



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

**SPECIAL MEETING**

**MINUTES**

**Monday August 15, 2022**

**Present:** Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera  
**Staff:** Dr. Iline Tracey, Mr. Thomas Lamb, Ms. Patricia DeMaio, Mr. William Zesner, Mr. Joseph Barbarotta, Ms. Mia Duff, Ms. Mary Derwin, Attorney Elias Alexiades, Ms. Keisha Hannans, Ms. Linda Hannans, Mr. Erick Patchkofsky, Ms. Viviana Conner, Ms. Jessica Haxhi, Ms. Michelle Bonora, Representative Toni Walker

**Call to Order:** Mr. Wilcox called the meeting to order at 4:31 p.m.

**Summary of Motions:**

**Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 17 Agreements, 2 Purchase Orders and 3 Contracts, passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

**Motion to Adjourn:** A motion by Mr. Wilcox, seconded by Ms. Rivera, to adjourn the meeting at 6:52 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. INFORMATION ONLY:**

1. Agreement with Amy Melillo-Ruocco, LCSW, to provide social and emotional support for students attending All Saints Catholic Academy, from September 15, 2022 to June 8, 2023, in an amount not to exceed \$5,025.00 was presented by Ms. Haxhi.  
**Funding Source:** Title IVA Carryover Program **Acct. #2511-6291-56905-NP03**
2. Agreement with Michael Mackniak, Esq., to provide impartial hearings for the Student Service Department, including but not limited to student discipline, expulsions and/or special education services, from August 20, 2022 to June 30, 2023, in an amount not to exceed \$15,000.00 was presented by Ms. Jackson.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-494-00-56694-0000**
3. Agreement with Capitol Regional Education Council, (CREC), to provide 8 days of virtual training on Structured Literacy, for Special Education teacher candidates, from August 20, 2022 to June 30, 2023, in an amount not to exceed \$11,000.00 was presented by Ms. Jackson who discussed the importance of this training opportunity.  
**Funding Source:** ESSER II –ARP IDEA Program **Acct. #2554-6404-56903-0490**

**B. AGREEMENTS:**

1. Agreement with Frontier Communication Corporate to analog phone lines for the fire and burglar alarm, elevator phone and failover lines for the VoIP system for the district, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$300,000.00 was presented by Mr. Zesner on behalf of Ms. Gilda Herrera. Committee members noted that the back-up material was outdated. Ms. Herrera will send correct material to the committee and will post it on the website no later than Tuesday morning.

**Funding Source:** 2022-2023 Operating Budget **Acct. #**19047200-52260

2. Amendment #1 to Agreement # 95278043 with Clifford W. Beers Guidance Clinic, to change the funding account number and location code from Head Start Basic Program, acct. #2532-5278-56694-0443 to Head Start Basic Program, acct. # 2532-5279-56694-0048, with no change in funding amount of \$76,500.00 was presented by Ms. Derwin.

**Funding Source:** Head Start Basic Program **Acct. #** 2532-5279-56694-0048

3. Agreement with Cornell Scott Hill Health Center, to provide a school-based health and dental clinic at the Dr. Reginald Mayo Early Learning School, from August 23, 2022 to June 30, 2023, in an amount not to exceed \$150,000.00 was presented by Ms. Derwin.

**Funding Source:** Head Start CARES Act Carryover Program **Acct. #**2532-6415-56694-0443

4. Agreement with Common Ground School to provide professional development for staff at Roberto Clemente School, coordinate field trips to Common Ground, and facilitate family engagement activities, from September 6, 2022 to June 12, 2023, in an amount not to exceed \$30,000.00 was presented by Ms. Duff.

**Funding Source:** ARP ESSER Program **Acct. #**2553-6398-56694-042

5. Agreement with Gateway Community College to provide 40 School Readiness spaces, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$240,000.00 was presented by Ms. DeMaio on behalf of Ms. Shubhra Gupta.

**Funding Source:** School Readiness Program **Acct. #**2523-5385-56697-0442

6. Agreement with Foundation for the Arts and Trauma, Inc., ALIVE Program, to provide trauma informed counseling services at High School in the Community for students referred by staff, and to provide a seminar for 9<sup>th</sup> grade students focused on transitioning to high school, from September 13, 2022 to June 30, 2023, in an amount not to exceed \$80,000.00 was presented by Dr. Whyte on behalf of Ms. Strand.

**Funding Source:** School Improvement Grant – HSC C/O Program **Acct. #**2531-6425-56694-0066

7. Agreement with Area Cooperative Education Services, (ACES), to provide support and management of the arts program at Betsy Ross Arts Magnet Middle School, Cooperative Arts and Humanities High School and the Federal Magnet Schools program, in an amount not to exceed \$766,768.00 was presented by Ms. Bonanno who explained that the Agreement amount decreased to reflect lower enrollment and need for fewer artists.

**Funding Sources:**

Interdistrict Magnet Program	
Acct. #270-433-55-56697-0055	(\$391,553.00)
Acct. #270-433-64-56697-0064	(\$300,215.00)

Federal Magnet School Assistance Program  
Acct. # 2517-6258-56697-0000 (\$ 75,000.00)

8. Agreement with Autism Health and Fitness Center, LLC, to provide adaptive physical education classes to small groups of students with special needs from Brennan-Rogers, Celentano, Nathan Hale, Fair Haven, Bishop Woods, East Rock, Lincoln Bassett, Wexler Grant and Wilbur Cross schools, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$69,000.00 was presented by Ms. Jackson.  
**Funding Sources:** ESSER II – ARP IDEA Program **Acct. #2554-6404-56903-0490**
9. Agreement with Clifford Beers Guidance Clinic, Inc., to provide mental health support services and models of care to students, including interventions for families and staff through 4 Care Coordinators and 1 Manager, Care Coordinator, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$324,293.00 was presented by Ms. Jackson.  
**Funding Source:** Alliance Program (Pending Receipt of Funds) **Acct. # 2547-6107-56694-0490**
10. Agreement with Common Ground Charter School to provide special education services for New Haven students attending Common Ground Charter School, to comply with their IEP's, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$152,985.00 was presented by Ms. Jackson who explained that the District is in negotiation with other Charter Schools on costs for their Agreements.  
**Funding Source:** IDEA Program (Pending Receipt of Funds) **Acct. #2504-5034-56903-0490**
11. Agreement with Capitol Regional Education Council, (CREC), to provide a cross endorsement in Special Education through the Advanced Route to Certification for up to 9 teachers from New Haven, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$75,600.00 was presented by Ms. Jackson.  
**Funding Source:** ESSER II –ARP IDEA Program **Acct. #2554-6404-56903-0490**
12. Agreement with Delta T. Group, to provide one-to-one nursing care to a student with complex medical needs during transportation to and from home and school, from August 3, 2022 to June 16, 2023, in an amount not to exceed \$44,004.00 was presented by Ms. Jackson.  
**Funding Source:** ESSER II –ARP IDEA Program **Acct. #2554-6404-56903-0490**
13. Agreement with Dr. Yann B. Poncin, to provide psychiatric services, in-service training, and consultation services from August 29, 2022 to June 30, 2023, in an amount not to exceed \$20,000.00 was presented by Ms. Jackson. **Funding Source:** 2022-2023 Operating Budget **Acct. #190-494-56694-0490**
14. Agreement with Elizabeth Celotto Child Care Center to provide comprehensive services to 32 secondary school parents and their children at Wilbur Cross High School, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$55,000.00 was presented by Ms. Jackson.  
**Funding Source:** Priority Program (Pending Receipt of Funds) **Acct. #2579-5319-56694-0061**
15. Agreement with Adriana International Inc. to provide athletic training services which include prevention, medical care and rehabilitation of student athletes, from August 15, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00 was presented by Mr. Patchofsky.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #19040400-56689**
16. **WITHDRAWN** Agreement with Alexander Krasniewski to provide athletic training services which include prevention, medical care and rehabilitation of student athletes, from August 1, 2022 to June 30, 2023, in an

amount not to exceed \$58,500.00. Mr. Patchofsky explained that the contractor backed out and that Adriana International Inc. was secured to replace him.

17. Agreement with Powerschool Group, Inc. to provide fundamental tools for supporting school, career, life readiness and alumni tracking through CCLR Framework, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$73,141.28 was presented by Ms. Jackson who answered questions about the platform.

**Funding Source:** Alliance Program **Acct. #2547-6107-56694**

18. Agreement with Yale Child Study to provide professional development programs and consultations with Central Office staff, administrators, new teachers, teachers and other school staff, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$350,000.00 was presented by Ms. Jackson who explained that Yale provides the Comer program which has been effective training program.

**Funding Source:** Alliance Program (Pending Receipt of Funds) **Acct. #2547-6018-56694-0490**

### C. PURCHASE ORDER:

1. Purchase Order with Houghton, Mifflin, Harcourt, to upgrade and transition digital first student package for Literacy Intervention READ 180 Universal Stage B and C/System 44/Phonics Inventory/Reading Inventory, in the amount of \$145,740.00 was presented by Ms. Brantley.

**Funding Source:** Alliance Program (Pending Receipt of Funds) **Acct. #2547-6107-56694-0413**

2. Purchase Order with NCS Pearson, Inc. to provide license renewal for general education subscriptions and intervention licenses, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$51,000.00 was presented by Ms. Jackson.

**Funding Source:** ESSER II Program **Acct. #2552-6363-55100-0490**

- D. CONTRACTS:** Mr. Barbarotta and Attorney Alexiades presented the following contract amount corrections. The Contracts were previously approved on June 6, 2022. A discussion ensued about the best approach to approving the Change Orders. Mr. Wilcox recommended and the committee concurred that they recommend approval of the corrected contracts but the related Change Orders should be deferred to the next Finance & Operations Committee meeting on September 6, 2022. Mr. Barbarotta was asked to provide corrected documentation to staff for posting no later than Tuesday morning.

1. Award of Contract #50581 to Mechanical Heating and Cooling, Inc. for Hot Water Tank Replacement for Bishop Woods, from June 1, 2022 to December 31, 2022, in an amount not to exceed \$102,552.00 (correction of amount previously approved).

**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1985-58702**

2. Award of Contract #50582 to Mechanical Heating and Cooling, Inc. for Hot Water Tank Replacement for Co-op High School, from June 1, 2022 to December 31, 2022, in an amount not to exceed \$134,892.00 (correction of amount previously approved).

**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1985-58101**

3. Award of Contract #50583 to Mechanical Heating and Cooling, Inc. for Hot Water Tank Replacement for Lincoln Bassett School, from June 1, 2022 to December 31, 2022, in an amount not to exceed \$93,400.00 (correction of amount previously approved).

**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1985-58702**

**E. CHANGE ORDERS:** The following Change Orders were TABLED and will be presented at the September 6, 2022 meeting.

1. **TABLED** Change order #1 to Contract #50581 to Mechanical Heating and Cooling, Inc. for Hot Water Tank Replacement for Bishop Woods to increase funding amount from \$102,552.00 by an amount not to exceed \$10,255.00 for a total amount not to exceed \$105,169.00.
2. **TABLED** Change order #1 to Contract #50582 to Mechanical Heating and Cooling, Inc. for Hot Water Tank Replacement for Co-op High School to increase funding amount from \$134,892.00 by an amount not to exceed \$13,489.00 for a total amount not to exceed \$148,381.00.
3. **TABLED** Change order #1 to Contract #50583 to Mechanical Heating and Cooling, Inc. for Hot Water Tank Replacement for Lincoln Bassett School to increase funding amount from \$93,400.00 by an amount not to exceed \$9,340.00 for a total amount not to exceed \$102,740.00.

**II. DISCUSSION:**

- **Adult Education:** Dr. Tracey reported on a grant opportunity secured by Representative Walker for \$28 million to renovate a new location for Adult Education. Ms. Bonora and Representative Walker reviewed an analysis of two potential locations for Adult Education: 130 Orchard Street and 188 Bassett Street. After discussion, staff expressed interest in the Orchard Street location because it is already structured as a school, has ample parking and is close to Gateway Community College. Committee members underscored the need to have a financial analysis completed prior to making final decisions and expressed interest in additional community and student meetings. Mr. Lamb reported that Svigals Co. will provide a budget for both locations. Representative Walker indicated that a plan must be in place for the grant application; the plan is due September 1, 2022. The total grant proposal is due on September 24, 2022. Mr. Wilcox indicated that special committee and board meetings could be scheduled when the team is ready to present final information.  
**No motion was made and no vote was taken.**

**Adjournment:** A motion by Mr. Wilcox, seconded by Ms. Rivera, to adjourn the meeting at 6:52 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio