



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

NEW HAVEN BOARD OF EDUCATION FINANCE & OPERATIONS COMMITTEE MEETING

Monday, October 17, 2022

MINUTES

Present: Mr. Matthew Wilcox, Dr. Orlando Yarborough, Ms. Yesenia Rivera
Staff: Dr. Paul Whyte, Dr. Michael Finley, Ms. Patricia DeMaio, Ms. Linda Hannans,
Ms. Typhanie Jackson, Ms. Cynthia Scheetz, Ms. Michelle Bonora, Attorney Elias Alexiades

Call to Order: Mr. Wilcox called the meeting to order at 4:35 p.m.

Summary of Motions:

1. **Recommend Approval of Action Items:** A motion by Mr. Wilcox, seconded by Dr. Yarborough, to Recommend Approval of 2 Abstracts and 4 Agreements, passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.
2. **Motion to add a discussion item to Agenda:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to add the East Rock Sports Complex as a discussion item on the agenda, passed unanimously by Roll Call Vote: Ms. Rivera, Yes; Dr. Yarborough, Yes; Mr. Wilcox, Yes
3. **Motion to Adjourn:** A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:10 p.m., passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

I. INFORMATION ONLY & ACTION ITEMS:

A. INFORMATION ONLY: Committee members did not have questions about the following Information Only items approved by the Superintendent:

1. Agreement with Stages Learning to provide in-person professional development on the ARIS Stages kits and curriculum for 24 special education classrooms, from October 12, 2022 to June 30, 2023, in an amount not to exceed \$12,000.00.
Funding Source: ARP – IDEA Program **Acct. #2554-6404-56903-0490**
Presenter: Ms. Typhanie Jackson **Document Link:** StagesLearn
2. Agreement with Eli Whitney Museum to provide science project workshops for staff and students at L.W. Beecher School, from October 24, 2022 to June 1, 2023, in an amount not to exceed \$17,958.00.
Funding Source: ARP ESSER III C/O Program **Acct. #2553-6399-56694-0003**
Presenter: Ms. Kathy Russell Beck **Document Link:** EliWhitney
3. Agreement with Buck Institute for Education to provide a professional development program on Project Based Learning for staff at East Rock School, from August 22, 2022 to August 22, 2022, in an amount not to exceed \$7,725.00.

Funding Source:	Magnet 17-22 East Rock C/O Program	Acct. #2517-6259-56694-0046
Presenter:	Ms. Sabrina Breland	Document Link: Buck

B. ABSTRACTS:

1. FIRST Robotic Competition Grant in the amount of \$6,250.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Scheetz. Committee members commended Ms. Scheetz for her dedication to the project.
Funding Source: Connecticut State Department of Education
2. ENGAGE Program/Skills Up Grant in the amount of \$20,500.00 for July 1, 2022 to June 30, 2023 was presented by Ms. Bonora who answered questions about the program.
Funding Source: Workforce Alliance

C. AGREEMENTS:

1. Agreement with Literacy Volunteers of Greater New Haven to provide free basic literacy and ESOL services to adults from Greater New Haven under the State Adult Education Cooperating Eligible Entity Program, from July 1, 2022 to June 30, 2023, in an amount not to exceed \$ 80,977.00 was presented by Ms. Bonora.
Funding Source: Adult Education Eligible Entity Program
Acct. #2503-5018-50112(\$38,614.00)
Acct. #2503-5018-50128 (\$42,363.00)
2. Agreement with Martinez Design Collective LLC, to facilitate the redesign of the Digital Media Art and Technology Department at ESUMS, from October 25, 2022 to June 30, 2023, in an amount not to exceed \$40,000.00 was presented by Dr. Whyte on behalf of Ms. Blue-Ellis.
Funding Source: ARP ESSER III Carryover Program **Acct. #2553-6399-56694-0017**
Presenter: Ms. Medria Blue-Ellis **Document Link:** Martinez
3. Agreement with Higher Heights Youth Empowerment Programs, Inc., to provide college access programming for 11th-12th grade students at Career High School, from November 15, 2022 to June 30, 2023, in an amount not to exceed \$31,000.00 was presented by Dr. Whyte on behalf of Mr. True.
Funding Source: ARP ESSER III Carryover Program **Acct. #2553-6399-56697-0063**
4. Agreement with Justice Education Center to provide pre-apprenticeship training to prepare Hillhouse High School students for a career in the construction industry, from October 17, 2022 to June 30, 2023, in an amount not to exceed \$60,000.00 was presented by Dr. Whyte on behalf of Mr. Sweeting.
Funding Source: ARP ESSER III Carryover Program **Acct. #2552-6399-56694-0062**

II. DISCUSSION:

- **August and September 2022 Budget Update:** Ms. Hannans reviewed the monthly financial expenditure report for General Funds as of September 20, 2022. She explained that grants are not all available at this time but she provided a monthly financial revenue forecast report as of September 30, 2022. **No motion was made and no vote was taken.**
- **Defining the Gap Project Update:** Mr. Wilcox reported that staff is involved in contract negotiations at this time but is working on updating the staffing model report. The report will focus

on numbers of staff by position. Ms. Hannans reported that she has estimated staffing cost for Special Education, which averages \$75,000.00 to \$95,000.00 per person. The topic will be discussed further at the next meeting. **No motion was made and no vote was taken.**

- **Series 3000 Policies:** Mr. Wilcox reported that he has sent the policies to the Governance Committee for review and updating. He indicated that the Food Service policies have been reviewed. Ms. Hannans reported that she began the process of reviewing financial policies to ensure there is no conflict with the City's policies. A discussion ensued. **No motion was made and no vote was taken.**
- **Adult Ed Update:** Mr. Wilcox reported that the City-wide School Construction Committee has scheduled an environmental survey of the site to determine work the amount and type of work required. Ms. Bonora will be kept apprised of progress. **No motion was made and no vote was taken.**
- **East Rock Sports Complex:** Mr. Wilcox reported the City and Board of Education will receive \$1,100,000.00 from the State for improvements to football field and track at Wilbur Cross High School. The report detailing the grant was posted and will be included in the Board of Education packets. A discussion ensued. **No motion was made and no vote was taken.**

Adjournment: A motion by Mr. Wilcox, seconded by Dr. Yarborough to adjourn the meeting at 5:10 p.m., passed unanimously by Roll Call Vote: Dr. Yarborough, Yes; Ms. Rivera, Yes; Mr. Wilcox, Yes.

Respectfully submitted,

Patricia A. DeMaio