise Velasquez, Attorney Elias Alexiades, Mr. Nicholas Perrone, Ms. Medria Blue, Ms. Monica Morales, Ms. Gemma Joseph-Lumpkin  
Closed Captioner

**Call to Order:** Mr. Wilcox called the meeting to order at 4:33 p.m.

**Summary of Motions:**

1. **Motion to Recommend Approval:** A motion by Mr. Wilcox, seconded by Ms. Rivera to **Recommend Approval of 6 Abstracts, 24 Agreements, 1 Contract and 1 Purchase Order** passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Mr. Conaway, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. INFORMATION ONLY:** The following Agreements were approved by the Superintendent. In response to Committee questions, Ms. DeMaio presented the Agreement Item #5 for All Saints Catholic Academy as indicated below. Committee member had no other questions about the following items:

1. Agreement with Clifford Beers Child Guidance Clinic, Inc., to provide mental health consultation and professional development on trauma and mental health topics for School Readiness funded programs, from September 8, 2021 to June 30, 2022, in an amount not to exceed \$10,000.00.  
**Funding Source:** Quality Enhancement Program **Acct. #2523-5385-56697-0442**
2. Agreement with Employers Reference Source to conduct national criminal background screening of prospective school volunteers for New Haven Public Schools, from September 15, 2021 to June 30, 2022, in an amount not to exceed \$10,000.00.  
**Funding Source:** School Volunteer Program **Acct. #2528-6028-56694-0000**
3. Agreement with Curriculum Designers, Inc., to provide curriculum development and coaching for leadership teams and faculty at Wexler Grant School from September 14, 2021 to June 30, 2022, in an amount not to exceed \$6,500.00.  
**Funding Source:** Commissioner’s Network – Wexler Program **Acct. #2547-6293-56694-0032**

4. Agreement with Cooperative Educational Services, (CES), to provide ADOS-2 Comprehensive Training for New Haven Public School Special Education teachers, from September 28, 2021 to June 30, 2022, in an amount not to exceed \$6,250.00.  
**Funding Source:** IDEA Program (Pending Receipt of Funds)      **Acct. #2504-5034-56903-0000**
5. Agreement with Amy Melillo-Ruocco, LCSW to provide social and emotional support to students attending All Saints Catholic Academy, from September 16, 2021 to June 9, 2022, in an amount not to exceed \$12,000.00 was presented by Ms. DeMaio who explained that under the ESSER program, non-public school qualifying as Title I schools were eligible to receive funding through the District. She explained that All Saints Catholic Academy utilized some of the funding last year and will utilize the balance this year to fund social work services for their students.  
**Funding Source:** ESSER NP Program      **Acct. #2250-6342-56697-NP03**
6. Agreement with Excel Academy, LLC to provide a CNA training program, preparing students for entry level employment in the healthcare field, from August 20, 2021 to June 30, 2022, in an amount not to exceed \$13,180.00. **Funding Source:** Title IVA Program      **Acct. #2511-6291-56694-0000**
7. Agreement with Lucecita Melendez to provide translation services from English to Spanish or Spanish to English of written materials and in person translation of meetings for New Haven Public Schools, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$2,500.00.  
**Funding Source:** Operating Budget      **Acct. #19041700-56697**

**B. ABSTRACTS:**

1. Commissioner Network – Wexler Grant Community School Grant in the amount of \$400,000.00 for September 14, 2021 to June 30, 2022 was presented by Mr. Diah who explained that the grant was for year 4. He answered Committee questions about the grant cycle and programs.  
**Funding Source:** Connecticut State Department of Education
2. School Volunteer Endowment Fund in the amount of \$20,486.00 for July 1, 2021 to June 30, 2022 was presented by Ms. DeMaio. **Funding Source:** Community Foundation for Greater New Haven
3. 21<sup>st</sup> Century Community Learning Center Grant for Hill Center, FAME, Nathan Hale in the amount of \$200,000.00 for July 1, 2021 to September 30, 2022 was presented by Ms. Joseph-Lumpkin.  
**Funding Source:** Connecticut State Department of Education
4. New Haven Adult & Continuing Education Grant in the amount of \$4,800,000.00 for July 1, 2021 to June 30, 2022 was presented by Dr. Whyte on behalf of Ms. Bonora  
**Funding Source:** Connecticut State Department of Education
5. Literacy Volunteers of Greater New Haven Grant in the amount of \$43,603.00 for July 1, 2021 to June 30, 2022 was presented by Ms. DeMaio on behalf of Ms. Bonora.  
**Funding Source:** Connecticut State Department of Education
6. American Rescue Plan (ARP) Elementary and Secondary Schools Emergency Relief Fund (ESSER), in the amount of \$70,817,233.00 for August 2020 to September 2024 was presented by Ms. Redd-Hannans.  
**Discussion:** Ms. Redd-Hannans explained that the Abstract reflects year one funding; an additional \$9,000,000 of the total award has been set aside to support staffing costs next year. She introduced

principals Mr. Perrone, Ms. Blue and Ms. Morales, who described how the funding will be utilized in their schools.

**Funding Source:** Connecticut Department of Education/U.S. Department of Education

### C. AGREEMENTS:

1. Agreement with The Regents of the University of California, Los Angeles, (UCLA), to serve as the evaluator for the 2017- 2022 Magnet School Assistance Program grant and provide a Rigorous Evaluation Report for the district and U.S. Department of Education, from September 14, 2021 to June 30, 2022, in an amount not to exceed \$90,000.00 was presented by Ms. Bonanno who explained that the rigorous evaluation is a Federal grant requirement.  
**Funding Source:** Magnet 17-22 Carryover Program **Acct. #2517-6258-56680-0000**
2. Agreement with Center for Collaborative Classroom, to provide professional development and coaching to Wexler Grant's Leadership Team for the implementation of Making Meaning and Being a Writer curriculum, from September 14, 2021 to May 31, 2022 in an amount not to exceed \$29,200 was presented by Mr. Diah. **Correction:** the Action Item was corrected to include the dollar amount of \$29,200.00.  
**Funding Source:**  
Commissioner's Network - Wexler Program (*Pending Receipt of Funds*) **Acct. #2547-6293-56694-0032**
3. Agreement with Houghton Mifflin Harcourt Publishing Company to provide HMH Professional Learning course and coaching, and Math Solutions follow-up coaching for Wexler Grant leaders, instructional coaches and teacher teams, from September 14, 2021 to June 21, 2022, in an amount not to exceed \$10,710.00 was presented by Mr. Diah.  
**Funding Source:**  
Commissioner's Network - Wexler Program (*Pending Receipt of Funds*) **Acct. #2547-6293-56694-0032**
4. Agreement with Area Cooperative Education Services, (ACES), to provide professional development and coaching at Wexler Grant School on technology integration into lesson design, from September 27, 2021 to June 17, 2022, in an amount not to exceed \$69,615.00 was presented by Mr. Diah who discussed budget cuts to Library Media Specialists who require assistance in supporting IT at the school.  
**Discussion:** Mr. Wilcox suggested adding staffing support for IT services at the schools as a discussion item in the future; since the number of devices has increased, how are we supporting IT services in the schools. **Funding Source:** Commissioner Network – Wexler Program **Acct. #2547-6293-56694-0032**
5. Agreement with Stephanie Gardner, to provide speech-language remediation, evaluation and consultation services from September 14, 2021 to June 30, 2022, in an amount not to exceed \$96,640.00 was presented by Ms. Jackson. **Funding Source:** 2021-2022 Operating Budget **Acct. # 190-490-56694**
6. Agreement with Center for Pediatric Therapy to provide speech-language remediation, evaluation and consultation, from August 30, 2021 to June 30, 2022, in an amount not to exceed \$96,200.00 was presented by Ms. Jackson. **Funding Source:** IDEA Program **Acct. #2504-5034-56903**
7. Agreement with Julie Bossenberry to provide audiological services including PPT attendance, medical reimbursement billing, audiological assessment interpretation and recommendations for assistive hearing devices, from August 30, 2021 to June 30, 2022, in an amount not to exceed \$42,250.00 was presented by Ms. Jackson. **Funding Source:** 2021-2022 Operating Budget **Acct. # 190-490-56694**

8. Agreement with Gateway Community College to provide the Gateway to College program for 50 students, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$550,000.00 was presented by Ms. Jackson.  
**Discussion:** Ms. Jackson reported that 20 students had graduated from the program. Mr. Conaway suggested a presentation to the full Board of Education on the successes of the program.  
**Funding Sources:**  
Alliance Program (Pending Receipt of Funds) **Acct #** 2547-6107-56694-0000 (\$367,245.00)  
Priority Schools Program (Pending Receipt of Funds) **Acct. #**2579-5319-56694-0000 (\$182,755.00)
9. Agreement with Connecticut Children’s Museum to provide weekly professional development training and resources at the Early Childhood Center for New Haven’s early childhood educators, from September 7, 2021 to June 30, 2022 in an amount not to exceed \$26,386.00 was presented by Ms. Duclos.  
**Funding Source:** Quality Enhancement Program (Pending Receipt of Funds) **Acct. #**2523-5385-56697
10. Agreement with Gateway Community College to provide 40 school day/school year School Readiness spaces from September 7, 2021 to June 30, 2022 in an amount not to exceed \$240,000.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442
11. Agreement with Calvin Hill Day Care Center to provide 10 school day/school year School Readiness spaces, from September 7, 2021 to June 30, 2022, in an amount not to exceed \$60,000.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442
12. Agreement with Creating Kids at the Connecticut Children’s Museum to provide 9 school day/school year School Readiness spaces from September 7, 2021 to June 30, 2022, in an amount not to exceed \$54,000.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442
13. Agreement with Leila Day Nurseries, Inc., to provide 18 school day/school year and 6 part day/school year, School Readiness spaces, from September 7, 2021 to June 30, 2022 in an amount not to exceed \$135,000.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442
14. Agreement with New Haven Public Schools to provide 142 school day/school year spaces and 68 part day/school year School Readiness spaces at 5 New Haven Public Schools, from September 7, 2021 to June 30, 2022, in an amount not to exceed \$1,158,000.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442
15. Agreement with Westville Community Nursery School, to provide 6 school day/school year and 6 part day/school year School Readiness spaces, from September 7, 2021 to June 30, 2022, in an amount not to exceed \$63,000.00 was presented by Ms. Duclos.  
**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442
16. Agreement with City of New Haven Youth and Recreation Department to provide enrichment programs, five days per week, for 50 Wexler Grant K-8 students, from September 14, 2021 to June 30, 2022 in an

amount not to exceed \$24,266.20 was presented by Ms. Joseph-Lumpkin.

**Funding Source:** 21<sup>st</sup> Century After School Program **Acct. #2579-6325-56694-0032**

17. Agreement with The Green Peacock Corp, to provide an after school fitness program for students at Davis and Troup schools, from September 14, 2021 to June 30, 2022, in an amount not to exceed \$10,350.00 was presented by Ms. Joseph-Lumpkin.

**Funding Sources:** 21<sup>st</sup> Century Program **Acct. #2579-6273-56694-0009** (\$4,950.00)

21<sup>st</sup> Century Program **Acct. #2579-6325-56694-0015** (\$5,400.00)

18. Agreement with Our World Care 4 Your Own, LLC, to provide an after school arts, crafts and theater program for students at Troup School, from September 14, 2021 to June 30, 2022, in an amount not to exceed \$14,000.00 was presented by Ms. Joseph-Lumpkin.

**Funding Source:** 21<sup>st</sup> Century After School Program **Acct. #2579-6325-56694-0015**

19. Agreement with Little Scientists to provide 166 STEM classes for students at Brennan Rogers, Celentano and Barnard schools, from September 14, 2021 to June 30, 2022 in an amount not to exceed \$29,050.00 was presented by Ms. Joseph-Lumpkin.

**Funding Sources:**

21<sup>st</sup> Century After School Program **Acct. #2579-6354-56694-0002** (\$ 5,250.00)

21<sup>st</sup> Century After School Program **Acct. #2579-6354-56694-0021** (\$9,800.00)

21<sup>st</sup> Century After School Program **Acct. #2579-6354-56694-0048** (\$14,000.00)

20. Agreement with The Boys & Girls Club of New Haven, to provide afterschool academic support and enrichment programs for up to 50 students from Bishop Woods School, from September 13, 2021 to June 30, 2022, in an amount not to exceed \$56,400.00 was presented by Ms. Joseph-Lumpkin.

**Funding Source:**

21<sup>st</sup> Century After School Program **Acct. #2579-6273-56694-0043** (\$3,600.00)

ESSER II Program **Acct. #2552-6363-56697-0043** (\$56,800.00)

21. Agreement with Artis Energy Intelligence, LLC to provide Energy Monitoring Services to schools from July 1, 2021 to June 30, 2022, in an amount not to exceed \$94,860.00 was presented by Mr. Barbarotta who explained that the contractor provides real time energy monitoring of 92 different energy points at 41 schools, in 5 minute intervals.

**Funding Source:** Capital Projects **Acct. #3C22-2262-58101**

22. Agreement with Honeywell Building Solutions to provide 24 hour remote building automation system monitoring, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$29,081.88 was presented by Mr. Barbarotta. **Funding Source:** Capital Projects **Acct. #3C22-2262-58101**

23. Agreement with Honeywell Building Solutions to provide EBI Preventative Maintenance program, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$190,760.31 was presented by Mr. Barbarotta.

**Funding Source:** Capital Projects **Acct. #3C22-2262-58101**

24. Agreement with Justice Education to provide a summer program for Hillhouse High School students from July 5, 2021 to July 30, 2021, in an amount not to exceed \$20,000.00 presented by Ms. Redd-Hannans on behalf of Mr. Worthy. She explained that the services were conducted in July, but that staff was monitoring the services to ensure that it did not overlap with another Agreement at Hillhouse.

**Funding Source:** ESSER

**Acct. #**2552-6363-56694-0062

#### D. CONTRACTS:

1. Award of Contract to Filter Sales and Services Inc. for On Call Filter Supplies and Delivery services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$125,000.00 presented by Mr. Barbarotta  
**Discussion:** Mr. Barbarotta explained that the contract covers costs for 1 of the 2 required filter replacements. He will return in future with a Change Order or Contract to fund the 2<sup>nd</sup> filter.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #**19047400-56624

#### E. PURCHASE ORDERS:

1. Agreement with Lexia Learning Solutions, LLC. 12 months web hosting renewal to support classroom studies and district curriculum, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$70,650.00 was presented by Ms. Jackson. **Funding Source:** IDEA Program **Acct. #**25045034-56903

#### II. DISCUSSION:

- **Part-time Pay Update:** Ms. Hannans and Ms. Conner presented the Part Time Salary Data report, reviewing three exhibits. Ms. Hannans explained that Exhibit 1 has current rates with a breakdown of costs with incremental increases of hourly rates to \$13.50, \$14.50 and \$15.00. The exhibit also provided a breakdown of rates for staff currently paid \$15.00 to \$32.00 per hour. Exhibit 2 and Exhibit 3 provided data collected from schools and departments based on need for part time staff. The chart increases non-union staff from \$13.00 to \$14.00 per hour with no rate increase for job titles earning \$15.00 or more. Ms. Hannans noted that the issue with increasing rates to \$15.00 per hour is that those staff will earn .50 cents more than unionized para professionals and the same rate as skilled workers, some of which teach non certified classes. In addition, Ms. Hannans discussed the impact on grants, noting that FICA and Worker's Compensation costs must be added to the salary totals, which increases overall costs. A discussion ensued.

Mr. Wilcox asked for a process clarification to confirm who sets the rate for pay, the district or the Board of Education? Dr. Tracey indicated that the district sets the rate and was working to with a model to increase rates to \$14.00 per hour. Mr. Wilcox requested that the Dr. Tracey report on the part-time pay increase in a Memo and to present it under the Superintendent's report at the Board of Education meeting. **No motion was made and no vote was taken.**

- **FY21 Legal Contract Expenditure Report:** Mr. Lamb reviewed the Legal Service Spend Report noting that staff is currently identifying costs that may have been incorrectly coded by the law firms, costs that should be tracked under Special Education or litigations. He and Ms. Jackson will work to sort out the coding issues. **No motion was made and no vote was taken.**
- **Afterschool Program Overview:** Ms. Joseph-Lumpkin provided an in-depth presentation on before school/after school programs, and reviewed details related to the RFQ process and requirements under the State After-School and 21<sup>st</sup> Century grants. A discussion ensued. Ms. Joseph-Lumpkin indicated that staff is in the process of reviewing reinstatement of before school programs at schools that have the staffing to support it. **No motion was made and no vote was taken.**

- **Series 3000 Policies:** Mr. Wilcox asked Dr. Tracey to identify staff who will work on a page by page review of the policies. Dr. Tracey indicated that Ms. Hannans will assign staff from her team. **No motion was made and no vote was taken.**

**Adjournment:** A motion by Ms. Rivera, seconded by Mr. Conaway to adjourn the meeting at 6:18 p.m., passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio