



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Monday, June 7, 2021

MINUTES

VIRTUAL MEETING

**Present:** Mr. Matthew Wilcox, Ms. Yesenia Rivera, Mr. Larry Conaway

**Staff:** Dr. Iline Tracey, Mr. Phillip Penn, Mr. Thomas Lamb, Dr. Paul Whyte, Ms. Patricia DeMaio, Ms. Typhanie Jackson, Ms. Keisha Redd-Hannans, Ms. Gemma Joseph Lumpkin, Ms. Ivelise Velasquez, Ms. Jessica Haxhi, Ms. Pamela Augustine Jefferson, Ms. Sue Peters, Ms. Tessa Gumbs-Johnson, Ms. Gilda Herrera, Mr. Joseph Barbarotta, Attorney Elias Alexiades

**Closed Captioner**

**Call to Order:** Mr. Wilcox called the meeting to order at 4:35 p.m.

**Summary of Motions:**

1. **Motion to Recommend Approval:** A motion by Mr. Wilcox, seconded by Mr. Conaway to Recommend Approval of 3 Abstracts, 16 Agreements, 1 Purchase Order and 26 Contracts, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Mr. Conaway, Yes; Mr. Wilcox, Yes.  
**Correction:** Due to a typographical error on the website listing, the numbering for Contracts is off. As the Agenda reports, there were 25 Contracts, not 26 Contracts. A correction to the website has been made.
2. **Motion to Adjourn:** A motion by Mr. Conaway, seconded by Ms. Rivera to adjourn the meeting at 6:15 p.m., passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

A. **INFORMATION ONLY** - Committee members did not have questions about the following Information Only Items approved by the Superintendent:

1. Agreement with Dominique Argo to provide a 3-credit summer intensive college course for students at New Haven Academy, under the Early College Experience program at Southern Connecticut State University, from June 30, 2021 to January 31, 2022 in an amount not to exceed \$5,929.00.  
**Funding Source:** ESSER II Program **Acct. #** TBD
2. Amendment #1 to Agreement #96293621 with Denise Cole to reduce the Agreement dollar amount from \$11,880.00 by \$7,480.00 to \$4,400.00.  
**Funding Source:** Commissioner's Network – Wexler Program **Acct. #**2547-6293-56694-0032
3. Agreement with Gateway Community College to provide a high school level English as a Second Language course and an ESL Enrichment class to high school students from July 6, 2021 to July 30, 2021 in an

amount not to exceed \$5,299.00.

**Funding Source:** ESSER II Program **Acct. #2552-6363-56697-0000**

4. Agreement with Outfront Media to design 3 billboards and advertise the New Haven Public Schools Head Start Program from April 12, 2021 to June 30, 2021, in an amount not to exceed \$5,880.00.  
**Funding Source:** Head Start Program **Acct. #2532-5279-56694-0443**
5. Agreement with Public Good Design to develop, design, produce and deliver creative content for the 2021 Head Start Recruitment Campaign, from April 12, 2021 to June 30, 2021 in an amount not to exceed \$12,325.00. **Funding Source:** Head Start Program **Acct. #2532-5279-56694-0443**
6. Agreement with Vector Media to provide bus displays to highlight the New Haven Public School Head Start Program, from April 12, 2021 to June 30, 2021, in an amount not to exceed \$7,500.00.  
**Funding Source:** Head Start Program **Acct. #2532-5279-56694-0443**
7. Agreement with Phoenix Press to produce and mail Every Door Direct Postcard Mailing Campaign to 30,000 homes in New Haven, from April 12, 2021 to June 30, 2021, in an amount not to exceed \$6,896.00.  
**Funding Source:** Head Start Program **Acct. #2532-5279-56694-0443**
8. Agreement with ASD Fitness Center to provide adaptive physical education classes to small groups of students with high incident disabilities in grades K-8 at East Rock School the ESY summer program, from July 1, 2021 to July 31, 2021, in an amount not to exceed \$4,000.00.  
**Funding Source:** IDEA Program **Acct. # 2504-5034-56903**
9. Agreement with Focus Care Inc. d/b/d FEV Tutor to provide online tutoring software licenses for 30 students, from June 1, 2021 to August 15, 2021 in an amount not to exceed \$15,000.00.  
**Funding Sources:** ESSER II Program  
**Acct. #:** 2552-6363-56697-0042 (\$5,000.00)  
**Acct. #** 2552-6363-56697-0031 (\$5,000.00)  
**Acct. #** 2552-6323-56697-0062 (\$5,000.00)  
**Presenter:** Ms. Ivelise Velasquez **Document Link:** FEV

## B. PURCHASE ORDER:

1. **Recommend Approval Purchase** Order with Scenario Learning d/b/a Vector Solutions to provide a Professional Development Tracking System that will be used to plan, manage and track professional development activities from July 1, 2021 to June 30, 2022 in an amount not to exceed \$17,976.00 was presented by Ms. Gumbs-Johnson, who answered committee questions about the tracking program.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56697-0000**

## C. ABSTRACTS:

1. **Recommend Approval** Columbus/Celentano Arabic Program QFI Grant, in the amount of \$65,919.00 for August 8, 2021 to June 30, 2022 was presented by Ms. Haxhi. **Funding Source:** Qatar Foundation International, LLC

2. **Recommend Approval** Head Start Supplement COLA, in the amount of \$72,362.00 for July 1, 2021 to June 30, 2022 was presented by Ms. Augustine-Jefferson. **Funding Source:** U.S. Office of Head Start
  3. **Recommend Approval** School Accountability Summer School, Priority School District, in the amount of \$378,901.00 for July 1, 2021 to June 30, 2022 was presented by Ms. Velazquez on behalf of Ms. Lynn Brantley. She answered questions about the annual grant to support summer school.  
**Funding Source:** Connecticut State Department of Education
- D. AGREEMENTS:**
1. **Recommend Approval** Agreement with City of New Haven Department of Youth and Recreation to provide student summer recreation programs in 12 New Haven Public Schools, from July 1, 2021 to July 30, 2021 in and amount not to exceed \$374,057.83 was presented by Ms. Velazquez on behalf of Ms. Lisa Pietrosimone. .  
**Funding Source:** ESSER II Program **Acct. #** 2552-6363-56697-0000  
**Note:** Staff corrected the funding account number as indicated above
  2. **Recommend Approval** Amendment #1 to Agreement #95018581 with Literacy Volunteers of Greater New Haven, to increase funding of \$37,391.00 by \$53,905.00 to \$91,296.00 to reflect additional funds awarded under the State Adult Education Cooperating Eligible Entity Grant was presented by Ms. DeMaio who explained that the grant is a pass through from the State.  
**Funding Source:** Adult Education Cooperating Eligibility Grant Program  
**Acct. #** 2503-5018-50112 (\$33,610.00)  
**Acct. #** 2503-5018-50128 (\$48,746.00)  
**Acct. #**2503-5018-59935 (\$ 435.00)
  3. **Recommend Approval** Amendment #1 to Agreement #96267579 with Justice Education Center to decrease funding of \$60,000.00 by \$37,402.00 to \$22,598.00 due to late start of program was reviewed by Mr. Penn who noted that the amended decrease of \$22,598.00 listed on the document is incorrect. The correct amount of the decrease is \$37,402.00 as indicated above.  
**Funding Source:** School Improvement Grant – Hillhouse Program **Acct. #**2546-6267-56694-0062
  4. **Recommend Approval** Agreement with Lumen Touch, LLC to provide a customized data management system, training and technical support for the School Based Health and Dental Clinic staff, from August 15, 2021 to June 30, 2022, in an amount not to exceed \$28,275.00 was presented by Ms. Peters.  
**Funding Source:** Medicaid Program **Acct. #**2534-5408-56694-0000
  5. **Recommend Approval** Agreement with Bonnie Ray to provide sign language interpreting services to deaf and hearing impaired students from July 1, 2021 to June 30, 2022, in an amount not to exceed \$85,000.00 was presented by Ms. Jackson.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #**190-490-56694
  6. **Recommend Approval** Agreement with Tiffany Beech to provide speech-language remediation, evaluation and consultation, from July 1, 2021 to June 30, 2022 in an amount not to exceed \$108,290.00 was presented by Ms. Jackson who discussed the shortage area for speech-language pathologists and the

continued need to utilize contractors for the mandated service. **Funding Source:** 2021-2022 Operating Budget **Acct. #**190-490-56694

7. **Recommend Approval** Agreement with State Education Resource Center, (SERC), to plan, coordinate and host a two-day virtual conference, Culturally Relevant Pedagogy, for teachers and paraprofessionals, from July 1, 2021 to August 15, 2021, in an amount not to exceed \$64,550.00 was presented by Ms. Velazquez.  
**Funding Source:** ESSER II Program **Acct. #**2552-6363-56697-0000  
**Note:** Staff corrected the funding account # from 2525 to 2552 as noted above.
8. **Recommend Approval** Agreement with Frontier Communication Corporate for Telecom Network Services – PRI and Long Distance Services from July 1, 2021 to September 30, 2021, in an amount not to exceed \$180,000.00 was presented by Ms. Herrera.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #**190-47200-52260
9. **Recommend Approval** Third Option of Four to Renew Agreement with Go To Services for Facilities Maintenance, Custodial Management and Energy Management, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$1,574,733.56 was presented by Mr. Lamb who discussed the need for transition services as the district evaluates alternatives for the future.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #**190-47400-56694
10. **Recommend Approval** Third Option of Four to Renew Agreement with Eco-Urban Pioneers, LLC for Part-Time Custodial Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$4,835,999.11 was presented by Mr. Lamb.  
**Funding Source:** 2021-2022 Operating Budget **Acct.#** 190-47400-56694
11. **Recommend Approval** Agreement with ARTE, Inc. to provide activities summer activities for students and families, from July 1, 2021 to September 30, 2021 in an amount not to exceed \$42,000.00 was presented by Ms. Lumpkin.  
**Funding Source:** 21<sup>st</sup> Century Carryover Program **Acct. #** 2579-6354-56694-0000  
**Note:** Staff corrected the funding source from 21<sup>st</sup> Century Program to 21<sup>st</sup> Century Carryover Program as noted above.
12. **Recommend Approval** Agreement with Boy Scouts of America, CT Yankee Council, to provide day and overnight camps for 140 students from Wexler and Troup schools, from July 1, 2021 to September 30, 2021, in an amount not to exceed \$80,000.00 was presented by Ms. Lumpkin.  
**Funding Sources:**  
21<sup>st</sup> Century Carryover Program **Acct. #**2579-6345-56694-0000 (\$48,000.00)  
21<sup>st</sup> Century Program **Acct. #** 2579-6325-56694-0000 (\$32,000.00)
13. **Recommend Approval** Agreement with Justice Education Center to provide summer programming at Hillhouse High School for 150 students, grades 7-12, from July 1, 2021 to September 30, 2021 in an amount not to exceed \$171,293.94 was presented by Ms. Lumpkin who answered committee questions about the program.  
**Funding Source:** ESSER II Program **Acct. #**2552-6363-56697-0062

14. **Recommend Approval** Agreement with Little Scientists to provide 25 STEM classes for Brennan Rogers and 25 classes for Davis School summer camps at the Christian Community housing complex on Winchester Avenue, from July 1, 2021 to September 30, 2021 in an amount not to exceed \$17,500.00 was presented by Ms. Lumpkin.  
**Funding Source:** ESSERII Program **Acct. #2552-6363-56697-0000**
15. **Recommend Approval** Agreement with The Monk Center for Academic Enrichment and Performing Arts, to provide 24 days of summer programming in academic and enrichment activities, from July 1, 2021 to September 30, 2021 in an amount not to exceed \$32,497.92 was presented by Ms. Lumpkin.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56697-0000**
16. **Recommend Approval** Agreement with YMCA Youth Center to provide weekend summer enrichment programs for students at Camp Mountain Laurel, from July 1, 2021 to June 30, 2022, in an amount not to exceed \$60,200.00 was presented by Ms. Lumpkin who answered questions about the program.  
**Funding Source:** ESSER II Program **Acct. # 2552-6363-56697-0000**  
**Note:** Staff corrected by the funding account # as listed above

#### E. CONTRACTS:

The following 25 Contracts were presented by Mr. Barbarotta who answered committee questions and provided updates on services:

1. **Recommend Approval** Award of Contract # 21708-2-4 to All American Waste, LLC for Dumpster Services district wide from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #190-47400-56662**
2. **Recommend Approval** Award of Contract # 21707B-2-5 to Cheapsapes, LLC for On Call Landscaping from July 1, 2021 to June 30, 2022, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #190-47400-56662**  
**Discussion:** Mr. Barbarotta disclosed that a relative is an owner of the company. He explained that he was not on the bid selection committee and had no input in selection of the contractor. In response to questions about impartial review, Mr. Lamb assured the committee that Mr. Barbarotta will not be involved in the monitoring and evaluation of the contractor.
3. **Recommend Approval** Award of Contract # 21705-2-4 to Clearwater Industries, Inc. for On Call Water Treatment Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$60,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. # 3C22-2261-58101**
4. **Recommend Approval** Award of Contract # 21693-2-4 to Concrete Creations LLC for On Call HVAC Duct Cleaning Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. # 3C20-2073-58708**
5. **Recommend Approval** Award of Contract # 21682-2-5 to Consolidated Electric for On Call P. A. Systems Repair Service from July 1, 2021 to June 30, 2022, in an amount not to exceed \$60,000.00.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #190-47400-56624**

6. **Recommend Approval** Award of Contract # 21679-2-4 to CT Controls Corp. for On Call HVAC Controls Service from July 1, 2021 to June 30, 2022, in an amount not to exceed \$200,000.00.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #** 190-47400-56624
7. **Recommend Approval** Award of Contract # 21681-2-4 to CT Custom Aquatics, LLC for On Call Swimming Pool Service from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #** 190-47400-56662
8. **Recommend Approval** Award of Contract # 21697-2-5 for CT Pest Elimination Inc. for On Call Pest and Rodent Control from July 1, 2021 to June 30, 2022, in an amount not to exceed \$35,000.00.  
**Funding Source:** 2021-2022 Operating Budget **Acct. #** 190-47400-56662  
**Presenter:** Mr. Joseph Barbarotta **Document Link:** CTPest
9. **Recommend Approval** Award of Contract # 21688-2-4 for Eagle Rivet Roof Service for On Call Roofing Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$150,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C20-2071-58101  
**Presenter:** Mr. Joseph Barbarotta **Document Link:** EagleRoof
10. **Recommend Approval** Award of Contract # 21678-2-4 for Encore Holdings LLC for On Call Fire Alarm and Emergency Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$150,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101  
**Presenter:** Mr. Joseph Barbarotta **Document Link:** Encore1
11. **Recommend Approval** Award of Contract # 21680-2-4 to Encore Holdings LLC for On Call Fire Sprinkler Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$150,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
12. **Recommend Approval** Award of Contract # 21689-2-4 to Enviromed Services for On Call Asbestos and Environmental Management Service from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C20-2071-58101
13. **Recommend Approval** Award of Contract # 70205020 to Goody's Hardware for Ceiling Tile Replacement from July 1, 2021 to June 30, 2022, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
14. **Recommend Approval** Award of Contract # 21702-2-4 to K-5 Corporation for On Call Line Striping Service from July 1, 2021 to June 30, 2022, in an amount to exceed \$25,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C20-2071-58101
15. **Recommend Approval** Award of Contract #21691-2-5 to L&D Signs for On Call Sign Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
16. **Recommend Approval** Award of Contract # 21704-2-5 to Life Safety Service and Supplies LLC for On Call Fire Extinguisher Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$25,000.00.

- Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C20-2072-58700
17. **Recommend Approval** Award of Contract # 50526-2-4 to Lior Excavating, LLC for On Call Asphalt and Concrete Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
18. **Recommend Approval** Award of Contract # 50527B-2-5 to Lior Excavating, LLC for On Call Sidewalk Repairs from July 1, 2021 to June 30, 2022, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
19. **Recommend Approval** Award of Contract # 21706-2-4 to Pasquariello Electric for On Call Electrical Repair Services from July 1, 2020 to June 30, 2022, in an amount not to exceed \$150,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
20. **Recommend Approval** Award of Contract # 50521-2-5 to Tim's Enterprises, LLC for On Call Carpentry and Repairs from July 1, 2021 to June 30, 2022, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
21. **Recommend Approval** Award of Contract # 50525-2-4 to Tim's Enterprises, LLC for On Call Painting and Varnishing Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$67,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
22. **Recommend Approval** Award of Contract # 21683-2-5 to Tri State Maintenance Services LLC for On Call Generator Maintenance and Testing from July 1, 2021 to June 30, 2022, in an amount not to exceed \$50,000.00. **Funding Source:** 2021-2022 Operating Budget **Acct. #** 190-47400-56624
23. **Recommend Approval** Award of Contract # 50520-2-5 to Tri State Maintenance Services LLC for On Call Plumbing Repair Service from July 1, 2021 to June 30, 2022, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
24. **Recommend Approval** Award of Contract # 21685-2-3 to Utility Communications for On Call Security Camera Services from July 1, 2021 to June 30, 2022, in an amount not to exceed \$75,000.00.  
**Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101
25. **Recommend Approval** Award of Contract # 21743 to Wings Testing and Balancing Co. Inc. for On Call Fume Hood Testing and Balancing from July 1, 2021 to June 30, 2022, in an amount not to exceed \$25,000.00. **Funding Source:** 2021-2022 Capital Projects **Acct. #** 3C22-2261-58101

**Motion to Recommend Approval of the Action Items:** A motion by Mr. Wilcox, seconded by Mr. Conaway to Recommend Approval of 3 Abstracts, 16 Agreements, 1 Purchase Order and 26 Contracts, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Mr. Conaway, Yes; Mr. Wilcox, Yes.

**Correction:** Due to a typographical error on the website listing, the numbering for Contracts is off. As the Agenda reports, there were 25 Contracts, not 26 Contracts. A correction to the website has been made

## II. DISCUSSION:

- **Update on CFO transition:** Mr. Penn reported that his last day is Friday, June 11, 2021. He has been working with Ms. Juanita Mazyck, Business Director of General Funds Business Office and Ms. Linda Hannans, Business Director, Grants, on budget reporting and monitoring. They will provide reports for future meetings until a new CFO is hired. He commended Finance staff for their assistance during his tenure. Mr. Penn also reported that he found a checklist for school closing that he will adapt for New Haven. Committee members commended Mr. Penn for his service, noting his accomplishments. Dr. Tracey also commended Mr. Penn and noted that he will be missed. She reported that they are working with a search firm on a replacement.
- **Series 3000 Policy Update:** Mr. Wilcox asked Dr. Tracey to identify a staff person by the next meeting, who will work with the committee on the page by page policy review. He will also appeal to Board of Education members for their participation.
- **Pay Equity Committee Update:** Mr. Conaway reported that he has set up a meeting with Dr. Tracey to discuss how the committee will move forward with recommendations. Mr. Penn reviewed a Part Time Pay Analysis, outlining staffing counts by position and pay and the financial impact of potential increases. He explained that he utilized data prior to the Covid shutdown as it more accurately reflects staffing during normal operations. Mr. Wilcox suggested that a cover memo of explanation or summary describing background or any caveats associated with the part-time report. He asked that the revised report be included in Board packets.

**Motion to Adjourn:** A motion by Mr. Conaway, seconded by Ms. Rivera to adjourn the meeting at 6:15 p.m., passed unanimously by Roll Call Vote: Mr. Conaway, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio