



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday July 18, 2022

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Paul Whyte, Ms. Keisha Redd Hannans, Mr. Thomas Lamb, Ms. Linda Hannans, Ms. Sequella Coleman, Ms. Ivelise Velazquez, Ms. Sue Peters, Mr. Michael Gormany, Mr. Joseph Barbarotta, Attorney Elias Alexiades,

Call to Order: Mr. Wilcox called the meeting to order at 4:32 p.m.

Summary of Motions:

1. **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 1 Abstract, 2 Agreements, 4 Contracts and 3 Change Orders, passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
2. **Adjournment:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:22 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY: Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Dr. Constance Catrone, to provide field instruction and supervision to 6 social work student interns at Metropolitan Business Academy, from July 19, 2022 to June 30, 2023, in an amount not to exceed \$17,000.00.

Funding Source:	Interdistrict Magnet Program	Acct. #270-433-60-56694
Presenter:	Ms. Sequella Coleman	Document Link: Catrone

2. Agreement with Gateway Community College to provide Health Careers Academy Pathway, (HCAP) Program, ENG 101 Boot Camp for rising sophomores at Hillhouse High School, from July 18, 2022 to July 20, 2022, in an amount not to exceed \$14,981.28.

Funding Source:	ARP ESSER Program	Acct. #2553-6398-56694-SS00
Presenter:	Ms. Denise Charles	Document Link: Gateway

B. ABSTRACTS:

1. Multi-Media School Security Grant, Year 5 of 5, in the amount of \$65,764.60 of which the State of CT reimburses \$51,296.40 was presented by Mr. Zesner and Ms. Herrera.

Funding Source: State of CT Department of Emergency Services & Public Protection

C. AGREEMENTS:

1. Agreement with Foundation for the Arts and Trauma, Inc., to provide individual trauma-informed counseling to Metropolitan Business Academy students and to provide in-service education and support for teachers, from August 1, 2022 to June 30, 2023, in an amount not to exceed \$75,000.00 was presented by Ms. Coleman who answered Committee member questions about the service.
Funding Source: ARP ESSER Program **Acct. #2553-6398-56694-0060**
2. Agreement with Lumen Touch, LLC for data management system for 17 School based Health Clinics and 9 dental clinics, from August 30, 2022 and June 30, 2023, in an amount to exceed \$29,775.00 was presented by Ms. Peters. **Funding Source:** 2022-2023 Medicaid Program **Acct. #25345408-56694**
Discussion: Attorney Alexiades indicated that the contract requires review by Corporation Counsel and that the Board may approve the contract but not sign it review is complete. Ms. Rivera asked Attorney Alexiades to send an email to her and Ms. Patricia DeMaio regarding this request to ensure the contract is not signed. Mr. Lamb asked Ms. Peters to work with Ms. Salina Manning in the office of Chief Operating Officer on next steps. Dr. Yarborough asked about data regarding the impact of health on academic performance. A discussion ensued.

D. CONTRACTS:

1. Award of Contract with Eastern Bag & Paper Co. for food preparation, chemicals, and packaging supplies, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$900,000.00 was presented by Mr. Gormany. **Funding Source:** 2022-2023 Food Service Budget **Acct. #25215200-56630**
2. Award of Contract with Nuovo Venture LLC for food preparation, chemicals, and packaging supplies, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$150,000.00 was presented by Mr. Gormany. **Funding Source:** 2022-2023 Food Service Budget **Acct. #25215200-56630**
3. Award of Contract with Precision Food Service, Inc. for On Call Kitchen refrigeration repairs and preventative maintenance, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$150,000.00 was presented by Mr. Gormany. **Funding Source:** 2022-2023 Food Service Budget **Acct. #25215200-56623**
4. Renewal Option 1 of 2 for Contract with Precision Food Service, Inc. for On Call Oven and Steam Repairs and Preventative maintenance, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$175,000.00 was presented by Mr. Gormany. **Funding Source:** 2022-2023 Food Service Budget **Acct. #25215200-56623**

E. CHANGE ORDERS:

1. Change Order #1 to Contract 50525A-2-4 with Amazon Landscaping and Handyman Services, to increase funding amount from \$33,000.00 by \$830.50 for a total amount of \$33,830.50, to add funds to cover work needed at Troup School painting was presented by Mr. Barbarotta. **Funding Source:** 2021-2022 Capital Projects **Acct. #3C22-2261-58101**
2. Change Order #1 to Contract 50525B-2-4 with Tim's Enterprises, to increase funding amount from \$67,000.00 by \$525.46 for a total amount of \$67,525.46, to add funds to cover work needed at Celentano School was presented by Mr. Barbarotta.

Funding Source: 2021-2022 Capital Projects **Acct. #**3C22-2261-58101

3. Change Order #1 to Contract 50545-1-4 with Tim's Enterprises, to increase funding amount from \$25,000.00 by \$1,835.97 for a total amount of \$26,835.97, to add funds to cover work needed at Celentano School was presented by Mr. Barbarotta.

Funding Source: 2021-2022 Capital Projects **Acct. #**3C22-2261-58101 (\$25,000.00)

Funding Source: 2021-2022 Capital Projects **Acct. #**3C19-1992-58101 (\$1,835.97)

Discussion: Mr. Wilcox asked that Mr. Barbarotta include additional clarifying language Change Orders #2 and #3, to indicate what service was provided by the contractor.

II. DISCUSSION:

- **June 2022 Monthly Financial Report:** Ms. L. Hannans reviewed the report and explained that it is a preliminary report as the district is still in the process of closing out the fiscal year and waiting for final invoices. She reviewed mitigation efforts to date which included reprogramming grant funds when possible. Dr. Yarborough asked if mitigation efforts cost the district, in terms of any services, purchases or hiring. Ms. L. Hannans reported that the General Fund budget is a no frills budget; all other services were covered by grants. A discussion ensued about forecasting needs and budget when grant funding ends.
- **Budget Implications: Facilities Management and Part-time Custodial Agreements:** Mr. Lamb reported that the City's Purchasing Department had requested a best and final offer from the five bidders. The bidding process ended on Thursday, July 14, 2022 and the selection committee is in the process of reviewing results. Mr. Lamb anticipates that an Agreement will be ready for the next F&O Committee meeting.
- **Update: Ella T. Grasso/Adult Education Lease Agreement and Repair Schedule:** Mr. Wilcox reported that the Board has previously approved a lease in concept, but there were language changes. He asked for a status update. Mr. Lamb reported that the lease has been fully executed and repairs have begun. Ms. Bonora, principal of Adult Education and the landlord have begun meeting to develop a repair schedule.
- **Policy Calendar:** Mr. Wilcox asked Mr. Lamb to assist with review of required policies. He would like to meet in the next two weeks. He administration and committee members to email him if they are also interested in assisting.

Adjournment: A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:22 p.m., passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio