



NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut

BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, August 19, 2019

Gateway Center – 2nd floor Board Room

Meeting called to order: 4:30 p.m.
Adjournment: 7:04 p.m.

Present: Mr. Joseph Rodriguez, Ms. Yesenia Rivera, Mr. Matt Wilcox, Mr. Darnell Goldson,
Mr. Edward Joyner

Staff: Dr. Carol D. Birks, Mr. Michael Pinto, Ms. Patricia DeMaio, Ms. Jessica Haxhi, Ms. Elizabeth Gaffney, Dr. Michele Sherban, Ms. Mary Derwin, Ms. Val-Jean Belton, Ms. Amy Migliore, Ms. Sylvia Petriccione, Ms. Typhanie Jackson, Ms. Keisha Hannans, Dr. Iline Tracey, Dr. Paul Whyte, Ms. Lisa Mack, Mr. Tom Smith, Ms. Juanita Mazyck, Chief Reddish

Guests: Mr. Brian Zahn, New Haven Register; Mr. Chris Peak, New Haven Independent; Ms. Jill Kelly, NHPA

MINUTES

A. INFORMATION ONLY

1. The Superintendent approved an Agreement by and between the New Haven Board of Education and Employer’s Reference Source, (ERS), to provide school volunteer background screening, from September 10, 2019 to June 30, 2020, in an amount not to exceed \$10,000.00.
Funding Source: School Volunteer Program
Acct. # 2528-6028-56694

2. The Superintendent approved an Agreement by and between the New Haven Board of Education and Connecticut Children’s Museum, to provide the New Haven Early Childhood Resource Center, from August 27, 2019 to June 30, 2020, in an amount not to exceed \$15,000.00.
Funding Source: Quality Enhancement Program
Acct. # 2523-5385-56697

3. The Superintendent approved an Agreement by and between the New Haven Board of Education and Clifford Beers Child Guidance Clinic, to provide mental health consultation to School Readiness funded programs, from August 27, 2019 to June 30, 2020, in an amount not to exceed \$10,000.00.
Funding Source: Quality Enhancement Program
Acct. # 2523-5385-56901

4. The Superintendent approved an Agreement by and between the New Haven Board of Education and Voiance Language Services, LLC, to provide telephone-based interpretation and document translation services, from August 27, 2019 to June 30, 2020, in an amount not to exceed \$6,000.00.
Funding Source: Title IVA Carryover Program
Acct. # 2511-6291-56694-0000

5. The Superintendent approved an Agreement by and between the New Haven Board of Education and Maria Rivera, 49 Lance Lane, Milford, CT to provide Translation Services from English to Spanish or Spanish to English of documents such as letters, forms, manuals, etc., including proofreading, for the New Haven Public Schools for the period of August 19, 2019 to June 30, 2020, in an amount not to exceed \$2,000.00

**Funding Source: 2019-2020 Operating Budget – World Language
Acct. #190-41700-56694**

On the motion by Ms. Rivera, seconded by Dr. Joyner, the committee recommended APPROVAL of the following items:

B. ABSTRACTS

1. School Volunteer Program, in the amount of \$20,613.00 for fiscal year 2019-2020.
Funding Source: Community Foundation for Greater New Haven Endowment
2. Head Start Grant, in the amount of \$1,276,333.00 for fiscal year 2019 to 2020.
Funding Source: U.S. Department of Health & Human Services
3. Head Start, in the amount of \$5,743,588.00 for fiscal year 2019 to 2020.
Funding Source: U.S. Department of Health & Human Services

C. AGREEMENTS

1. Agreement by and between the New Haven Board of Education and Gateway Community College, to provide 40 spaces for school day/school year School Readiness services, from August 27, 2019 to June 30, 2020, in an amount not to exceed \$240,000.00.
**Funding Source: School Readiness Program
Acct. # 2523-5384-56697-0442**
2. Agreement by and between the New Haven Board of Education and Area Cooperative Educational Services, (ACES), to provide on-going professional development, technical support and coaching of beginning teachers and mentors participating in the State mandated induction program, TEAM, from August 19, 2019 to June 30, 2020, in an amount not to exceed \$70,956.00.
**Funding Source: Title I Program
Acct. # 2531-5170-56694-0000 (Pending Receipt of Funds)**

Dr. Sherban was asked to provide additional information on the training modules.

3. Agreement by and between the New Haven Board of Education and Sherri Killins Stewart, Ed.D., to serve as a strategic consultant for the New Haven Public School Early Childhood program, specifically, to provide strategic coaching support to the leadership of the varied funding sources, from August 27, 2019 to June 30, 2020, in an amount not to exceed \$39,000.00.
**Funding Source: Alliance Program
Acct. # 2547-6105-56694-0000**
4. Agreement by and between the New Haven Board of Education and Area Cooperative Educational Services, (ACES), to provide professional artists, arts program management, instructional materials and supplies, equipment and, performance and professional development for Cooperative Arts & Humanities High School and Betsy Ross Arts Middle Magnet School, from August 27, 2019 to June 30, 2020, in an

amount not to exceed \$853,033.00

Funding Source: Interdistrict Magnet School – Betsy Ross Program
Acct. # 270-433-55-56697 (\$477,995.00)
Interdistrict Magnet School – Coop Program
Acct. # 270-433-64-56697 (\$375,038.00)

Committee members asked that staff provide a breakdown of costs associated, including funding ACES receives for administrative costs associated with hiring and placing the professional artists for COOP and Betsy Ross schools.

5. Agreement by and between the New Haven Board of Education and Area Cooperative Educational Services, (ACES), to provide ACES-Aspire Program for students with significant behavior challenges, from August 29, 2019 to June 30, 2020, in an amount not to exceed \$1,479,075.00

Funding Source: Operating Budget
Acct. # 190-410-00-56694 (\$575,075)
Alliance Program (Pending Receipt of Funds)
Acct. # 2547-6108-56694-0000

6. Agreement by and between the New Haven Board of Education and Booker T. Washington Academy, to provide special education services for New Haven students attending the charter school, from August 29, 2019 to June 30, 2020, in an amount not to exceed \$56,275.00.

Funding Source: IDEA Program (Pending Receipt of Funds)
Acct. # 2504-5034-56903

Committee requested that Ms. Jackson provide the number of students served at the school.

7. Agreement by and between the New Haven Board of Education and Frontline Technologies Group d/b/a Frontline Education, to provide IEP renewal software license and support services including Initial Sync set up, sync per student maintenance and Frontline Centris Sync implementation, from August 29, 2019 to June 30, 2020, in an amount not to exceed \$48,509.00.

Funding Source: 2019-2020 Operating Budget
Acct. #190-49400-56694

8. Agreement by and between the New Haven Board of Education and CompuClaim to provide billing services consisting in processing all NHPS claims for Medicaid reimbursement for direct medical services to eligible students based upon data provided to CompuClaim by NHPS. The District will pay CompuClaim, Inc. at a rate of 6% of revenues collected for the District from the Direct Claiming Services up to \$90,000.00

Funding Source: IDEA (Individuals with Disabilities Act)
Acct. #2504-5034-56903(pending receipt of funds)

9. Agreement by and between the New Haven Board of Education and Teach for America (TFA), 370 James St., Suite 404, New Haven, CT for recruitment, selection, training and ongoing professional development support for School Year 2019-2020. The BOE agrees to pay \$850 for each teacher hired by the District in the 2019-2020 school-year for a maximum of 25 teachers plus \$2,250 each for four (4) teachers in their 2nd year, for a total amount not to exceed \$30,250.00.

Funding Source: 2019-2020 Operating Budget
Acct. #190-45100-56694

Committee members asked Ms. Mack for a report indicating the percent of TFA teachers who stay beyond their two-year commitment.

10. Agreement by and between the New Haven Board of Education and WeSource Workforce Solutions, LLC, 258 S. Brooksvale Rd., Cheshire, CT for the recruitment of candidates for the position of Chief Financial Officer (CFO), in an amount not to exceed \$30,000.00.

**Funding Source: 2019-2020 Operating Budget
Acct. #190-40100-56694**

Committee members discussed the need to hire external recruitment firm versus utilizing Human Resources. Members concurred that the Agreement required further review.

11. Amendment #5 to the Construction Manager Agreement by and between the New Haven Board of Education and Giordano Construction Company, 1155 Main Street, Branford, CT related to the new Strong 21st Century Communications Magnet & Lab School (aka Obama School) increasing the compensation amount from \$36,179,524 by **\$232,536** to \$36,412,060 due to Out of Scope Changes to the CM agreement.

Funding Source: Capital Projects #3078-17GG-58001

D. PURCHASE ORDERS

1. Purchase Orders under State Contract #17PSX0012 to School Specialty, 100 Paragon Parkway, Mansfield, OH for the purchase of furniture for the Strong/Barack Obama University Magnet School, in an amount not to exceed \$38,604.68.

Funding Source: Capital Projects #3078-17GG-58001

2. Purchase Order under State Contracts #14PSX0303, #15PSX0041, #16PSX0190 to Robert H. Lord Company, Inc., 220 chapel Road, Manchester, CT for the purchase of furniture for the Strong/Barack Obama University Magnet School, in an amount not to exceed \$342,987.10.

Funding Source: Capital Projects #3078-17GG-58001

3. Purchase Orders under State Contracts #15PSX0041 and #16PSX0190 to Insalco Corporation, 7 Capitol Drive, Wallingford, CT for the purchase of furniture for the Strong/Barack Obama University Magnet School, in an amount not to exceed \$377,067.27.

Funding Source: Capital Projects #3078-17GG-58001

II. DISCUSSION

- **CFO Search Process:** The subject was discussed under Item #10, Agreement with WeSource.
- **Monthly Financial Report:** Ms. Mazyck reviewed the monthly budget for June 2019. She reported that the district is still in the process of closing out the FY2019 fiscal year and numbers will fluctuate as they complete the process. Based on current projections the deficit was reduced to \$2.8 million and may be lower once the FY19 is closed out. Mr. Goldson thanked Board members and staff for their work in mitigating the budget deficit.
- **Spending Freeze:** Mr. Rodriguez reported that since the spending freeze was created for the last fiscal year, it can be removed from the agendas.
- **Moving Plan Update for Riverside:** Mr. Pinto reported that the school will be ready to open next week. Committee members recommended that the topic be removed from future agendas.