



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Monday, April 18, 2022  
MINUTES

**Present:** Mr. Matthew Wilcox, Dr. Orlando Yarborough  
**Staff:** Dr. Paul Whyte, Ms. Viviana Conner, Mr. Thomas Lamb, Ms. Patricia DeMaio, Ms. Cari Strand, Mr. Greg Baldwin, Ms. Mary Derwin, Ms. Shubra Gupta, Mr. Joseph Barbarotta, Mr. Justin Harmon, Attorney Elias Alexiades  
Closed Captioner

**Call to Order:** Mr. Wilcox called the meeting to order at 4:32 p.m.

**Summary of Motions:**

1. **Motion to Approve Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to Recommend Approval of 1 Abstract, 4 Agreements and 4 Contracts, passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.
2. **Motion to Adjourn:** A motion by Mr. Wilcox seconded by Dr. Yarborough to adjourn the meeting at 4:58 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

**I. INFORMATION ONLY & ACTION ITEMS:**

**A. INFORMATION ONLY:** Committee members did not have questions about the following Information Only Item approved by the Superintendent:

1. Agreement with Phoenix Press, Inc., to produce and distribute Every Door Direct Postcard Mailing Campaign to 30,000 New Haven home for the Head Start program and to provide printing of recruiting materials for the program, from May 10, 2022 to June 30, 2022, in an amount not to exceed \$6,896.00.  
**Funding Source:** Head Start Carryover Program **Acct. #2532-6326-56694-0443**

**B. ABSTRACTS:**

1. Head Start State Service G1 Expansion – Lincoln Bassett Program Grant in the amount of \$130,759.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Derwin who answered questions about the grant.  
**Funding Source:** Connecticut State Department of Education

**C. AGREEMENTS:**

1. Amendment #1 to Agreement #95384158 with Advance Child Care Center, to terminate the Agreement by reducing the number of School Readiness slots from 5 to 0 and to decrease funding balance of \$11,152.60 to \$0 with no further payments as of March 25, 2022 due to compliance issues with School Readiness requirements, was presented by Ms. Gupta.  
**Funding Source:** School Readiness Program **Acct. #2523-5384-56697-0442**
2. Agreement with Southern Connecticut State University, (SCSU), to provide 3-credit Environmental Science 101 college classes for New Haven Academy Students through the SCSU Early College Experience

Program, from July 5, 2022 to August 8, 2022, in an amount not to exceed \$5,491.35 was presented by Mr. Greg Baldwin who explained that the classes are held virtually and in person at New Haven Academy.

**Funding Source:** ARP ESSER Program **Acct. #2553-6398-56694-0070**

3. Agreement with Higher Heights Youth Empowerment Programs, Inc., to provide college access programming for juniors and seniors at HSC, as well as facilitating guest speakers for careers to motivate and inform students, from January 11, 2022 to June 30, 2022, in an amount not to exceed \$20,700.00 was presented by Ms. Strand who apologized for the late submission. Mr. Wilcox reminded those present that Agreements must be approved prior to starting service.

**Funding Source:** SIG 1003 Program **Acct. #2531-6393-56694-0066**

4. Agreement with Public Good, LLC to develop, design, coordinate and deliver all creative content for the 2022 Head Start Recruitment Campaign, including Bus Ads, online advertisements, postcard mailing, billboard advertisements, lawn signs, flyers and project management, from May 10, 2022 to June 30, 2022, in an amount not to exceed \$60,755.00 was presented by Ms. Derwin.

**Funding Source:** Head Start Carryover Program **Acct. #2532-6326-56694-0443**

#### D. CONTRACTS:

Prior to reviewing the following contracts, Mr. Barbarotta provided an overview of the bid process for initial contracts and the renewal process. In response to a request, Mr. Barbarotta indicated he could provide original information for the initial contracts and that, in future, he will include it for all renewals:

1. Award of Contract #21708-3-4 to All American Waste, LLC for On Call Dumpster Rental Services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-47400-56662**
2. Award of Contract #21682-3-5 to Consolidated Electric for On Call PA System repairs from July 1, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-47400-56624**
3. Award of Contract #21679-3-4 to CT Controls Corp for On Call HVAC control services from July 1, 2022 to June 30, 2023, in an amount not to exceed \$200,000.00.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-47400-56624**
4. Award of Contract #21683-3-5 to Tri State Maintenance Service LLC for On Call generator maintenance and testing from July 1, 2022 to June 30, 2023, in an amount not to exceed \$50,000.00.  
**Funding Source:** 2022-2023 Operating Budget **Acct. #190-47400-56624**

**Adjournment:** Mr. Wilcox noted that there were no discussion items for this meeting and no further business. A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 4:58 p.m., passed by Roll Call Vote: Dr. Yarborough, Yes; Mr. Wilcox, Yes.

Respectfully submitted,  
Patricia A. DeMaio