



NEW HAVEN PUBLIC SCHOOLS  
New Haven, Connecticut

**NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING**

Monday, February 6, 2023

**MINUTES**

**Present:** Mr. Matthew Wilcox, Ms. Yesenia Rivera  
**Staff:** Dr. Iline Tracey, Dr. Paul Whyte, Dr. Michael Finley, Mr. Thomas Lamb, Ms. Linda Hannans, Ms. Patricia DeMaio, Ms. Keisha Redd-Hannans, Ms. Viviana Conner, Ms. Typhanie Jackson, Ms. Jessica Haxhi, Ms. Gemma Joseph Lumpkin, Mr. Daniel Diaz, Ms. Carroll Ryan, Ms. Karissa Stolzman, Ms. Shubhra Gupta, Mr. Frank Fanelli, Ms. Gilda Herrera, Mr. Pedro Mendia, Ms. Rosalyn Diaz, Ms. Kristin Bengston Mendoza  
Attorney Elias Alexiades

**Call to Order:** Mr. Wilcox called the meeting to order at 4:33 p.m.

**Summary of Motions:**

1. **Motion to Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Ms. Rivera to Recommend Approval of **18 Agreements** and **6 Purchase Orders**, passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes
2. **Motion to Move Policies to Governance Committee:** A motion by Mr. Wilcox, seconded by Ms. Rivera to send to the Governance Committee draft policies 3000, 3010, 3110, 3120, 3150, 3543.31 (and associated regulation 3543.31), 3543.311, 3560, passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes.
3. **Motion to Adjourn:** A motion by Ms. Rivera, seconded by Mr. Wilcox to adjourn the meeting at 6:44 p.m., passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes.

**II. INFORMATION ONLY AND ACTION ITEMS**

**A. Information Only:** Mr. Wilcox deferred questions or discussion on items 1-2 pending Ms. Joseph-Lumpkin's presentation on efforts to reduce absenteeism. In response to a question about item #3 Mr. Diaz reported that as of January 2023, there were 500 homeless students who qualified under the McKinney Vento Program. He anticipates an increase due to an influx of refugees and persons who are displaced due to building renovations in the City.

1. Agreement with Care 4 Your Own Tree, LLC, to provide outreach and case management of 20 students identified as chronically absent, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$12,000.00. **Funding Source:** ARP ESSER III Carryover Program Acct. # 2553-6399-56697-0000
2. Agreement with Grace Fixins, LLC to provide after school programming to 20 students attending Celentano School, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$8,460.00.  
**Funding Source:** 21<sup>st</sup> Century Program Acct. #2579-6354-56694-0048

3. Agreement with Christian Community Action, Inc., to provide support services for homeless students and their families, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$19,000.00.  
**Funding Source:** McKinney Vento Program Acct. #2503-5027-56697-0000

### III. AGREEMENTS:

1. Amendment #1 to Agreement #96399090 with Common Ground Schoolyards Program, to increase funding of \$20,000.00 by \$8,000.00 to \$28,000.00 to cover costs of adding an assistant teacher from the program at Jon C. Daniels School, with no change in funding source or scope of services was presented by Ms. Ryan.  
**Funding Source:** ARP ESSER III Carryover Program Acct. #2553-6399-56697-0013
2. Agreement with Ice the Beef to provide a mentor program during school and after school for 25 students from Jepson and 25 students from Barnard schools, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$50,000.00 was presented by Ms. Stolzman on behalf of Ms. Stancarone.

**Funding Sources:**

|                                 |                             |               |
|---------------------------------|-----------------------------|---------------|
| Title I Program                 | Acct. #2531-0002-56694      | (\$30,000.00) |
| ARP ESSER III Carryover Program | Acct. #2553-6399-56694-0018 | (\$10,000.00) |
| ESSER II Program                | Acct. #2552-6363-56697-0444 | (\$10,000.00) |

3. Amendment #1 to Agreement with Baystate Interpreters, Inc. to increase the funding amount of \$18,000.00 by \$7,000.00 to \$25,000.00 which will cover additional costs incurred for the special education documents was presented by Ms. Haxhi.  
**Funding Source:** 2022-2023 Operating Budget Acct. # 19041700-56697
4. Agreement with New Haven Public Schools School Readiness Program to provide funding for 142 school day/school year spaces and 68 part-day/school year spaces, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$123,520.00 was presented by Ms. Gupta.  
**Funding Source:** School Readiness Priority Enrollment Program Acct. #2523-6432-56697-0442  
**Discussion:** Attorney Alexiades expressed concern about the Agreement template used for this type of arrangement. Dr. Tracey and Ms. Hannans reported that the Agreement has been used consistently throughout the past years to document the grant award. Mr. Wilcox noted that additional documentation on the selection process used for the grant funding was attached to the Agreement and indicated that he recommends the Agreement go forward to the full Board. If needed he will withdraw it.
5. Agreement with Area Cooperative Education Services, (ACES), - Urban Youth Elementary, to provide the educational program, Urban Youth Elementary, to "at risk" students, from August 22, 2022 to June 30, 2023, in an amount not to exceed \$1,400,000.00 was presented by Ms. Jackson who answered questions about the difference between the Agreement for Urban Youth and the next Agreement for Aspire. In response to Mr. Wilcox's question, Ms. Jackson reported that the Agreements include transportation services.  
**Funding Sources:**
- |                            |  |              |
|----------------------------|--|--------------|
| IDEA Program               | Acct. #2504-5034-56903-0490 (Pending Receipt of Funds) | \$214,000.00 |
| 2022-2023 Operating Budget | Acct. #190-494-56694-0490                              | \$465,370.00 |
| Alliance Program           | Acct. #2547-6107-56694-0490 (Pending Receipt of Funds) | \$470,630.00 |
| Priority Program           | Acct. #2579-5319-56694-0490 (Pending Receipt of Funds) | \$250,000.00 |
6. Agreement with Area Cooperative Education Services, (ACES), to provide the Aspire Program to "at risk" students, from August 29, 2022 to June 30, 2023, in an amount not to exceed \$1,400,000.00.

**Funding Source:** Alliance Program                      Acct. #2547-6108-56694-0490 (Pending Receipt of Funds)

**Agreements 7-16:**

As explanation for Agreements 1-2 in Information Only and Items 7-16 Action Items, Ms. Joseph-Lumpkin presented provided a report on **Efforts to Reduce Chronic Absenteeism** and a report on **Community Partners**. The plan to reduce absenteeism, as presented, has been shared with the State. The following Agreements, as well as Agreement 1-2 in the Information Only section were included in the presentation:

- 7. Agreement with Alpha to Omega Management Group, Inc., d/b/a Brown Girls Cooking and Conversation, to provide outreach and case management of up to 100 students identified as chronically absent, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$60,000.00.

**Funding Source:**                      ARP ESSER III Carryover Program                      Acct. #2553-6399-56697-0000

- 8. Agreement with Connecticut Violence Intervention Program, Inc., to provide outreach and case management for 100 students identified as chronically absent, from February 14, 2023 to June 30,2023, in an amount not to exceed \$60,000.00.

**Funding Source:**                      ARP ESSER III Carryover Program                      Acct. #2553-6399-56697-0000

- 9. Agreement with Ice the Beef to provide outreach and case management to 100 students identified as chronically absent, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$60,000.00.

**Funding Source:**                      **ARP ESSER III Carryover Program**                      **Acct. #2553-6399-56697-0000**

- 10. Amendment #1 to Agreement #96363135 with Arts in CT Corp, to expand the Scope of Service to include outreach and case management of 40 students identified as chronically absent and, to increase funding amount of \$30,000.00 by \$24,000.00 to \$54,000.00.

**Funding Sources:**

|                                 |   |
|---------------------------------|---|
| ESSER II Program                | Acct. #2552-6363-56697-0021 (10,000.00)   |
|                                 | Acct. #2552-6363-56697-0032 (\$20,000.00) |
| ARP ESSER III Carryover Program | Acct. #2553-6399-56697-0000 (\$24,000.00) |

- 11. Amendment #1 to Agreement #96393141 with Kiyama Movement, Inc., to expand the Scope of Service to include outreach and case management to 100 students identified as chronically absent, and to increase funding of \$30,000.00 by \$60,000.00 to \$90,000.00.

**Funding Sources:**

|                                 |   |
|---------------------------------|---|
| ESSER II Program                | Acct. #2552-6363-56697-0061 (\$30,000.00) |
| ARP ESSER III Carryover Program | Acct. #2553-6399-56697-0000 (\$60,000.00) |

- 12. Amendment #1 to Agreement #95326164 with Upon this Rock Ministries, to expand the Scope of Service to include outreach and case management to 100 students identified as chronically absent, and to increase funding of \$42,900.00 by \$60,000.00 to \$102,900.00.

**Funding Sources:**

|                                 |   |
|---------------------------------|---|
| Extended School Hours Program   | Acct. #2579-5326-56694-0000 (\$42,900.00) |
| ARP ESSER III Carryover Program | Acct. #2553-6399-56697-0000 (\$60,000.00) |

- 13. Amendment #2 to Agreement #96363107 with S.P.O.R.T Academy Est.2013 Inc., to change funding source for Brennan Rogers from 21<sup>st</sup> Century Program, Acct. #2579-6325-56694-0021 to 21<sup>st</sup> Century Program, Acct. #2579-6354-56694-0021, with no change in funding amount for the school; and to expand the Scope

of Service to include outreach and case management to 100 students identified as chronically absent, and, to increase funding of \$88,600.00 by \$60,000.00 to \$148,600.00.

**Funding Sources:**

|                                  |                             |               |
|----------------------------------|-----------------------------|---------------|
| ESSER II Program                 | Acct. #2552-6363-56694-0444 | (\$64,000.00) |
|                                  | Acct. #2552-6363-56697-0016 | (\$ 7,200.00) |
| 21 <sup>st</sup> Century Program | Acct. #2579-6325-56694-0032 | (\$10,200.00) |
|                                  | Acct. #2579-6354-56694-0021 | (\$ 7,200.00) |
| ARP ESSER III Carryover Program  | Acct.#2553-6399-56697-0000  | (\$60,000.00) |

14. Amendment #2 to Agreement with Kids Kraze to expand the Scope of Service to include outreach and case management to 80 students identified as chronically absent, and to increase funding of \$73,775.00 by \$48,000.00 to \$121,775.00.

**Funding Sources:**

|                                 |                             |               |
|---------------------------------|-----------------------------|---------------|
| ESSER II Program                | Acct. #2552-6363-56697-0048 | (\$19,825.00) |
|                                 | Acct. #2552-6363-56697-0046 | (\$20,150.00) |
| Extended School Hours Program   | Acct. #2579-5326-56694-0018 | (33,800.00)   |
| ARP ESSER III Carryover Program | Acct. #2553-6399-56697-0000 | (\$48,000.00) |

15. Agreement with Urban Community Alliance to provide outreach and case management for 20 students identified as chronically absent, from February 14, 2023 to June 30, 2023, in an amount not to exceed \$24,000.00.

**Funding Source:** ARP ESSER III Carryover Program Acct. #2553-6399-56697-0000

16. Agreement with The Monk Center for Academic Enrichment and Performing Arts, to expand the Scope of Service to include outreach and case management to 100 students identified as chronically absent, and to increase funding of \$30,000.00 by \$60,000.00 to \$90,000.00.

**Funding Sources:**

|                                 |                             |               |
|---------------------------------|-----------------------------|---------------|
| ESSER II Program                | Acct. #2552-6363-56697-0009 | (\$10,000.00) |
|                                 | Acct.# 2552-6363-56697-0002 | (\$10,000.00) |
|                                 | Acct. #2552-6363-56697-0032 | (\$10,000.00) |
| ARP ESSER III Carryover Program | Acct. #2553-6399-56697-0000 | (\$60,000.00) |

17. Agreement with Svigals & Partners, LLC to provide On Call Architectural Services as needed, from February 13, 2023 to June 30, 2023, in an amount not to exceed \$100,000.00 was presented by Mr. Fanelli.

**Funding Source:** ARP ESSER III Carryover Acct. # 2553-6399-56697-0470

18. Agreement with Innovative Engineering Solutions, LLC to provide On Call Mechanical Engineering Services as needed, from February 13, 2023 to June 30, 2023, in an amount not to exceed \$200,000.00 was presented by Mr. Fanelli

**Funding Source:** ARP ESSER III Carryover Acct. # 2553-6399-56697-0470

**IV. PURCHASE ORDERS:**

1. Purchase Order with Encore Fire Protection for repairs to fire panel for Lincoln Bassett, from January 11, 2023 to June 30, 2023, in an amount not to exceed \$48,092.00 was presented by Mr. Fanelli

**Funding Source:** 2022-2023 Capital Projects Acct. # 3C202084-58101

2. Purchase Order with Advanced Office Systems for equipment purchase of 18 milestone servers from July 1, 2022 to June 30, 2023, in an amount not to exceed \$194,274.00 was presented by Ms. Herrera.  
**Funding Source:** ARP ESSER III Carryover Acct. # 25536399-54413-0104
3. Purchase Order with CDW Government, Inc. for Sophos subscription license renewal from July 1, 2023 to June 30, 2024, in an amount not to exceed \$80,250.00 was presented by Ms. Herrera.  
**Funding Source:** ERATE Funding Acct. # 3C222263-58704
4. Purchase Order with Utility Communications, Inc. for security upgrades to Edgewood School, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$44,726.71 was presented by Ms. Herrera.  
**Funding Source:** 2022-2023 Capital Projects Acct. # 3C222263-58704
5. Purchase Order with Utility Communications, Inc. for security upgrades to ESUMS, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$263,480.55 was presented by Ms. Herrera.  
**Funding Source:** 2022-2023 Capital Projects Acct. # 3C222263-58704
6. Purchase Order with Utility Communications, Inc. for security upgrades to multiple locations, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$40,520.00 was presented by Ms. Herrera.  
**Funding Source:** 2022-2023 Capital Projects Acct. # 3C222263-58704

## II. DISCUSSION:

- **FY 23-24 Budget Update:** Ms. Hannans reported that we are on track with the calendar, as presented at the last meeting. She will have a budget report at the next meeting. **No motion was made and no vote was taken.**
- **Report on Friday, February 3, 2023 Hearing on HB 5003 at the CT Education and Appropriations Committee:** Mr. Wilcox and Ms. Redd-Hannans reported that 25 people from New Haven, including union leadership, teachers and staff traveled to Hartford and others wrote in, to speak in favor of the bill which would speed up implementation of updates to the Education Cost Sharing (ECS) formula. The accelerated process would provide more funding to underfunded districts, sooner. The excess cost sharing bill will be discussed on Thursday in Hartford. **No motion was made and no vote was taken.**
- **Defining the Gap Project Update:** Ms. Redd-Hannans introduced Mr. Mendia, Ms. Diaz and Ms. Kristin Bengston Mendoza for a presentation on equitable staffing guidelines for Multilingual Learners. The presentation reviewed a gap analysis and staffing recommendations, as well as financial impact. The Report will be posted on the website under Finance & Operations, and will be included in the packets for the Board of Education. A discussion ensued. **No motion was made and no vote was taken.**
- **Capital Projects Update:** Mr. Lamb presented an overview of the Capital Funds process and identified projects that will be funded or require funding in the upcoming year. The presentation will be posted on the website and included in Board of Education packets. A discussion ensued. No motion was made and no vote was taken.
- **Series 3000 Policy Review, Discussion and possible Action:** Mr. Wilcox recommended sending the first block of polices to the Governance Committee for review.  
**Motion:** A motion by Mr. Wilcox, seconded by Ms. Rivera to send to the Governance Committee draft

policies 3000, 3010, 3110, 3120, 3150, 3543.31 (and associated regulation 3543.31), 3543.311, 3560, passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox.

Mr. Wilcox explained that the next set of Series 3000 policies will be sent out to Finance & Operations Committee members for review the next meeting.

- **F&O Forms Update:** Mr. Wilcox reported and Ms. DeMaio confirmed that the update to forms and supporting guidelines are in progress. **No motion was made and no vote was taken.**

**Adjournment:** A motion by Ms. Rivera, seconded by Mr. Wilcox to adjourn the meeting at 6:44 p.m., passed by Roll Call Vote: Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio