



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Tuesday, July 5, 2022

**MINUTES**

**Present:** Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera  
**Staff:** Dr. Paul Whyte, Ms. Keisha Redd Hannans, Mr. Thomas Lamb, Ms. Linda Hannans, Ms. Patricia DeMaio, Ms. Shubhra Gupta, Ms. Michele Bonanno, Mr. Marquelle Middleton, Mr. Anthony Latella, Ms. Mary Derwin, Ms. Jessica Haxhi, Ms. Viviana Conner, Ms. Ivelise Velasquez, Mr. Joseph Barbarotta, Mr. Michael Gormany, Ms. Typhanie Jackson, Mr. Michael Gormany, Ms. Rosalba Addario, Ms. Gail Sharry, Mr. Joseph Barbarotta, Ms. Viviana Conner, Attorney Elias Alexiades, Attorney Pat King, Corporation Counsel  
Closed Captioner

**Call to Order:** Mr. Wilcox called the meeting to order at 4:32 p.m.

**Recusals:**

1. Mr. Wilcox recused himself from discussion and deliberation on Agreement #6 with Clifford Beers Guidance Clinic. Dr. Yarborough led discussion and deliberation.

**Summary of Motions:**

1. A motion by Dr. Yarborough, seconded by Ms. Rivera, to Recommend Approval of Agreement #6 with Clifford Beers Guidance Clinic, passed by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Recused.
2. A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 2 Abstracts, 20 Agreements, 10 Contracts and 2 Change Orders, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.
3. A motion by Ms. Rivera, seconded by Dr. Yarborough to adjourn the meeting at 5:52 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. INFORMATION ONLY:** Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Capital Region Education Council Resource Group, (CREC), to provide weekly on-site and virtual support to School Readiness funded programs, from July 12, 2022 to June 30, 2023, in an amount not to exceed \$15,950.00. **Funding Source:** Quality Enhancement Program (Pending Receipt of Funds)  
**Acct. # 2523-5385-56697-0442**

2. Agreement with Clifford W. Beers Child Guidance Clinic, Inc., to provide on-site and virtual mental health consultations, support and professional development to teachers and families in School Readiness programs, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$7,000.00.  
**Funding Source:** Quality Enhancement Program (Pending Receipt of Funds)  
Acct. #2523-5385-56697-0442
  
3. Agreement with Boy Scouts of America, CT Yankee Council to provide STEM activities for 40 Pre-K – Kindergarten students in the Family Resource Centers at Brennan-Rogers, Fair Haven and Hill Central schools, from July 5, 2022 to August 5, 2022, in an amount not to exceed \$10,000.00.  
**Funding Source:** Family Resource Center Program  
**Acct. # 2552-6406-56697-0021** (\$3,333.00)  
**Acct. # 2552-6407-56697-0016** (\$3,333.00)  
**Acct. # 2552-6407-56697-0007** (\$3,333.00)
  
4. Agreement with CT Orthopaedic Specialists, P.C. to provide on-site medical physician during student athletic games/event services, from August 1, 2022 to June 30, 2023, in an amount not to exceed \$6,750.00. **Funding Source:** 2022-2023 Operating Budget **Acct. #190-40400-56694**
  
5. Agreement with Miriam Reyes to provide Spanish to English and English to Spanish translation of written materials for the district, from July 12, 2022 to June 30, 2023, in an amount not to exceed \$2,000.00.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #19041700-56697**

**B. ABSTRACTS:**

1. Special Education Stipend, in the amount of \$10,000.00 for June 10, 2022 to September 22, 2022 was presented by Ms. Keisha Hannans on behalf of Ms. Jackson.  
**Funding Source:** State of CT Department of Education
  
2. Priority School District School Accountability/Summer School, in the amount of \$377,933.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Brantley who answered questions about the summer program.  
**Funding Source:** CT State Department of Education

**C. AGREEMENTS:**

1. Agreement with John McFarland to co-teach required curriculum for EMT Certification at Career High School and assist students with preparation for certification tests, from August 22, 2022 to June 30, 2023 in an amount not to exceed \$22,950.00 was presented by Ms. Addario on behalf of Mr. Shawn True.  
**Funding Source:** Interdistrict Magnet Program **Acct. #270-433-56697-0063**
  
2. Agreement with Infinity Music Therapy Services, to provide music therapy for 21 self-contained classrooms for ESY and 30 self-contained classrooms for the 2022-2023 school year, from July 18, 2022 to June 30, 2023, in an amount not to exceed \$78,780.00 was presented by Ms. Jackson.  
**Funding Source;** IDEA Program **Acct. #2504-5034-56903-0000**
  
3. Agreement with Frontline Technologies Group, LLC to renew licenses to create and update students Individualized Educational Plans, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$46,923.47 was presented by Ms. Jackson, who explained the State would be moving to a new platform in

the future. However, the program will not be operational until fall, which will create gap in service.

