



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Monday May 16, 2022

MINUTES

**Present:** Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera  
**Staff:** Dr. Iline Tracey, Dr. Michael Finley, Dr. Paul Whyte, Ms. Keisha Redd Hannans, Mr. Thomas Lamb, Ms. Linda Hannans, Ms. Patricia DeMaio, Ms. Ivelise Velazquez, Ms. Shubra Gupta, Ms. Viviana Conner, Mr. Michael Gormany, Ms. Typhanie Jackson, Ms. Gail Sharry, Dr. Michele Sherban, Ms. Gilda Herrera, Mr. Carl Carangelo, Mr. Daniel Diaz, Mr. Justin Harmon, Attorney Elias Alexiades

Closed Captioner

**Call to Order:** Mr. Wilcox called the meeting to order at 4:33 p.m.

**Summary of Motions:**

1. **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to recommend approval of 2 Abstracts, 5 Agreements, 11 Contracts and 4 Change Orders, passed unanimously by **Roll Call Vote:** Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
2. **Motion to Adjourn:** A motion by Dr. Yarborough, seconded by Ms. Rivera, to adjourn the meeting at 5:54 p.m., passed unanimously by **Roll Call Vote:** Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY AND ACTION ITEMS:**

**A. INFORMATION ONLY:**

1. Agreement with Pacific Educational Group, to provide a Practitioner Certification Program for 4 participants who will serve as Courageous Conversation About Race Practitioners, from July 1, 2022 to December 30, 2022, in an amount not to exceed \$10,000.00.z  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56697-0100**  
**Presenter:** Ms. Ivelise Velasquez **Document Link:** Pacific
2. Agreement with LearnPlatform, Inc., to provide an online platform that will pull usage data and student performance data from all other platforms in order to make informed decisions about duplication or under-utilization, from June 1, 2022 to June 30, 2022, in an amount not to exceed \$8,035.26 was presented by Dr. Michele Sherban on behalf of Ms. Velazquez who answered questions about how the platform differs from other platforms currently in use. She explained that the platform is capable of pulling data from the other online platforms and provides additional ability for assessments.  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56697-0100**

**B. ABSTRACTS:**

1. Supply Chain Assistance Funds, in the amount of \$359,811.23 for April 5, 2022 to June 30, 2022, was presented by Mr. Gormany.  
**Funding Source:** USDA FNS – CT Department of Education Child Nutrition Office
2. ARP ESSER Homeless Children & Youth II, in the total amount of \$472,682.00 for July 1, 2021 to September 30, 2024, with \$266,482.00 allocated for September 1, 2021 to June 30, 2023 was presented by Mr. Diaz who answered committee questions. He indicated that this grant is an addition to larger grants for homeless students. **Funding Source:** Connecticut State Department of Education

**C. AGREEMENTS:**

1. Agreement with LearnPlatform, Inc., to provide an online platform that will pull usage data and student performance data from all other platforms in order to make informed decisions about duplication or under-utilization, from June 1, 2022 to June 30, 2022, in an amount not to exceed \$96,423.14 was presented by Dr. Sherban who explained that the Agreement was split between two fiscal years: the Agreement under Information Only covers the current fiscal year ending June 30, 2022; the second, larger Agreement covers cost for the new fiscal year, July 1, 2022. .  
**Funding Source:** ESSER II Program **Acct. #2552-6363-56697-0100**
2. Agreement with Pediatric Services of America, LLC, d/b/a Aveanna Healthcare, to provide 1:1 nursing care to students with complex medical needs during the school day and including during transportation to and from the Extended School year summer program, from July 5, 2022 to July 29, 2022, in an amount not to exceed \$22,040.00 was presented by Ms. Jackson  
**Funding Source:** IDEA Program **Acct. #2504-5034-56903-0000**
3. Amendment #1 to Agreement with Gateway Community College for the Gateway 2 College Program, to change the contract format to meet Attorney General Office requirements, and to original terms to reflect State of CT changed mandated terms and conditions under Section IV, #2 Professional Standards, #3. Federal and State Statutes and regulations, indemnification and insurance; and to replace the word “institution” with “College”; #10 Executive Orders and Other Enactments, #14 Large State Contract Representation for Official; #15 Consulting Agreements Representation; #17 Iran Energy Investment Certification; #23 Quality Surveillance; #26 Reference to Statutes; and Exhibit A, with no change in funding amount of \$550,000.00 was presented by Ms. Jackson.  
**Funding Sources:**  
**Alliance Program** **Acct. #2547-6107-56694-0000 (\$367,245.00)**  
**Priority Program** **Acct. #2579-5319-56694-0000 (\$182,755.00)**
4. Agreement with H.D. Segur to provide Student Accident Insurance coverage to NHPS, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$45,000.00 was presented by Mr. Carangelo who explained that the insurance covers all school sponsored events, including overnight field trips. He explained that an insurance rider is secured for international trips.  
**Funding Source:** 2022-2023 Operating Budget **Acct #190-44000-56683**

5. Amendment # 1 to Agreement with Gateway Community College for the School Readiness Program, to change language for clarification purposes to sections: Part 1-Section A, B, C, and D and B Sections 4, 5, 6, and, Parts II, III and IV with revised 2021 terms and conditions, as required by the CT Attorney General, with no change in funding amount of \$240,000.00 was presented by Ms. Gupta.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0443**

#### D. CONTRACTS:

Mr. Barbarotta presented Contracts #1 to 11. He explained that all of the contractors bid through the RFP process and were the lowest or sole bidder. He presented each contract individually and answered committee questions:

1. Award of Contract #21707A-3-5 to Amazon Landscaping Design and Handyman Services for On Call Landscaping, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$105,000.00.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #19047400-56662**
2. Award of Contract #21705-3-4 to Clearwater Industries, Inc. for On Call Water Treatment Services, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C22-2261-58101**
3. Award of Contract #21689-3-4 to Enviro Med Services Inc. for On Call Asbestos and Environmental Management Services, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1989-58101(\$1,912.74)**  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C20-2078-58101(\$48,087.26)**
4. Award of Contract #50526-3-4 to Lior Excavating for On Call Asphalt and Concrete Services, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1995-58702 (\$19,750.00)**  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C20-2083-58702 (\$80,250.00)**
5. Award of Contract #21740B-2-4 to Longwharf Transport, LLC for On Call Vehicle Maintenance Services, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$37,500.00.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-47400-56662**
6. Award of Contract #50521-3-5 to Tim's Enterprise for On Call Carpentry and Repairs, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$100,000.00.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C22-2261-58101**
7. Award of Contract #50545-2-4 to Tim's Enterprise for On Call Flooring, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$25,000.00.  
**Funding Source:** 2022-2023 Capital Projects **Acct. #3C19-1992-58101**
8. Award of Contract #50525-3-4 to Tim's Enterprise for On Call Painting, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$67,000.00.

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| <b>Funding Source:</b><br>(\$64,202.89) | 2022-2023 Capital Projects | <b>Acct. #</b> 3C19-1988-58101 |
| <b>Funding Source:</b><br>(\$2,797.11)  | 2022-2023 Capital Projects | <b>Acct. #</b> 3C20-2077-58101 |
9. Award of Contract #21684-3-3 to Trassig Corp. for On Call Playground Inspections/repairs, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00.
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| <b>Funding Source:</b><br>(\$50,000.00) | 2022-2023 Capital Projects | <b>Acct. #</b> 3C22-2261-58101 |
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10. Award of Contract #21749A-2-4 to Tucker Mechanical for On Call HVAC Repairs, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$200,000.00.
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| <b>Funding Source:</b><br>(\$85,788.93)  | 2022-2023 Capital Projects | <b>Acct. #</b> 3C20-2073-58708 |
| <b>Funding Source:</b><br>(\$114,211.07) | 2022-2023 Capital Projects | <b>Acct. #</b> 3C22-2261-58101 |
11. Award of Contract #21743-2-4 to Wing's Testing and Balancing for On Call Fume Hoods Services, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$25,000.00.
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| <b>Funding Source:</b><br>(\$1,176.47)  | 2022-2023 Capital Projects | <b>Acct. #</b> 3C19-1984-58101 |
| <b>Funding Source:</b><br>(\$23,823.53) | 2022-2023 Capital Projects | <b>Acct. #</b> 3C20-2072-58101 |

#### E. CHANGE ORDERS:

Mr. Barbarotta presented Change Orders #1- 3 and answered committee member questions. A discussion ensued about the budgeting process and attempts to minimize need for Change Orders in the future.

- Change Order #1 to Contract 21678-2-4 with Encore Fire Services to increase amount from \$150,000.00 by \$239,269.19 for a total amount of \$389,269.19 to cover costs incurred for mandated fire alarm and panel repairs for FY21-22.
 

<b>Funding Source:</b> 58101(\$150,000.00)	2021-2022 Capital Projects	<b>Acct. #</b> 3C22-2261-58101
<b>Funding Source:</b> 58101(\$239,269.19)	2021-2022 Capital Projects	<b>Acct. #</b> 3C20-2084-58101
- Change Order #1 to Contract 21680-2-4 with Encore Fire Services to increase amount from \$150,000.00 by \$71,119.98 for a total amount of \$221,119.98 to cover costs incurred for mandated fire sprinkler repairs for FY21-22.
 

<b>Funding Source:</b> 58101(\$150,000.00)	2021-2022 Capital Projects	<b>Acct. #</b> 3C22-2261-58101
<b>Funding Source:</b> 58101(\$71,119.98)	2021-2022 Capital Projects	<b>Acct. #</b> 3C20-2084-58101
- Change Order #2 to Contract 21749A-1-4 with Tucker Mechanical to increase amount from \$550,000.00 by \$270,000.00 for a total amount of \$820,000.00 to cover costs incurred for HVAC

repairs and recommendations for FY21-22.

**Funding Source:** 2021-2022 Capital Projects **Acct. #3C22-2262-**  
58101(\$550,000.00)

**Funding Source:** 2021-2022 Capital Projects **Acct. #3C20-2084-**  
58101(\$270,000.00)

4. Change Order #1 to Contract 2021-04-1368 with Tasty Brands LLC. to increase from \$50,000.00 by \$30,000.00 for a total amount of \$80,000.00, to cover costs incurred for additional food order FY21-22 was presented by Mr. Gormany.

**Funding Source:** 2021-2022 Food Service Budget **Acct. #25215200-55587**

## II. DISCUSSION:

- **April 2022 Financial Report:** Dr. Tracey reported that District's request for \$9 million for the FY23 budget was reduced by the Mayor to \$5 million. The Finance Committee of the Board of Alders further cut the proposed \$5 million increase by \$500,000.00 to \$4.5 million leaving a deficit. The proposed budget will be sent to the full Board of Alders for final vote. Dr. Tracey reported that once the final vote is taken and the amount confirmed, staff will review mitigation efforts and report back.

Ms. Hannans reviewed the financial report as of April 29, 2022. She reported that mitigation efforts are ongoing and that the District has received authorization to include previously disallowed costs within the ARP ESSER grant, which will help reduce costs in the General Fund. A discussion ensued. **No motion was made and no vote was taken.**

- **SRO Report, Policy and Next Steps:** Mr. Wilcox reported that the Board of Education accepted the SRO Report last year and that recommendations in the report require further review. For the next meeting, he will send out a model CAGE policy for review and he requested a copy of the current MOU with the New Haven Police Department, for distribution to committee members. A discussion ensued. **No motion was made and no vote was taken.**

**Adjournment:** A motion by Dr. Yarborough, seconded by Ms. Rivera, to adjourn the meeting at 5:54 p.m., passed unanimously by **Roll Call Vote:** Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes

Respectfully submitted,

Patricia A. DeMaio