



**NEW HAVEN PUBLIC SCHOOLS
New Haven, Connecticut**

BOARD OF EDUCATION FINANCE AND OPERATIONS COMMITTEE MEETING

Monday, May 20, 2019

Gateway Center – 2nd floor Board Room

- Present:** Mr. Joseph Rodriguez, Ms. Yesenia Rivera, Mr. Matt Wilcox, Mr. Darnell Goldson
- Staff:** Mr. Michael Pinto, Ms. Patricia DeMaio, Dr. Carol D. Birks, Dr. Abie Benitez, Ms. Mary Derwin, Ms. Ivelise Velazquez, Ms. Michele Sherban, Mr. Carl Carangelo, Ms. Lisa Mack, Mr. Joseph Barbarotta, Mr. Robert Lynn, Dr. Iline Tracey, Dr. Paul Whyte, Ms. Keisha Hannans, Ms. Juanita Mazyck, Ms. Linda Hannans, Ms. Typhanie Jackson, Mr. Stephen Mikolike,
- Guests:** Mr. Brian Zahn, New Haven Register; Mr. Chris Peak, New Haven Independent, Ms. Sarah Miller, NHPSA, Mr. Pat DeLucia, NHFT; Atty. John Rose, City of New Haven Corporation Counsel; Atty. Kathlyn Foster, City of New Haven Asst. Corp. Counsel; Mr. Michael Gormany, City of New Haven Acting Budget Director; Mr. John Taylor, Booker T. Washington Academy, Ms. Joanne Wilcox, Parent Volunteer

MINUTES

Mr. Rodriguez called the meeting to order at 4:01 p.m.

On the motion by Mr. Rodriguez, seconded by Ms. Rivera, the agenda was amended to include a presentation by a representative of Booker T. Washington Charter School.

A. INFORMATION ONLY

1. The Superintendent approved Amendment #1 to Agreement # 91390836 with Common Ground Charter School, to correct dates of services of August 28, 2017 to June 30, 2018, to August 28, 2018 to June 30, 2019, as approved by the New Haven Board of Education on August 27, 2018, with no change in funding amount or funding source.

**Funding Source: General Funds
Acct. #190-494-00-56694**

2. The Superintendent approved an Agreement by and between the New Haven Board of Education and The Gesell Institute of Child Development, to design and conduct a four day learning and planning institute on developmental, play-based learning in collaboration with New Haven Public School's Early Learning Team, from May 21, 2019 to June 29, 2019, in an amount not to exceed \$12,000.00.

**Funding Source: Alliance Program
Acct. # 2547-6108-56694-0000**

Funding Source was corrected from Title I to Alliance Program, with no change in account number.

B. ABSTRACTS

1. On the motion of Mr. Goldson, seconded by Ms. Rivera, the Committee recommended **APPROVAL** of the Abstract, Immigrant Children and Youth Grant, in the amount of \$112,664.00 for July 1, 2018-June 30, 2019. This abstract was presented by Dr. Abie Benitez.

Funding Source: CT Department of Education

C. AGREEMENTS

1. The Committee recommended **APPROVAL** of Amendment # 2 to Agreement # 95279184 with Yale University School Development Program, to change Scope of Service to include thirteen Magnet and six School Readiness programs, and to increase funding \$9,300.00 by \$43,000.00 to \$52,300.00.

Funding Source: Head Start PA 22 Program
Acct. # 2532-5279-56694-0000 (\$9,300.00)
W. K. Kellogg Foundation Program
Acct. # 2528-6307-56694-004 (\$ 43,000.00)

2. The Committee recommended **APPROVAL** of Amendment #1 to Agreement # 96236128 with Common Ground New Haven Ecology Project, to expand the Scope of Service to include the physical installation and enhancement of outdoor learning spaces at with staff and students at West Rock STREAM Academy, including purchase and installation of plants and materials, and to increase funding of \$19,110.00 by \$4,000.00 to \$23,110.00.

Funding Source: Magnet 16-19 West Rock STREAM Carryover
Acct. # 2517-6236-56694-0049

This amendment was presented by Ms. Patricia DeMaio on behalf of Ms. Michele Bonanno. Mr. Goldson requested information on how the school yard habitats will be maintained and protected when school is not in session over the summer months. Ms. DeMaio will follow-up and provide a written explanation by Friday, May 24, 2019

3. On the motion by Mr. Rodriguez, seconded by Ms. Rivera it was recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and Gesell Institute of Child Development, to provide job-embedded classroom coaching and professional development on play-based learning and pedagogy, from July 1, 2019 to August 30, 2019, in an amount not to exceed \$16,500.

Funding Source: Title I Carryover Program
Acct. # 2531-5265-56694-0000

Ms. Velazquez requested a revision to the Gesell Agreement, originally posted in the agenda, for services in the new fiscal year, 2019-2020. She explained that they were unable to staff a second session of the program. She provided copies of a replacement Agreement signed by the contractor for one session, with a cost of \$16,500 versus \$26,000.

3. On the motion by Mr. Rodriguez, seconded by Mr. Goldson, it was voted to **TABLE**, pending additional information, the Fourth Option to Renew Agreement by and between the New Haven Board of Education and NCS Pearson, Inc., 5601 Green Valley Drive, Bloomington, MN to continue to provide our Student Management Information System (SMIS) aka SchoolNet to the New Haven Public Schools for the period of July 1, 2019 to June 30, 2020, in an amount not to exceed \$134,450.00.

Funding Source: 2019-2020 Operating Budget
Acct. #190-41900-56694)

This agreement was presented by Dr. Michele Sherban, who was asked to detail differences between the SchoolNet and Power Schools programs. Committee members asked if Power Schools could be upgraded to provide necessary modules that capture and report data from SchoolNet, rather than purchasing two separate programs. Ms. Keisha Hannans reported that administration is currently reviewing other options. Rather than renew the SchoolNet Agreement for another year, committee members recommended tabling the Agreement pending receipt of a report detailing other options, including a timetable for data migration and other implementation issues.

4. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and H.D. Segur Insurance, 156 Knotter Dr., Cheshire, CT to provide Student Accident Insurance to the New Haven Public Schools from July 1, 2019 to June 30, 2020, in an amount not to exceed \$58,062, with two options to renew. This agreement was presented by Mr. Michael Pinto on behalf of Mr. Carl Carangelo.

Funding Source: 2019-2020 Operating Budget
Acct. #190-43000-56683

5. The Committee recommended **APPROVAL** of an Agreement by and between the New Haven Board of Education and DePino, Nuñez and Biggs, LLC, 1160 Townsend Ave., New Haven, CT for Lobbying Services on behalf of the New Haven Board of Education from July 1, 2019 to June 30, 2020, in an amount not to exceed \$50,000. This agreement was presented by Mr. Michael Pinto.

Funding Source: 2019-2020 Operating Budget
Acct. #190-47000-56694

6. The Committee recommended **APPROVAL** of the Fourth Option to Renew an Agreement by and between the New Haven Board of Education and Doosan Fuel Cell America, Inc., 195 Governor's Highway, South Windsor, CT for a Preventative Maintenance Contract for One (1) 400KW Fuel Cell for Hill Central and Roberto Clemente schools Central Utility Plant for Fiscal Year 2019-2020, in an amount not to exceed \$148,567. This agreement was presented by Mr. Joseph Barbarotta.

Funding Source: Capital Projects

7. The Committee recommended **APPROVAL** of Amendment #4 to the Agreement by and between the New Haven Board of Education and Gilbane Building Company, 7 Jackson Walkway, Providence, RI, to exercise the Third Option to Renew the agreement for Program Management Services for FY 2019-2020, in an amount not to exceed \$736,729. This agreement was presented by Mr. Michael Pinto.

Funding Source: Various School Construction Accounts

Mr. Goldson noted that there have been complaints about various schools after construction, in terms of failed equipment or other problems. Mr. Pinto indicated that he will develop a revised tracking system for the equipment assessment and building issues. Mr. Goldson also requested an update on the odor issue at Nathan Hale School. Mr. Pinto reported that they have removed tile and grout, epoxied the floor, and increased the air flow. Mr. Goldson noted that teachers and parents are still complaining about the odor. Mr. Pinto indicated that air testing will be conducted by the weekend.

8. The Committee recommended **APPROVAL** of Amendment #21/FINAL to a Construction Manager Agreement by and between the New Haven Board of Education and A. Prete Construction, 156 Fulton Terrace, New Haven, CT related to the New Haven Academy School Construction Project increasing the total amount of the Agreement from \$32,226,985 by \$102,718 to \$32,329,703 for final general conditions, Out of Scope Change Orders and Reimbursables. This Amendment was presented by Mr. Robert Lynn.

Funding Source: Capital Projects #3078-H911-58001

9. The Committee recommended **APPROVAL** of Amendment #4 to Construction Management Agreement by and between the New Haven Board of Education and Giordano Construction Company increasing the compensation amount from \$35,978,768 by \$200,756 to \$36,179,526 for Out of Scope Changes and Bid Package #02W to the CM agreement related to the new Strong 21st Century Communications Magnet & Lab School (Obama School). This Amendment was presented by Mr. Robert Lynn.
Funding Source: Capital Projects #3078-17GG-58001

D. PURCHASE REQUISITIONS

1. The Committee recommended **APPROVAL** of a Purchase Order to Teach for America (TFA), 370 James St., Suite 404, New Haven, CT for ongoing professional development support during School Year 2018-19 to seven (7), second-year teachers hired under Agreement for 2017-18 school year, in an amount not to exceed \$22,939. This Purchase Order was presented by Ms. Lisa Mack.
Funding Source: Alliance Grant - Talent
Acct. #2547-6105-56694

E. CHANGE ORDER

1. The Committee **TABLED** a Change Order #1 to Contract #21549-1-2 to EnviroMed Services, 470 Murdock Ave., Meriden, CT for Asbestos Management Services increasing the contract amount due to a mandated State of CT 5-year radon testing districtwide.

Original Amount of Contract:	\$50,000.00
Change Order #1:	\$65,577.50
Total Amount of Contract:	\$115,577.50

Funding Source:	Capital Projects
	Acct. #3C19-1983-58101 (\$24,568.27)
	Acct. #3C17-1793-58700 (\$25,016.81)
	Acct. #3C19-1984-58700 (\$11,905.09)
	Acct. #3C17-17EE-58101 (\$4,087.33)

This change order was resubmitted after it was tabled by the Board of Education, pending legal advice and additional information. The committee deferred the Change Order until the end of the meeting, after the Discussion section of the agenda.

F. DISCUSSION

■ Leases Update

- a) **COOP Retail Space** - Mr. Pinto reported that since only half of the retail space is utilized by the client, 1,000 square feet could be made available to the school for health services, once the issue of creating an entrance from the school to the space is addressed. Mr. Goldson noted that the plan last year was to end the lease with the client and make all space available to the school. He expressed disappointment that this plan was not realized for the new fiscal year.
- b) **Riverside** - Mr. Pinto and Dr. Whyte presented options for moving Riverside, as follows: 1) 375 Quinnipiac Avenue, former Jepson School: it was determined that the space is inadequate and will not be considered; 2) Maintain lease on Ella Grasso Blvd. for six months, moving Riverside to the space currently occupied by Strong, on Orchard Street, once Strong moves to the new

Barack Obama School in January 2020; 3) Move students to 103 Hallock Street temporarily until Orchard Street opens up, then relocate the students to the Orchard Street swing space. The Hallock Street location is currently occupied by facilities, but they are currently only using the first floor; students can occupy the second floor for the short term.

Committee members expressed concern about the educational and emotional impact of moving students multiple times. They concurred that the needs of students are a priority concern. In addition, it is not fiscally responsible to continue a lease when funds can be utilized to refit a building owned by the District. The committee recommended moving Riverside to 105 Hallock Street and moving facilities to another location. They requested a plan, to be presented to the full Board of Education meeting on Tuesday, May 28, 2019. The plan should include a timeline and concrete numbers. The plan should minimize disruption on students.

- **Budget Mitigation Plan:** Report will be provided at the Board of Education meeting.
- **Spending Freeze -** Mr. Rodriguez noted that the freeze continues on general fund expenditures.
- **Report on Purchase Orders:** Ms. Juanita Mazyck explained that the report for General Funds is not complete at this time. The report will be available for the Board of Education meeting on Tuesday, May 28, 2019. Ms. Linda Hannans reported that she has completed the Special Fund report, which is over 700 pages. Mr. Rodriguez and Mr. Goldson concurred that the spending reports should be completed and posted on the district's website. A motion by Goldson, seconded by Rodriguez, requiring the posting of spending reports on the website, approved.
- **Financial Reports for April 2019** were presented by Ms. Mazyck, for General Funds and Ms. Linda Hannans for Special Funds.
- **Presentation:** Mr. John Taylor, Executive Director of Booker T. Washington Charter School, explained that the school has outgrown its space on State Street and would like to rent the former New Light School building on Wooster Place for 5th and 6th grades. He proposed paying for the capital improvements at a cost of \$155,000, as well as payment of utilities and upkeep, in lieu of rent for the first year. In subsequent years, Mr. Taylor proposed a rental payment of \$100,000 per year, as well as utility and maintenance fees. The committee concurred that they will entertain a written proposal or Agreement when it is submitted to the Finance & Operations Committee.

Executive Session: The Committee made two motions as follows:

1. On the motion by Goldson, seconded by Rivera, it was voted to amend the agenda to add Executive Session in order to receive a legal opinion. Roll call vote: Mr. Goldson, yes; Mr. Wilcox, yes; Ms. Rivera, yes; Mr. Rodriguez, yes. Motion carried.
2. On the motion by Mr. Goldson, seconded by Rivera it was voted to move the committee into Executive Session to receive a legal opinion on Change Order #1 to Contract #21549-1-2 to EnviroMed Services, 470 Murdock Avenue, Meriden, CT, for Asbestos Management Services. Roll Call vote: Mr. Goldson, yes; Ms. Rivera, yes; Mr. Wilcox, yes; Mr. Rodriguez, yes.

The Committee went into Executive Session at 6:39 p.m.

Public Session: Mr. Rodriguez called the meeting to order at 7:09 p.m.

Adjournment: The meeting was adjourned on a motion by Mr. Goldson, seconded by Ms. Rivera, at 7:11 p.m.