**Funding Source:** 2022-2023 Operating Budget **Acct. #**19049400-56694

4. Amendment #1 to Agreement with Michael Mackniak, Esq. to increase funding amount from \$15,000.00 by \$10,000.00 for a total amount of \$25,000.00 was presented by Ms. Jackson.

**Funding Source:** 2021-2022 Operating Budget **Acct. #**19094900-56694

5. Agreement with School Mint, Inc. to provide Lottery software services to the district, from July 1, 2022 to June 30, 2025, Year 1 - FY 2022-2023 \$33,320; Year 2 - FY 2023-2024 \$34,986; Year 3 - FY 2024-2025 \$36,735.30; in an amount not to exceed \$105,041.30 was presented by Mr. Middleton and Ms. Bonanno, who answered questions about the platform and explained that the Agreement would be presented to Board of Alders because it is a multi-year arrangement.

**Funding Source:** 2022-2023 Magnet Budget **Acct. #**190-40700-56694

6. Agreement with Clifford W. Beers Guidance Clinic, Inc., to provide mental health interventions for students, families and staff in the Head Start program, from August 12, 2022 to June 30, 2023, in an amount not to exceed \$76,500.00 was provided by Ms. Derwin.

**Funding Source:** Head Start Program **Acct. #**2532-5278-56694-0443

7. Agreement with State Education Resource Center, (SERC), to provide professional development on Culturally Relevant Pedagogy, from July 12, 2022 to August 15, 2022, in an amount not to exceed \$21,000.00 was presented by Ms. Velazquez.

**Funding Source:** ESSER II Program **Acct. #**2552-6363-56697-SS32

8. Agreement with Connecticut Children's Museum, to provide weekly professional development training and resources for early childhood educators, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$29,906.00 was presented by Ms. Gupta.

**Funding Source:** Quality Enhancement Program (Pending Receipt of Funds)  
Acct. #2523-5385-56697-0442

9. Agreement with Sheryl Sadinsky to provide weekly on-site and virtual support, including professional development and meetings with teachers for School Readiness funded programs from July 12, 2022 to June 30, 2023, in an amount not to exceed \$28,530.00 was presented by Ms. Gupta.

**Funding Source:** Quality Enhancement Program (Pending Receipt of Funds)  
Acct. # 2523-5385-56697-0442

10. Agreement with Calvin Hill Day Care Center to provide 10 school day/school year School Readiness spaces, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00 was presented by Ms. Gupta.

**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442

11. Agreement with Creating Kids at the Connecticut Children's Museum, to provide 9 school day/school year School Readiness spaces, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$54,000.00 was presented by Ms. Gupta.

**Funding Source:** School Readiness Program **Acct. #**2523-5384-56697-0442

12. Agreement with Leila Day Nursery, Inc., to provide 18 school day/school year and 4 part day/school year School Readiness spaces, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$126,000.00 was presented by Ms. Gupta.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
13. Agreement with Westville Community Nursery School, to provide 6 school day/school year and 6 part day/school year School Readiness spaces, from September 6, 2022 to June 30, 2023, in an amount not to exceed \$63,000.00 was presented by Ms. Gupta.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
14. Agreement with Baystate Interpreters, Inc. to translation services in person and document translation, and translation at Board and other public meetings, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$18,000.00 was presented by Ms. Haxhi. In response to questions about utilizing local translators, she explained that was difficult to find trained translators who are available on call, which compromises our ability to meet needs. **Funding Source:** 2022-2023 Operating Budget **Acct. #19041700-56697**
15. Agreement with Hugh Shapiro to provide athletic training services, which include prevention, medical care and rehabilitation of student-athletics, from August 1, 2022 to June 30, 2023, in an amount not to exceed \$61,500.00 was presented by Mr. Patchkofsky.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-40400-56689**
16. Agreement with Marina Dubrovsky to provide athletic training services, which include prevention, medical care and rehabilitation of student-athletics, from August 1, 2022 to June 30, 2023, in an amount not to exceed \$51,000.00 was presented by Mr. Patchkofsky.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-40400-56689**
17. Agreement with Eco-Urban Pioneers, LLC to provide part-time custodial services, from July 1, 2022 to August 31, 2022, in an amount not to exceed \$905,669.44 by Mr. Lamb.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #19047400-56694**
18. Agreement with ABM to provide facilities management services, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$1,776,051.00 was presented by Mr. Lamb, who explained that the contractor won the bid process and would provide a different level of service. ABM would retrain staff, but have different management. **Funding Source:** 2022-2023 Operating Budget **Acct. #19047400-56694**
19. Agreement with Go To Services to provide facilities management services, from July 1, 2022 to August 31, 2022, in an amount not to exceed \$288,701.12 was presented by Mr. Lamb, who explained that the contractor will provide transition services.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #19047400-56694**
20. Amendment #1 to Agreement with Donnegan to change the service end date from June 30, 2022, to August 31, 2022, with no change in funding amount was presented by Mr. Lamb.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C22-2261-58101**
21. Agreement with City of New Haven Corporation Counsel to provide legal representation of the Board of Education regarding salary reimbursement for the Assistant Corporation Counsel position, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$84,036.00 was presented by Mr. Lamb, who explained that

given the volume of assistance needed, the contract allows Attorney Alexiades to work full time for the district as opposed to part-time. Committee members spoke favorably about the relationship and work with Attorney Alexiades.

**Funding Source:** 2022-2023 Operating Budget **Acct. #**19047700-56696

#### D. CONTRACTS:

1. Renewal Option 1 of 2 for Contract with AirCare Environmental for On Call Hood cleaning and repairs, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-56623
2. Award of Contract with Bordova Innovations Inc. for Food Service Uniform items, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55586
3. Award of Contract with Calise and Sons for Bread and Bakery Products, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$550,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55587
4. Award of Contract with ES Foods for Unitized Breakfast and Lunch kits, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$450,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55587
5. Award of Contract with TRIO Community Meals/Lindley for Unitized and Family style breakfast and lunch kits for Head Start programs, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$850,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55587
6. Award of Contract with TRIO Community Meals/Lindley for Unitized and Family style breakfast and lunch kits, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$2,200,000.00 was presented by Mr. Gormany. **Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55587
7. Award of Contract with Lupi for Bread and Bakery products, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$125,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55587
8. Award of Contract with Thurston Foods for Break and Bakery products, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00 was presented by Mr. Gormany.  
**Funding Source:** 2022-2023 Food Service Budget **Acct. #**25215200-55587
9. Award of Contract with MGD Graphics, Inc. for Graphic Art Supplies, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$356,479.26 was presented by Mr. Latella who provided an overview of the print shop program at Wilbur Cross High School.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #**190-47800-55520
10. Award of Contract with Lindenmeyr Munroe for Color and Specialty Paper supplies, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$596,886.26 was presented by Mr. Latella.

**Funding Source:** 2022-2023 Operating Budget **Acct. #**190-47800-55520

## E. CHANGE ORDERS:

1. Change Order #1 to Contract 210487919 with Cintas to increase funding amount from \$60,000.00 by \$7,631.796 for a total amount of \$67,631.79, to cover costs incurred for extra mats and mops the remainder of the fiscal year was presented by Mr. Barbarotta.

**Funding Source:** 2021-2022 Capital Projects **Acct. #**3C20-2071-58101 (\$60,000.00)

**Funding Source:** 2021-2022 Capital Projects **Acct. #**3C22-2261-58101 (\$7,631.79)

2. Change Order #1 to Contract with Eagle Rivet Roof Service, to change the Funding Source from 3C20-2071-58101 to 3C20-2261-58101, with no change in funding amount was presented by Mr. Barbarotta.

**Funding Source:** 2022-2023 Capital Projects **Acct. #**3C20-2261-58101

## II. DISCUSSION:

- **Policy Calendar:** Mr. Wilcox reported that the Governance Committee provided a list of required policies for updating. He will have a draft of those policies at the next meeting. **No motion was made and no vote was taken.**
- **PA System Procedures:** In response staff reports that the PA systems at two schools are not working, Mr. Wilcox asked for an update on the repairs and asked how the district communicates in the event of an emergency. Mr. Lamb reported the systems are aged and cannot be repaired and that new systems have been bid and are under State Contract. The systems will be repaired by end of summer, before the start of school. In the meantime, the two schools impacted are not open for programs in the summer. He reported that the district is working on a plan for schools who experience system failures. Mr. Wilcox reported that the topic will be discussed and monitored by the City-wide School Building and Stewardship Committee. **No motion was made and no vote was taken.**

**Adjournment:** A motion by Ms. Rivera, seconded by Dr. Yarborough to adjourn the meeting at 5:52 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio